

# Village of Hinckley Regular Board Meeting for February 1, 2010

President Godhardt called the regular meeting of the Village Board to order at 7:30 p.m.

Roll call showed President Godhardt and Trustees: Nancy Nelson, Dave Maroo, Lee Luker, Steve Warner and Todd Prellberg all present. Trustee Bob Albright arrived late. This established a quorum.

Other persons in attendance included: Dawn Grivetti, Village Clerk, Jeffrey Lewis, Village Attorney, Bill Dunn, Village Engineer, Engineering Enterprises, Inc. (EEI) and Dale Youngers, Waste Water Treatment Plant Supervisor.

The Pledge of Allegiance was recited.

## **RECOGNITION OF SERVICE – Ken Bushnell, Park Advisory Board**

Postponed

## **MINUTES FROM PREVIOUS MEETING**

The minutes for the January 19, 2010 Village Board meeting were presented for approval. Trustee Maroo suggested adding a statement on page 1, paragraph 5, regarding the number of years Mrs. Betty Schleifer served the Village of Hinckley as Secretary and Treasurer. Trustee Maroo made a motion to approve the minutes as amended; seconded by Trustee Nelson.

**Motion carried unanimously by voice vote.**

## **APPROVAL OF BILLS**

The bills were presented for payment. A list of Accounts Payable and current bank account balances was also presented. Trustee Maroo indicated there is currently not enough money to pay the bills and make all the transfers if approved. He suggested the Village hold off on making the payroll transfers until more funds are available. Trustee Maroo also suggested allocating funds for employee wages based on actual time spent on each task. President Godhardt will meet with the Finance Committee to review the Public Works Department's hours.

Trustee Maroo made a motion to pay the bills as presented; seconded by Trustee Nelson.

**Motion carried unanimously by voice vote.**

## **TOTAL OF ALL BILLS RECOMMENDED FOR PAYMENT**

General Fund	\$	4,267.63
Police Fund		1,515.82
Parks and Recreation Fund		288.51
Garbage Fund		0.00
Road and Bridge Fund		0.00
Water and Sewer Fund		15,804.96

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Motor Fuel Fund		<u>0.00</u>
Total:	\$	21,811.92

**ATTORNEY’S REPORT**

Attorney Lewis reported the Village received its first Freedom of Information Act request since the act was amended January 1, 2010. He stated he did not comply fully with the new law in that he did not respond within five working days of the request. President Godhardt added the requestor was a reporter doing a story on how well local municipalities are complying with the new law.

Mr. Lewis also stated there was a court date today for those involved in the Royal Estates development. MB Financial Bank (the bank that took over Benchmark Bank), Lake Co. Grading, Mike Adams and Mr. Lewis (representing the Village) were all present. Mr. Lunn was not present. Lake Co. Grading intends to continue working on the development. Lake Co. Grading also offered to pay litigation costs on behalf of the Village if the Village wishes to pursue calling the Letter of Credit.

**COMMENTS FROM PERSONS PRESENT**

There were no comments from persons present.

**COMMITTEE REPORTS**

**Parks and Equipment, Todd Prellberg** - Trustee Prellberg stated the Village will postpone the recognition ceremony for Mr. Ken Bushnell until the next Village Board meeting on February 16, 2010.

**Building and Grounds, Bob Albright** – Trustee Albright stated he will schedule a Building and Grounds Committee meeting next week to discuss mowing bids.

**Water and Sewer, Steve Warner** – Trustee Warner stated commercial and residential property owners have requested water service to their vacant properties be discontinued. Trustee Prellberg stated, historically, units cannot be disconnected from service without being demolished. Trustee Luker added there are non-vacant properties within the Village corporate limits that are not fully connected to the water works system. President Godhardt suggested the Water and Sewer Committee address the issue.

Trustee Warner addressed the issue of the RBC bearing repair. He received two separate bids: one from Wisconsin for \$5,100.00 and one from Illinois for \$5,350.00. Dale Youngers added only two of three RBC’s are currently on-line. The Village has not met discharge standards for four months. Trustee Maroo asked if this is a “band-aid repair” or a complete fix. Mr. Youngers replied it is a complete fix. Trustee Warner made a motion to spend \$5,350.00 to repair the RBC bearing; seconded by Trustee Prellberg.

**Motion carried 6-0.**

Attorney Lewis made a point of interest to indicate the decision to accept the bid from the Illinois company because they are “local” was the wrong way to decide.

Trustee Warner addressed the issue of the north lift station pump replacement. He presented one bid in the amount of \$6,944.00. Mr. Youngers stated the pump was identified as in need of repair two years ago. Trustee Warner made a motion to spend \$6,944.00 to replace the north lift station pump; seconded by Trustee Albright.

**Motion carried 6-0.**

Trustee Warner also suggested putting dialers on the lift stations in case of emergencies. Trustee Luker stated the Police Department should be calling the WWTP Supervisor when pump lights go on. President Godhardt suggested looking into wireless phone service for the dialers.

Trustee Prellberg reminded the Board the WWTP has been operating above its permit level. Mr. Youngers added sump pumps tied into sanitary lines are a big problem in Hinckley. Trustee Warner stated Public Works employees working in homes to replace water meters are supposed to check on this while they replace water meters. Mr. Youngers also added there is little or no fine in the Village Code Book for illegal hook-ups. Trustee Warner stated he will discuss the issue with Public Works Supervisor, Joe Moore. President Godhardt stated the Village needs to fix this issue before Royal Estates Subdivision comes on-line.

Trustee Warner also stated the Village has replaced 45 meters in January. The Village will be ordering 25 meters at a time as they replace more.

**Streets and Alleys, Lee Luker** – Trustee Luker had nothing to report.

**Finance, Dave Maroo** – Trustee Maroo scheduled a Finance Committee meeting for Tuesday, February 16, 2010 at 6:00 p.m. at Village Hall. He also stated DeKalb County has a GIS web map available at their website: [www.dekalbcounty.org](http://www.dekalbcounty.org).

**Economic Development, Dave Maroo** – Trustee Maroo had nothing to report.

**Personnel, Nancy Nelson** – Trustee Nelson reported on the Personnel Committee meeting held on January 26, 2010. The committee reviewed various sample Personnel Manuals. Trustee Nelson would like to have a two-member committee workshop to discuss potential updates to the Village's Personnel Manual to then be presented to the full Committee.

#### **TABLED ISSUES**

There were no tabled issues.

#### **PRESIDENT'S REPORT**

1. President Godhardt stated he received an anonymous letter regarding over capacity at a local liquor establishment recently. He will discuss the issue with the Chiefs of Police and the Fire Department.
2. The week of February 7-13, 2010 is National Engineers Week. Trustee Prellberg made a motion to proclaim the week of February 7-13, 2010 as National Engineers Week in the Village of Hinckley; seconded by Trustee Nelson.

**Motion carried unanimously by voice vote.**

President Godhardt stated a proclamation will be made and will be available for viewing on the Village's website as well as in Village Hall.

**CLERK'S REPORT**

Clerk Grivetti reported on an IDOT request for a prevailing wage review and the Village's noncompliance to Federal Red Flag Rules.

Clerk Grivetti also reported on the money received and the transfers for approval.

**MONEY RECEIVED SINCE JANUARY 20, 2010**

Franchise Income	\$	1,288.46
Miscellaneous Income		6.00
Parks & Rec. Income		128.00
Police Fines		50.00
Police Reports		25.00
State Use Tax Income		1,819.00
Utility Tax Income (General Fund)		2,240.87
Utility Tax Income (Road & Bridge Fund)		1,493.92
Water & Sewer Receipts		<u>15,813.86</u>
Total:	\$	22,865.11

**TRANSFERS FOR APPROVAL**

To Payroll Fund from:		
General Fund	\$	17,954.60
Police Fund		14,012.18
Water and Sewer Fund		4,908.09
Road and Bridge Fund		3,121.40
Motor Fuel Tax Fund		<u>2,190.52</u>
Total:	\$	42,186.79

To Payroll Fund for Unused Vacation Payout: (Trans'd 1/28/10)		
General Fund	\$	747.07
Police Fund		1,364.00
Water & Sewer Fund		778.40
Road & Bridge Fund		<u>768.00</u>
Total:		3,657.47

Trustee Luker made a motion to approve the Transfers; seconded by Trustee Nelson.

**Motion carried unanimously by voice vote.**

**DISCUSSION**

There were no topics for discussion.

**ADJOURNMENT**

Trustee Prellberg made a motion to adjourn the meeting at 8:24 p.m.; seconded by Trustee Albright. Adjournment was approved unanimously.

The next regular meeting of the Hinckley Village Board will be **Tuesday, February 16, 2010 at 7:30 p.m.** at Village Hall due to the President's Day holiday on Monday.

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Dan P. Godhardt, Village President

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Dawn R. Grivetti, Village Clerk