

Village of Hinckley Board Meeting for January 20, 2009

President Joe Diedrich called the meeting to order at 7:30 p.m.

Roll call showed Trustees: George Hubert Jr., Lee Luker, and Todd Prellberg all present. This established a quorum. Trustee Dan Godhardt was not present. Trustee Warner arrived just after roll call.

Other persons in attendance included: Rob Judd, Planning Commission Chairman, and Kevin Bomstad, Engineering Enterprises, Inc (EEI).

The Pledge of Allegiance was recited.

The minutes for the January 5, 2009 regular meeting of the Village Board were presented for approval. Trustee Prellberg made a motion to approve the minutes as presented; seconded by Trustee Hubert.

Motion carried 4-0.

The bills were presented for approval of payment. Trustee Luker questioned why a bill from Computer Trends, Inc. was not in his folder. He stated there was no formal request for this service to be performed and no formal approval was given. He stated he thought On-Site Computer Guy, Inc. was to handle computer issues. He further stated he thought Ms. Schleifer, Village Secretary/Treasurer was going to retire in four months. Trustee Luker stated someone should have been notified of Computer Trend's assistance so someone else could have been trained as well.

President Diedrich stated the invoice from Curran Construction was submitted, however, the Village does not have all the funds available to pay it in full. Trustee Prellberg suggested paying the invoice in three installments. He further stated the School District should be paying their portion of the invoice for work performed on the Pioneer Park drive soon. Trustee Prellberg stated the invoice is dated December 8, 2008 with an interest rate of 1½% due on balances in excess of 30 days. Trustee Hubert recommended the Village pay the invoice in full. The Village can borrow from other Funds. He stated the Village will pay the bill in full by February 1, 2009.

Trustee Luker also asked what the bills for Fitzgerald Electrical Contracting and McCrea Plumbing & Heating were for. Trustee Warner replied they were services performed at the Waste Water Treatment Plant do to a blown fuse and lost electric service.

Trustee Prellberg suggested Ms. Schleifer contact Curran Construction regarding the billing. Trustee Hubert made a motion to pay the bills as presented; seconded by Trustee Warner.

Motion carried 4-0.

TOTAL OF ALL BILLS

General Fund	\$	8,168.85
Police Fund		4,127.46
Highway Improvement Fund		32,535.52
Water and Sewer Fund		21,265.48
Road and Bridge Fund		142,402.72
Garbage Fund		10,841.04
Payroll Fund		<u>17,304.45</u>
Total:	\$	236,645.52

TOTAL OF ALL DEVELOPER ESCROW BILLS

Land Partners, LLC	\$	9,771.75
General (Joint) Escrow Account		51,973.93
Royal Estates Subdivision, Unit 8		15,367.29
Weslan Corporate Center		<u>131.25</u>
Total:	\$	77,244.22

TREASURER’S REPORT:

The Monthly Treasurer’s Report of December 2008 was presented by Trustee Hubert. A Statement of Current Balances was also submitted. As a point of information, Trustee Hubert stated the most logical source to transfer money from would be the Garbage Fund to the Road and Bridge Fund. Trustee Hubert stated the Village has a total of \$522,459.95 on hand. Trustee Hubert made a motion to approve the report as presented; seconded by Trustee Prellberg.

Motion carried 4-0.

COMMENTS FROM PERSONS PRESENT:

There were no comments from persons present.

COMMITTEE REPORTS:

George Hubert, Jr., Finance & Personnel Committees – Trustee Hubert discussed the invoice from Curran Construction. He also stated he had a meeting with EEI regarding Water Works Improvements. The Village will need to borrow money to implement the plan. Trustee Hubert stated the Village would like to borrow funds from a local Hinckley bank.

Trustee Hubert also indicated that Village Secretary/Treasurer Betty Schleifer has decided not to retire at this time. The Village will continue with the plans for a new Treasurer and draft a job description for the Secretary’s position.

President Diedrich asked what the Village will do with the new custom-built Leaf Vac. Trustee Hubert stated the cost is approximately \$28,000 for it and it is now ready for pick up. He stated the Village delayed the order and that is why it was not available sooner. Trustee Hubert offered to call the manufacturer.

Lee Luker, Building and Grounds – Trustee Luker stated work has been done at the Maintenance Shop; new shelves were installed.

Trustee Luker stated the annual membership dues for the Regional Planning Commission are due. Trustee Luker made a motion to pay \$500.00 to the Regional Planning Commission for one year membership; seconded by Trustee Prellberg.

Motion carried 4-0.

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Trustee Luker added it is disturbing that the Village Board does not know Ms. Schleifer's plans for retirement. He stated the Village is not prepared. President Diedrich replied Ms. Schleifer has not yet been contacted by Mr. Rob Mason for his training as Treasurer. Trustee Hubert stated he told Ms. Schleifer to call Mr. Mason.

Steve Warner, Water and Sewer – Trustee Warner reported he would like to have one more Water and Sewer Committee meeting regarding the Water Works Improvements. He asked EEI to break down fees for the plan. He also asked the Board if the Village would like to renew its membership with the American Water Works Association.

Trustee Warner also reported on the progress of the Annexation Negotiation Committee regarding Weslan Corporate Center. The Village's Negotiation Attorney is working on a draft annexation agreement. When Trustees receive their copies, they will have one week to review them and get any changes to Mrs. Grivetti as soon as possible. Trustee Luker added the only change would be for the Village to require the upgrading of Jericho Rd. with an overlay and complete improvement at 70% build-out including turn lanes on Jericho Rd. He further reminded the Board that the annexation agreement trumps all ordinances.

Trustee Warner made a motion to renew the Village's membership with the American Water Works Association; seconded by Trustee Prellberg.

Motion carried 4-0.

Trustee Prellberg reviewed the report from TEST, Inc and pointed out that during the Village's low-flow months, the Village exceeded the daily allowance of 200,000 gal/day. Trustee Warner stated infiltration of storm water into the sanitary system causes ratings to increase artificially. He reminded the Board that the cracked sewer lines downtown have not been fixed yet. President Diedrich stated he is sending a letter to IDOT regarding the problems with the work that was done to rebuild U.S. Rte 30. He is also not signing the letter of acceptance.

Todd Prellberg, Streets and Alleys – Trustee Prellberg reported the Village received two quotes for two front tires for the loader. President Diedrich added the tires on the loader are worn and cracked; they are six years old. The Village received a faxed quote from Rich's Tire Service for two different brands. The service to the loader will be done at the Village Maintenance Shop. Trustee Prellberg made a motion to purchase two Goodyear tires from Rich's Tire Service for the loader for \$1,622.90; seconded by Trustee Hubert.

Motion carried 3-1; Trustee Warner voted against the motion.

Trustee Prellberg further reported the Lions Club has requested the assistance of one police officer and use of the Village's loader on Saturday, February 7, 2009; they also requested use of it from Sunday, February 8 through Tuesday, February 10, 2009. The Village would still have priority use of the loader. Trustee Prellberg also added the Village has a copy of the Lions Club's insurance. Trustee Hubert made a motion to allow the Lions Club the use of the loader and one police officer for the above specified dates; seconded by Trustee Prellberg.

Motion carried 4-0.

Dan Godhardt, Economic Development – Trustee Godhardt was not present.

Parks and Recreation – There was no report.

TABLED ISSUES

There were no tabled issues.

PRESIDENT’S REPORT:

1. Current Spending/Budgeting
Previously discussed during Committee Reports
2. Leaf Vac
Previously discussed during Committee Reports
3. Ordinance Regulating Parking on McKinley Street
A new draft ordinance amending Sec. 82-104 of the Hinckley Village Code to provide for additional parking restrictions was distributed. Trustee Prellberg asked if there was any benefit to limiting no parking hours on McKinley St. from Donald St. to Rees St. to dates and times when school is in session. Trustee Hubert stated he has never seen any residents park there in the past. President Diedrich suggested increasing the fine for parking in a no parking zone. Trustee Hubert agreed to amend the fine now before approving the ordinance. Trustee Luker suggested amending the fine to not less than \$25.00 nor more than \$50.00 for each offense. Trustee Luker made a motion to approve the amended ordinance 09-02; seconded by Trustee Hubert.
Motion carried 4-0.
4. New Welcome to Hinckley Signs
President Diedrich stated the signs have not been built yet. Step 1 Stairworks, Inc. has submitted a quote stating custom millwork of the two signs will cost \$2,200.00 without tax. Trustee Prellberg suggested not building /installing the new signs; and wait for better financial status. Trustee Luker suggested fixing the old sign and installing it on the east side of town where it used to be. Trustee Prellberg replied the sign cannot be installed until spring, so the Village should wait until then to decide. Trustee Hubert suggested tabling the issue until the first Village Board meeting in May.
5. Final Discussion Regarding Public Hearing for Draft Sign and Fence Ordinances
Trustee Luker stated the Village must host a public hearing for the Zoning Map. Trustee Warner informed the Board that he and Trustee Luker asked Attorney Steven Andersson to review the draft Sign, Fence, Zoning and Subdivision Control Ordinances. Trustee Luker added they asked for a “level of confidence”. President Diedrich stated that would come to seven different people reviewing these documents. The attorney will charge the Village like everyone else has. He added this will move the Village back again with the documents. President Diedrich is not in favor of having another person review these documents. Trustee Warner made a motion to have Mr. Andersson review the documents.

Trustee Luker added Attorney Andersson is not going to come back with any changes to the documents. He will just review them and let the Village know whether or not they are good working

documents. Trustee Luker stated he needs a level of confidence from someone he can trust. Trustee Prellberg asked if Mr. Andersson can give the Village an estimate. Trustee Luker replied Mr. Andersson would spend 2-4 hours at the most. Trustee Prellberg stated he would rather spend the money on the review of the Zoning Map. Trustee Hubert asked how much the attorney charges. Trustee Luker replied Mr. Andersson charges developers \$250.00 per hour and the Village \$150.00 per hour. Trustee Warner again made a motion to have Attorney Andersson review the draft ordinances not to exceed 5 hours. Trustee Prellberg stated he would still like an estimate. Trustee Warner amended his motion to have Attorney Andersson review the documents for no more than 2 hours; seconded by Trustee Hubert.

Motion carried 3-1; Trustee Prellberg voted against the motion.

DISCUSSION

President Diedrich stated the Aurora Area Convention and Visitors Bureau is having a meeting Thursday, January 22, 2009 at 8:00 a.m. Trustee Warner agreed to represent the Village at the meeting.

Trustee Luker asked about the letter specifying the Village's Building Code Effectiveness Rating Classification of 4. President Diedrich suggested Trustee Luker call Bill Dettmer at ICCI.

ACTING CLERK'S REPORT:

Mrs. Grivetti then presented the money received since January 5, 2009.

MONEY RECEIVED SINCE JANUARY 5, 2009

Sales Tax	\$	10,021.57
Motor Fuel Tax		4,843.05
Replacement Tax (General Fund)		715.08
Permit #09-01 (Davis/electric upgrade)		100.00
Faxon Rent (January, February, March)		225.00
Police Fines		1,107.16
Squad Car Acquisition and Maintenance		<u>25.00</u>
Total:	\$	17,036.86

ADJOURNMENT

Trustee Luker made a motion to adjourn the meeting at 8:40 p.m., seconded by Trustee Prellberg.

Motion carried 4-0.

The next regular meeting of the Hinckley Village Board will be Monday, February 2, 2009 at 7:30 p.m. at the Village Hall.

Joseph J. Diedrich, President

Dawn R. Grivetti, Acting Clerk