

Village of Hinckley Regular Board Meeting Minutes for May 17, 2010

President Godhardt called the regular meeting of the Village Board to order at 7:00 PM.

Roll called showed President Godhardt and Trustees: Nancy Nelson, Dave Maroo, and Bob Albright present. Trustees Lee Luker and Steve Warner were absent. This established a quorum.

Other persons in attendance included Wendy Leasure, Village Clerk, Steve Andersson, Village Attorney, Bill Dunn, Village Engineer, Sam Kimpan and his father.

The Pledge of Allegiance was recited.

EAGLE SCOUT PRESENTATION – SAM KIMPAN

Sam Kimpan gave a presentation for the cleanup of the creek starting at the Sycamore Street Bridge all the way to the sewage treatment plant. Sam showed pictures of all of the debris in the creek which ranged from tree stumps and tires, to water heaters and building material. Sam wants to clean up the creek for his Eagle Scout Project for the Boy Scouts. He will be in charge of getting volunteers to help him with the project as well as getting land owner, and city approval for access to any private property that volunteers would have to cross. He will also oversee the entire project cleanup and disposal. Sam did ask the Village for their permission to stock pile the debris pulled from the creek onto the land at the sewage plant. The Village agreed to the use of the Village endloader for debris handling (by a Village employee only). Trustee Nelson did ask how long this project would take. Sam thought the project would be complete late July or early August. (This would be a weekend project for two or three weekends at the most). The Village Board unanimously gave permission for land access of Village property and stated that this was a great project. They did state however, that all private property owners must be contacted and give Sam their own permission also. Sam will also let the Village know when the work will start.

VILLAGE APPOINTMENTS

President Godhardt wishes to reappoint Russell Kula for a two year term to the planning commission. Trustee Maroo made a motion to accept the nomination. Trustee Albright seconded the motion.

Motion carried unanimously by voice vote.

MINUTES FROM PREVIOUS MEETING

The minutes for the May 3, 2010 Regular Village Board meeting were presented for approval. Trustee Nelson moved to approve the minutes as presented, seconded by Trustee Albright. **Motion carried unanimously by roll call vote 3-0.**

MONEY RECEIVED, PRESENTATION AND APPROVAL OF BILLS

A list of all monies received and presentation of all bills to be paid was provided by Dawn Grivetti, Office Manager.

MONEY RECEIVED SINCE MAY 3, 2010

Garbage Fees Income	16,045.01
Capital Improvement	9,865.26
Debt Service Fee	25,559.39
Water & Sewer Income	30,831.44
Police Fines Income	1,641.48
Utility Tax Income	15,356.01
Permits	300.00
Park Rental	50.00
Motor Fuel Tax	4,325.29
Replacement Tax	761.87
Sales Tax Income	8,045.76
Total Received:	\$97,425.50

TOTAL OF ALL BILLS

General Fund	20,046.32
Police Fund	10,627.49
Park & Recreation Fund	455.00
Garbage Fund	12,593.04
Road & Bridge Fund	576.41
Water and Sewer Fund	20,251.82
Water Improvement Project Fund	110,052.00
Motor Fuel Fund	0.00
TOTAL of BILLS:	\$174,602.08

Trustee Nelson requested that in the future, a detail of the bills be provided for all bills. The term “miscellaneous” should not be used to generalize bills and a detail of what the actual bills are should be provided.

Trustee Maroo made a motion to pay the bills as presented, seconded by Trustee Nelson. **Motion carries unanimously by Roll Call vote 3-0.**

TRANSFER OF FUNDS

There are no transfers needed at this time.

ATTORNEY'S REPORT

Attorney Andersson had nothing to report at this time.

COMMENTS FROM PERSONS PRESENT

There were no comments from persons present.

COMMITTEE REPORTS

Building and Grounds, Bob Albright – The new copier is here and it works. Bob is looking into new software and is trying to see if we can get a grant for it in the third quarter.

Personnel, Nancy Nelson – Trustee Nelson reports that a committee meeting was held on May 12, 2010. Minutes to that meeting were provided. Discussion was held determining the need for an appointment for Village Treasurer. It was decided by the committee that it is a necessary position. They would like to recommend to the Board, that a Village Treasurer be appointed and would like to see that person have a financial background as well. Trustee Maroo stated that he would like to see a job description before an appointment is made for the Treasurers position. Village Attorney Andersson says that the position can be appointed and redefined once an appointment is made. Trustees Maroo and Albright would prefer to have a basic description in place first with the ability to make changes as needed.

There was also discussion on the work environment and public accountability at the Village. The committee is working with Village Attorney Andersson in regards to that matter. Until those matters are cleared up, it has been decided to postpone the revision of the personnel manual.

Finance, Dave Maroo – Trustee Maroo reminds Trustees to turn in fraud forms.

Streets and Alleys , Lee Luker – Trustee Luker was not present.

Water and Sewer, Steve Warner – Trustee Warner arrived at the meeting late and had nothing to report.

Bill Dunn, Village Engineer (EEI) reports on the well progress. He stated that they expect to begin jetting and development of the well on Wednesday. There was a lot more sand and loose material at the bottom of the well than originally anticipated. That sand and material will be drilled out as well. Test pumping is scheduled to start Wednesday or Thursday. Bill will check in the morning to see if everything is still moving along as scheduled.

TABLED ISSUES

There were no tabled issues.

PRESIDENT'S REPORT

1. There was discussion for changes needed to the water bill ordinance. A rough draft was presented along with suggested changes presented by Attorney Andersson. The following changes are being suggested.

In section 86-164 the terms, (& fees) as well as adding the sentence "Late fees, charges & reconnection charges shall be as established from time to time by Village policy".

In section 86-165a; "board of Trustees" will be stricken and replaced by "Village Staff". The sentence "The Village Board shall by separate adoption of Village policy (as set from time to time), establish the staff responsible for said hearings." should be added.

In section 86-165b, "by certified mail" should be changed to "regular mail".

In section 86-165c the table will be stricken, and in the letter, the time will be stricken as well.

In section 86-165d, "board of Trustees" shall be stricken and replaced with "Village Staff", in two places. The sentence "The staff may also adjust the water bill if the facts demonstrate an error in calculation or other similar basis for adjustment of the amount due". The sentences "If the owner is dissatisfied with the decision of the Village Staff, they may appeal that decision to the Village Board within 5 business days in writing to the Village Board. If an appeal is made with said time period, the Village shall not terminate said service until the Village Board considers said appeal. The Village Board shall consider the appeal at its next regular meeting or a special meeting called for that purpose (at the discretion of the Village Board). The Village Board shall sustain, modify or overrule the decision of the Village Staff after its review of the facts of the case in question."

In section 86-165e, "and until a deposit has been made with the Village in an amount equal to the average of the last two billing periods. The deposit must be maintained with the Village until the board of Trustees finds such is no longer required. Once a deposit is made with the Village, a user must maintain such deposit until excused as heretofore provided, or the user will be deemed to be delinquent in his payments." , shall be stricken.

A motion to accept the new ordinance with corrections was made by Trustee Albright, seconded by Trustee Nelson. **The motion unanimously carried by Roll Call Vote 3-0.**

2. There was more discussion in regards to the water bill for the owners of 181 Garfield St. There was some conflicting information both from the owners as well that of a city employee. The old meter was replaced with a new one. There was a question as to what kind of water damage the home sustained and whether or not an insurance claim could be filed. The homeowners were not present at the meeting, so the question remains unanswered.

Trustee Warner made a motion to charge the owners \$1,300.00 for the water portion of the bill as well as charging all other service fees associated with it. This would include any minimum service fees as well. Motion seconded by Trustee Nelson.

Motion unanimously carried by Roll Call Vote 4-0 (Trustee Warner arrived in time for this vote, Trustee Luker absent).

DISCUSSION

There were no topics for discussion

Village of Hinckley Regular Board Meeting Minutes for May 17, 2010 continued.

ADJOURNMENT

A motion to adjourn the meeting at 8PM was made by Trustee Albright, seconded by Trustee Nelson. **Adjournment was approved unanimously by voice vote.**

The next Regular Village Board Meeting will be Monday June 7, 2010 at 7PM at the Village Hall.

Dan P. Godhardt, Village President

Wendy S. Leasure, Village Clerk