

Village of Hinckley Board Meeting for August 18, 2008

President Joe Diedrich called the meeting to order at 7:30 p.m.

Roll call showed Trustees: Todd Prellberg, Steve Warner, Dan Godhardt, Lee Luker and George Hubert Jr. all present. This established a quorum.

Other persons in attendance included: Joe Moore, Public Works Supervisor, Dale Youngers, Waste Water Treatment Plant Supervisor, Rob Judd, Chairman, Planning Commission and Kevin Bomstad, Engineering Enterprises, Inc.

The Pledge of Allegiance was recited.

The minutes for the August 4, 2008 Village Board meeting were presented for approval. Trustee Luker suggested Rob Fisher's Parks and Recreation Committee report be removed as he is no longer a Trustee and there was no report for that meeting. Village Clerk Pro-tem Dawn Grivetti agreed and stated the entire paragraph would be removed. Trustee Godhardt made a motion to approve the minutes as amended; seconded by Trustee Hubert.

Motion carried 4-0. Trustee Luker voted present.

The bills were presented for approval of payment. Trustee Prellberg made a motion to approve paying the bills as presented; seconded by Trustee Hubert.

Motion carried 5-0.

TOTAL OF ALL BILLS

General Fund	\$	7,920.75
Police Fund		2,587.40
Parks and Recreation Fund		592.14
Garbage Fund		10,413.06
Water and Sewer Fund		14,544.40
Payroll Fund		<u>12,416.36</u>
Total:	\$	48,474.11

TOTAL OF ALL DEVELOPER ESCROW BILLS

Land Partners, LLC		9,771.75
General (Joint) Escrow Account		54,275.83
Royal Estates Subdivision, Unit 8		<u>12,844.54</u>
Total:	\$	79,507.15

TREASURER'S REPORT:

The Monthly Treasurer's Report of July 2008 was presented by Trustee Hubert. Trustee Hubert stated the Village has a total of \$544,199.94 on hand. Trustee Hubert made a motion to approve the report as presented; seconded by Trustee Prellberg.

Motion carried 5-0.

COMMENTS FROM PERSONS PRESENT:

Since Dale Youngers, Waste Water Treatment Plant Supervisor, was unable to attend the previous meeting, he presented his monthly report tonight. Mr. Youngers stated a sense-phone has been installed and is operational at the Waste Water Treatment Plant. He also stated the above ground fuel tank recently installed is now siphoning fuel into the day-tank. He may have to adjust the plumbing to fix the problem.

This summer, Mr. Youngers has been working with part-time help from T.E.S.T. Inc. replacing new water meters throughout town. Ninety new meters have been replaced since June and Village billing should be more accurate because of this.

Public Works Supervisor, Joe Moore had to leave the previous meeting early to monitor the Waste Water Treatment Plant in Dale Youngers' absence because the electricity went out, so he also presented his monthly report tonight. Mr. Moore stated the "Welcome to Hinckley" sign to be installed at the east end of the Village needs a state permit to be installed in the public right-of-way on the north side of Rt. 30. Trustee Luker commented he thought the Village agreed to install the sign on 84 Lumber's property. Mr. Moore asked Trustee Luker if he wanted the sign on the south side of the road for west bound traffic. Trustee Luker replied yes – to avoid permitting issues with the state. He suggested the sign be put up against 84 Lumber's fence. President Diedrich added that 84 Lumber needs to move their fence to make their needed repairs. He also stated it would not be difficult to get a permit from the state. Trustee Godhardt suggested 84 Lumber would have to get corporate approval for the Village's request to place our sign on their property.

Joe Moore stated if that will be the Village's east end sign location, he believes it is a bad practice to put the sign on the south side of the road for west bound traffic. President Diedrich suggested putting the sign on the corner of Pritchard Rd. and Rt. 30. Trustee Warner suggested still putting the sign in the right-of-way instead of on private property. No further decision was made.

Mr. Moore went on to report Stokes Excavating is working with 84 Lumber to resolve their issues with the State only. They are not addressing the issue with the tile.

Mr. Moore also reported the Maintenance Dept. has repainted the outside of the restrooms and the pony shed at Pioneer Park.

Mr. Moore talked about spot-lining and the storm sewer.

Mr. Moore also met with representatives from Mueller regarding the recent painting of fire hydrants. Mueller will repaint all fire hydrants recently painted that related to the Rt. 30 State Highway and McKinley St projects free of charge. There are 27 in all. They will also address the hydrants on Rickert St. as well.

Regarding the Rt. 30 State Highway project, President Diedrich stated the state will not replace the trees they planted along Rt. 30.

COMMITTEE REPORTS:

Parks and Recreation – There was nothing to report.

George Hubert, Jr., Finance & Personnel Committees – Trustee Hubert distributed the monthly report for review.

Lee Luker, Building and Grounds – Trustee Luker stated new workstations and a new printer have been installed in the Village office. Software issues are currently being worked out.

Dan Godhardt, Economic Development – Trustee Godhardt reminded the Board that the Planning Commission held a public hearing for the zoning request for Weslan Corporate Center. The hearing was continued to August 27, 2008 at 7:00 p.m. at Village Hall.

Steve Warner, Water and Sewer – Trustee Warner stated he has nothing to report at this time. President Diedrich asked Kevin Bomstad, EEI about the EPA permit for electric at the pump house. Mr. Bomstad replied the design is still up for discussion. They are not ready to bid the project yet. President Diedrich then asked Trustee Warner about the pictures he was to take for the DeKalb County Visitors Bureau. The membership fee of \$300.00 has not been submitted. Trustee Godhardt made a motion to submit payment of \$300.00 for membership to the DeKalb County Visitors Bureau; seconded by Trustee Prellberg.

Motion carried 5-0.

Todd Prellberg, Streets and Alleys – Trustee Prellberg stated the 2008 Village Roadway Improvement Program bids were opened and reviewed on August 14, 2008 at 11:00 a.m. Kevin Bomstad reported the Village received two bids – one from Aurora Blacktop and the other from Curran Construction. Curran Construction was the lowest bidder with a bid of \$123,931.00. The bids were substantially higher than the engineering estimate of \$102,870.00; however Engineering Enterprises, Inc. believes Curran's bid is accurate and recommends the Village Board consider and award this bid. Trustee Prellberg stated he consulted with Trustee Hubert as Chairman of the Finance Committee and he felt the bid was acceptable.

Trustee Prellberg went on to discuss the engineering agreement between the Village of Hinckley and Engineering Enterprises, Inc for the 2008 Roadway Improvement Program.

Trustee Prellberg made a motion to award the 2008 Village Roadway Improvement Program to Curran Construction for the bid amount of \$123,931.00; seconded by Trustee Hubert.

Motion carried 5-0.

Trustee Prellberg made a motion to approve the engineering agreement with Engineering Enterprises Inc. for the 2008 Village Roadway Improvement Program; seconded by Trustee Godhardt.

Motion carried 5-0.

Trustee Prellberg went on to report the Hinckley Business Association has requested the Village approve a three hour parking limit between 9:00 am and 4:00 pm for the Village parking lot at the corner of Rt. 30 and May St. Joe Moore has estimated it will cost the Village \$300-400 to purchase and install new

signs. Trustee Godhardt asked where downtown employees would park. He suggested they would park on residential side streets, thus moving the problem from the business district to the residential district.

Mr. Moore stated the current parking limit is no parking from 2:00 am until 5:00 am. There are no other restrictions on the highway. At one time, it was a two hour limit. Trustee Prellberg stated his main concern is for Library and Community Building patrons. Trustee Godhardt restated his concern for moving the problem to the residential district. Trustee Prellberg suggested informing the Business Association their solution is not a good one.

On another issue, Trustee Prellberg discussed the requests for reimbursement for altering the public right-of-way. The company making the request told him they have done it this way for 20 years and never had a problem with the Village. They say they received a permit. Trustee Luker reiterated the Streets and Alleys Committee should review all requests for services to be reimbursed before the work is performed. Trustee Godhardt suggested more detail should be put into the Village Code. Trustee Warner would like to see the protocol on how permits are approved by International Codes Consultants and Inspections, Inc. (ICCI). Trustee Hubert believes ICCI is not the authority to approve work in the right-of-way. Trustee Luker stated that residents should have approval from the Village Engineer.

Trustee Godhardt stated the Village needs to have a procedure formally written to issue permits and approve work and pay for work. Joe Moore stated ICCI issued a permit for the driveway. The property owner put in a driveway and cut out the curb. The Village needs to inform ICCI that a permit cannot include roadway work.

Trustee Prellberg asked if the Village is willing to reimburse the company; and what procedure should the Village follow in the future. Kevin Bomstad stated EEI has standards for this type of contracted work. He is willing to provide the standards to the Village. Trustee Luker stated the Village has a large sidewalk program, so there is no reason to reimburse residents. The Village will do the work ourselves.

Trustee Prellberg suggested amending the permit applications to indicate any work performed in the right-of-way is not permitted by this application. Any resident would have to see the Village Clerk for such a permit. President Diedrich indicated he would speak to the Village's Code Officials, Bill and Barb Dettmer, ICCI.

Trustee Warner made a motion to reimburse the company; seconded by Trustee Godhardt.

Motion failed 3-2 with Trustees Prellberg, Hubert and Luker voting against and Trustees Godhardt and Warner voting in favor.

Trustee Prellberg informed the Board he was contacted by Local Government Strategies (LGS) regarding the letter the Village recently sent them. Terry Burghard, LGS would like to meet with the Village to discuss recent billing. Land Partners LLC has not submitted a payment as of yet.

President Diedrich then asked Kevin Bomstad, EEI if he has heard from Tim Lunn, Redbud Properties and developer of Royal Estates Subdivision, Unit 8. Mr. Bomstad replied he has not. President Diedrich stated the Village will inform Mr. Lunn he has until October 16, 2008 to complete the infrastructure on site or the Village will use his Letter of Credit to finish the work ourselves.

Trustee Prellberg suggested the Village meet with LGS and Ancel, Glink et. al. individually.

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Trustee Godhardt stated Land Partners LLC told the Village they would submit a payment by the end of July, 2008. We need to find out why they have not yet paid.

Trustee Luker then asked the Board where the Village is with the draft ordinances. Trustee Godhardt replied the Sign and Fence Ordinances can be passed as they have been approved by the Board. Trustee Luker asked if the Board could pass them without passing the Zoning Ordinance. Trustee Godhardt replied the Village cannot update the draft ordinances with the revisions without up-to-date digital copies. He then suggested scanning the hard copies to create digital copies the Village could then update. Trustee Prellberg suggested the documents could be copyright protected. Trustee Prellberg suggested putting the ordinances on the Village Board agenda for September 2, 2008.

TABLED ISSUES

There were no tabled issues.

PRESIDENT'S REPORT:

1. 2008 Street Program Bid Approval
Previously discussed in committee reports.
2. Requests for Reimbursement for Altering Public Real Estate
Previously discussed in committee reports.
3. Engineering Agreement
Previously discussed in committee reports.
4. Boundary Line Agreement between Hinckley, IL and Big Rock, IL
President Diedrich believes the Village needs a public hearing before approving the agreement. Actually, only public notification at Village Hall and in a newspaper 30 days prior to approval is necessary. The Boundary Agreement will be on the agenda of the October 6, 2008 regular meeting of the Village Board.

DISCUSSION

President Diedrich read a letter complimenting the Park Program's Music in the Park event on August 13, 2008.

President Diedrich also stated the Squaw Grove Library Board would like a resolution passed stating any new subdivision would be required to pay an established library fee per lot. After some discussion, the Board agreed there would be no resolution. The concern is that the Village could be held liable for the fee if a developer failed to pay the fee.

President Diedrich then told the Trustees if anyone has any issues regarding the Rt. 30 reconstruction project they need to talk with him soon.

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President Diedrich stated the person recently performing community service hours did a good job.

Trustee Luker stated there is an issue in regard to creating the Weslan Corporate Center Annexation Agreement. He reminded the Board Attorney Lewis stated the Village could have a third attorney's input into the agreement. Trustee Luker suggested the Village hire someone who will write the agreement on behalf of the Village to ensure the Trustees on the committee do not leave out anything. Trustee Hubert asked Mr. Bomstad about a law firm present at an EEI sponsored workshop that specialized in municipal annexation agreements. Mr. Bomstad remembered the firm and would recommend them. He will forward the company's information to the Clerk pro-tem.

Trustee Godhardt then stated the Village needs the completed Fiscal Impact Study to help include everything in the annexation agreement. There was some discussion of the Village's needs.

CLERK PRO TEM'S REPORT:

Mrs. Grivetti presented the money received since August 4, 2008.

MONEY RECEIVED SINCE AUGUST 4, 2008

Replacement Tax	\$	602.37
Motor Fuel Tax		4,370.43
Sales Tax		15,298.47
Park Rental (Diedrich – 8/2)		50.00
Park Rental (Ironworkers #393 – 8/3)		200.00
Park Rental (Hoffman – 8/11)		50.00
Park and Recreation Fees		224.00
Permit #08-46 (Hall/re-roof)		100.00
Permit #08-47 (Shea/re-roof)		100.00
Permit #08-48 (J&J Partnership/ heat & electric)		200.00
Permit #08-49 (Hauger/windows)		100.00
Parking Violation		25.00
Police Fines		1,664.28
Police Squad Acct.		<u>120.00</u>
Total:	\$	23,104.55

ADJOURNMENT

Trustee Godhardt made a motion to adjourn the meeting at 9:10 p.m., seconded by Trustee Luker.
Motion carried 5-0.

The next regular meeting of the Hinckley Village Board will be **Tuesday, September 2, 2008** at 7:30 p.m. at the Village Hall.

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Joseph J. Diedrich, President

Dawn R. Grivetti, Clerk Pro-Tem