

## Village of Hinckley Regular Board Meeting for August 17, 2009

President Godhardt called the regular meeting of the Village Board to order at 7:30 p.m.

Roll call showed President Godhardt and Trustees: Todd Prellberg, Bob Albright, Steve Warner, Lee Luker, Dave Maroo and Nancy Nelson all present. This established a quorum.

Other persons in attendance included: Dawn R. Grivetti, Village Clerk, Rob Mason, Village Treasurer and Kevin Bomstad, Engineering Enterprises, Inc.

The Pledge of Allegiance was recited.

### MINUTES FROM PREVIOUS MEETING

The minutes for the August 3, 2009 Village Board meeting were presented for approval. Trustee Luker indicated the maximum dollar amount for sidewalk repairs was omitted from his Streets & Alleys report. Clerk Grivetti will amend the minutes to indicate a maximum of \$500.00 for sidewalk repair at 133 S. View St. Trustee Maroo made a motion to approve the minutes as amended; seconded by Trustee Nelson.

**Motion carried 6-0.**

### APPROVAL OF BILLS

The bills were presented for approval of payment. Trustee Prellberg made a motion to approve paying the bills as presented; seconded by Trustee Warner.

**Motion carried 6-0.**

Trustee Luker recommended only paying half of past due Inv. 8169 from DeKalb County Highway Dept.

### TOTAL OF ALL BILLS

General Fund	\$	5,102.77
Police Fund		189.54
Parks and Recreation Fund		786.74
Garbage Fund		10,841.04
Water and Sewer Fund		13,429.58
Road and Bridge Fund		312.77
Road and Bridge Fund (past due)		16,752.58
Motor Fuel Tax Fund		110,104.90
Payroll Fund		<u>16,635.73</u>
Total:	\$	174,155.65

### TOTAL OF ALL DEVELOPER ESCROW BILLS

Land Partners, LLC	\$	9,771.75
General (Joint) Escrow Account		51,973.93
Royal Estates Subdivision, Unit 8		2,567.25

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Weslan Corporate Center		<u>1,011.00</u>
Total:	\$	65,323.93

**TREASURER’S REPORT**

The Monthly Treasurer’s Report ending July 31, 2009 was presented by Treasurer Mason. He reported the Village has a total of \$332,078.57 cash on hand. Treasurer Mason also distributed a list of Accounts Payable by Fund as of August 5, 2009. This report shows the Village owes \$182,335.50 in accounts payable. Treasurer Mason also distributed a modified report detailing fund balances after applying accounts payable. Treasurer Mason stated the Village is looking for better accounting software. He further asked the Village Clerk to continue to prepare a monthly Accounts Payable statement. The Fiscal Year 2008-2009 Treasurer’s Report was also presented for review. It will be published in the Midweek August 26, 2009. There was no motion to approve the Treasurer’s Report.

**COMMENTS FROM PERSONS PRESENT**

**Rich Wheeler, The Banner Company**, gave a presentation on banners that could be displayed on the decorative light poles downtown. He stated the banners would add color to the downtown district and would be funded by the individual businesses sponsoring the program. A portion of the funds raised will be given to the Hinckley Business Association. The Banner Company would provide hardware and install and take down the banners. They are considering using the smaller light poles if the Village intends to continue to decorate the taller poles. Mr. Wheeler stated the company will abide by all IDOT regulations.

President Godhardt stated Mr. Wheeler should communicate with Public Works Supervisor Joe Moore and the item can be discussed at the next Streets & Alleys Committee meeting.

**Ken Smith, Sandwich; owner of 149 N. Sycamore St. and Bruce Carlson, 159 N. Sycamore St.** requested the Village vacate an alleyway north of the alleyway between the 100 block of N. May St. and N. Sycamore St. Mr. Smith stated downtown business patrons park in the alley and block access to the garage on his property. He further indicated that the northern section of the alley in question was previously vacated by the Village. He is asking for a complete vacation of the alley.

Trustee Luker suggested adding this item to the next Village Board Agenda to give the Village time to research the matter.

**COMMITTEE REPORTS**

**Dave Maroo, Finance** – Trustee Maroo stated, pending any further comments, the audit should be complete.

**Dave Maroo, Economic Development** – Trustee Maroo stated a public hearing has been scheduled for August 20, 2009 at 7:00 p.m. at Village Hall to present the proposed Zoning Map and Text Amendments to the Zoning Ordinance.

**Lee Luker, Building and Grounds** – Trustee Luker had nothing to report.

**Lee Luker, Streets and Alleys** – Trustee Luker stated a committee meeting has been scheduled for Wednesday, August 18, 2009 at 6:30 p.m. at Village Hall.

**Steve Warner, Water and Sewer** – Trustee Warner made a motion to spend approximately \$200 to clean out tree roots from a manhole; seconded by Trustee Nelson.

**Motion carried 6-0.**

Trustee Warner made a motion to spend \$5,000 to replace digester valves, aerator nozzles and gaskets at the Waste Water Treatment Plant; seconded by Trustee Maroo.

**Motion carried 6-0.**

Trustee Warner stated the Village Board still needs to approve a new Water Rate Ordinance in order to complete the IEPA Loan application. Kevin Bomstad, EEI recommended the Water & Sewer Committee discuss the matter after the bid openings for the Water Works Improvement projects on September 1, 2009.

Trustee Luker would like a definition of a “capital improvement”. Trustee Maroo suggested using the term “capital acquisition”. Trustee Luker stated there is a legal limit of extra funds the Village can accumulate in a capital improvements fund.

**Todd Prellberg, Parks and Equipment** – Trustee Prellberg had nothing to report.

**Todd Prellberg, Personnel** – Trustee Prellberg distributed minutes from the recent Personnel Committee meeting.

#### **TABLED ISSUES**

1. Royal Estates Subdivision, Unit 8  
Mr. Bomstad is working with Benchmark Bank regarding their recent improvements to the site.
2. Sprinkler Ban Resolution or Ordinance  
Village Attorney is working on it.

#### **PRESIDENT’S REPORT**

1. Water Rate Ordinance  
Will be presented at the next Village Board Meeting September 8, 2009.
2. Water Use Ordinance  
Will be presented at the next Village Board Meeting September 8, 2009.

**CLERK'S REPORT**

Mrs. Grivetti reported on the money received since August 3, 2009.

**MONEY RECEIVED SINCE AUGUST 3, 2009**

Utility Tax (ComEd)	\$	13,552.37
Replacement Tax (General)		102.44
Motor Fuel Tax		4,800.29
Sales Tax		14,044.67
Police Report		27.00
Squad Car Acquisition & Maintenance		160.00
Police Fines		1,671.58
Parks and Recreation Fees		235.00
Permit #09-57 (VonDrasek/fence)		100.00
Permit #09-58 (McNanna/siding)		100.00
Permit #09-59 (Sellers/shed)		100.00
Permit #09-60 (AAA Roofing/re-roof)		100.00
Permit #09-61 (AAA Roofing/re-roof)		100.00
Permit #09-62 (Resource Bank/electric)		100.00
Refund from On-Site Computer Guy		<u>131.25</u>
Total:	\$	35,324.60

**EXECUTIVE (CLOSED) SESSION**

At 8:55 p.m., Trustee Albright made a motion to go into executive session subsequent to Sec. 2(c)(1) of the Open Meetings Act for the purpose of discussing personnel matters; seconded by Trustee Prellberg.  
**Motion carried unanimously.**

President Godhardt reconvened the regular meeting of the Village Board of Trustees at 10:10 p.m. No action was taken during the executive session.

Trustee Prellberg made a motion to pay Sgt. Ford the supervisor stipend of \$1.50/hour for all hours worked from July 12 – 18, 2009; seconded by Trustee Albright.  
**Motion carried 6-0.**

**DISCUSSION**

Trustee Warner stated a resident would like a refund of a deposit on account for his utility bill. Trustee Prellberg made a motion to reimburse the resident \$300 for his deposit on account; seconded by Trustee Nelson.  
**Motion carried 6-0.**

President Godhardt recommended office staff provide receipts for all money received. Trustee Maroo recommended President Godhardt talk to all employees and remind them of the personnel manual's policy regarding sick, vacation and compensatory time off. Trustee Luker added scheduled sick time needs to be approved in advance of claiming sick time.

**ADJOURNMENT**

Trustee Warner made a motion to adjourn the meeting at 10:20 p.m.; seconded by Trustee Nelson. Adjournment was approved unanimously.

The next regular meeting of the Hinckley Village Board will be **Tuesday, September 8, 2009** at 7:30 p.m. at Village Hall due to the Labor Day holiday.

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Dan P. Godhardt, Village President

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Dawn R. Grivetti, Village Clerk