

Village of Hinckley Regular Board Meeting for July 6, 2009

President Godhardt called the regular meeting of the Village Board to order at 7:30 p.m.

Roll call showed President Godhardt and Trustees: Todd Prellberg, Bob Albright, Steve Warner, Lee Luker, Dave Maroo and Nancy Nelson all present. This established a quorum.

Other persons in attendance included: Dawn R. Grivetti, Village Clerk, Jeffrey Lewis, Village Attorney, Dale Youngers, Waste Water Treatment Plant Supervisor from TEST, Inc., and Kevin Bomstad, Village Engineer, Engineering Enterprises, Inc. (EEI).

The Pledge of Allegiance was recited.

MINUTES FROM PREVIOUS MEETING

The minutes for the June 15, 2009 Village Board meeting were presented for approval. Trustee Maroo made a motion to approve the minutes as presented; seconded by Trustee Prellberg.

Trustee Maroo stated he thought the Board passed a sprinkler ban resolution at the previous meeting. President Godhardt replied the intent was to include a voluntary sprinkler ban notice in the next Village water bill until a formal ordinance could be passed.

Motion carried 6-0.

APPROVAL OF BILLS

The bills were presented for approval of payment. Trustee Maroo asked if anyone had authorized the payment to Curran. Trustee Luker replied he had. Trustee Luker made a motion to approve paying the bills as presented; seconded by Trustee Nelson.

Motion carried 6-0.

TOTAL OF ALL BILLS

General Fund	\$	8,340.72
Police Fund		2,467.60
Parks and Recreation Fund		106.00
Highway Improvement Fund		32,535.52
Water and Sewer Fund		7,350.91
Road and Bridge Fund		5,832.54
Payroll Fund		<u>24,891.07</u>
Total:	\$	81,524.36

TOTAL OF ALL DEVELOPER ESCROW BILLS

Land Partners, LLC	\$	9,771.75
General (Joint) Escrow Account		51,973.93
Royal Estates Subdivision, Unit 8		19,322.79
Weslan Corporate Center		<u>493.00</u>
Total:	\$	81,561.47

ATTORNEY'S REPORT

Attorney Lewis distributed two documents regarding the previous demolition of 132-134 E. Lincoln Ave. He suggested there is not enough detail in the original bid to assume the wall that remains should have been demolished with the building. Trustee Luker disagreed. President Godhardt suggested reviewing the Board minutes from July – August, 2007 for more information on why the remaining wall was not removed.

Trustee Luker asked Mr. Lewis if he could provide the Board with a definition of the word “premise” as it applies to the Village’s Alcoholic Beverages Ordinance. Is it defined as the entire property or just inside an establishment? Mr. Lewis replied the Village does not provide a definition for “premise” in the ordinance. He suggested Chief Walker consult with him further.

COMMENTS FROM PERSONS PRESENT

1. Ben Mueller, H-BR C.U.S.D. High School Teacher

Mr. Mueller stated he is a high school math teacher and S.O.S. sponsor. He would like to organize a 5K Run/Walk through Hinckley to raise funds for the high school S.O.S. program, future scholarships for high school students, and possibly to support the elementary school’s D.A.R.E. program. The race will be part of Homecoming events on Saturday, October 3, 2009. The H-BR School Board has approved the event. He has also provided Sgt. For with a tentative route. 100-200 participants are expected. Mr. Mueller is asking for the Village’s assistance with road closures. Trustee Prellberg made a motion to support the event and any Village-related expenses associated with the race; seconded by Trustee Warner.

Motion carried 6-0.

2. Anna Fabian, 320 N. Garfield St.

Ms. Fabian requested the 300 block of Garfield St. (from McKinley St. north to Miller Ave.) be blocked off for a block party July 19, 2009 from 3:00 p.m. to 8:00 p.m. Trustee Luker made a motion to approve the road blockage; seconded by Trustee Maroo.

Motion carried 6-0.

President Godhardt will notify the Maintenance Department to provide barricades.

DEPARTMENT SUPERVISOR'S REPORTS

The Board of Trustees agreed the Department Supervisors did not have to attend future meetings unless requested to do otherwise. Reports can be forwarded to the appropriate committee chairman for presentation to the Board.

Waste Water Treatment Plant Supervisor, Dale Youngers presented a follow-up report for the WWTP digester valves. He stated replacing the valves is regular maintenance on a two year schedule; this being the year to replace the valves. Mr. Youngers stated it could cost approximately \$3,000.00 to replace the valves and an additional \$200 for parts to replace aerator nozzles and gaskets. These should be replaced at the same time as the valves. Trustee Luker suggested Mr. Youngers get a new estimate for all parts and labor and present it to the Sewer and Water Committee Chair for presentation at a future Board meeting.

COMMITTEE REPORTS

Dave Maroo, Finance – Trustee Maroo stated the committee has reviewed Village funds and made changes to the appropriations. A draft of the appropriations ordinance for FY 2009-2010 will be available for public review from July 10 – July 20, 2009 with a final public hearing to be held at 7:00 p.m. on July 20, 2009 at Village Hall.

Trustee Maroo stated the proposed ordinance indicates the Village will be operating with a deficit of \$771,000 for the FY 2009-2010. He added payroll accounts for one third of all Village expenses. He stated overtime needs to stop; and suggested the Village should be stricter with employees.

Dave Maroo, Economic Development – Trustee Maroo had nothing to report. [There is a Planning Commission meeting scheduled for Thursday, July 9, 2009 at 7:00 p.m. at Village Hall.]

Lee Luker, Streets and Alleys – Trustee Luker reported the MFT road project is nearing completion. He suggested filling and seeding the sidewalk area at the northwest corner of Rees St. and Re. 30 instead of replacing the sidewalk that was removed. He also stated the sidewalk on McKinley Ave. has been fixed. Work is also being completed in Royal Estates Subdivision, Unit 8.

Trustee Luker added he has a list of trees to be removed throughout the Village at a total cost of approximately \$1,200. Trustee Maroo stated it should be a committee decision to approve the expense. Trustee Luker replied tree removal is a budgeted item and agreed the committee should be able to approve the expense. No vote was taken.

Lee Luker, Building and Grounds – Trustee Luker reported he has scheduled a committee meeting for Tuesday, July 14, 2009 at 6:30 p.m. at Village Hall. Agenda items will include: a new copier for the Clerk's office, downtown Christmas decorations, Streamside Park creek bank repair and tree replacement in the downtown district along Rte. 30.

Trustee Luker also reported three downtown street lamps have been damaged. The cost to replace each base is \$3,800. Trustee Luker discovered the downtown street lamps were never added to the Village's insurance policy. Trustee Maroo suggested the incidents be investigated further by Village Police. Trustee Luker suggested each committee chairman review the insurance policy to ensure specific items are covered.

Steve Warner, Water and Sewer – Trustee Warner reported he has scheduled a committee meeting for July 21, 2009 at 6:30 p.m. at Village Hall. Kevin Bomstad, EEI, recommended the Village let out the Water Treatment Plant project to bid by July 15, 2009. Bids will be held for 120 days and can be awarded subject to funding. President Godhardt directed Mr. Bomstad to proceed with the bid process.

Trustee Warner added landscaping has been completed on Miller and Oak Streets; and the Phillips Garage sanitary problem is still outstanding. President Godhardt replied the property owner is handling the issue.

Mr. Bomstad also added soil borings for the leaking underground storage tank (LUST) at the WWTP have been completed. All visual indicators look good.

Trustee Luker asked if the Village has a draft water rate ordinance. Mr. Bomstad replied the Village Board authorized the debt service by ordinance. The next step is the Village must prove to the IEPA that the Village can continue to maintain the water treatment plant. He further stated it was his opinion the Village wanted to establish a credit card utility payment option first. Trustee Warner stated the issue

will be addressed at the next Water and Sewer Committee meeting. He added he will have a draft ordinance increasing water rates ready for the first Village Board meeting in August.

Todd Prellberg, Parks and Equipment - Trustee Prellberg reported at their recent committee meeting they decided Village of Hinckley non-resident property owners only have to pay the resident rate to rent the Pioneer Park shelter house.

Todd Prellberg, Personnel – Trustee Prellberg reported the committee created an organizational chart of Village officials and employees for reporting purposes. The committee also discussed the Clerk’s job description. Trustee Prellberg asked for approval to spend up to \$1,500 for legal counsel advice regarding personnel matters. President Godhardt questioned if the expense was within the appropriated amount for legal fees. No vote was taken.

TABLED ISSUES

1. Royal Estates Subdivision, Unit 8 – Road Closures

Mr. Bomstad stated Benchmark Bank would like to know what type of road closures (complete or staggered) should be used to close roads throughout Royal Estates Subdivision. He added the bank would prefer the roads be completely blocked off. Trustee Maroo made a motion to completely close the roads from curb to curb; seconded by Trustee Warner. Mr. Youngers stated he would need access to the property to flush hydrants in the subdivision. Trustee Warner suggested shutting off the water to the subdivision. Mr. Bomstad replied the water lines in the subdivision support other areas throughout the Village. He recommended the Village not shut off the water to the site. President Godhardt suggested the matter be discussed at the Sewer and Water Committee meeting. **Motion carried 6-0.**

2. Resolution Authorizing Village President to Sign Application for IL Funds Electronic Payment (E-Pay) Program

President Godhardt stated he would like to table the issue again. He is still gathering information on 5/3 Bank’s credit card program.

PRESIDENT’S REPORT

1. Resolution or Ordinance re: Odd/Even Sprinkler Ban

President Godhardt stated a notice regarding a voluntary ban will be added to the next water bill until a formal ordinance can be passed. The matter should be addressed by the Sewer and Water Committee.

2. Itinerant Merchant Application – Mr. Swenson, Lock Box Storage

President Godhardt stated he has been researching other municipal itinerant merchant ordinances from across the state. He stated other municipalities charge fees; the Village does not. The Village also has to consider the privacy of the applicant and not require a social security number on the application. Trustee Warner suggested requiring tax identification information from applicants. Concerning Mr. Swenson’s request to sell sweet corn from the Lock Box Storage site, President Godhardt stated there is nothing in the annexation agreement that forbids a temporary itinerant merchant use. Trustee Luker stated there were negotiated items and Village concessions that were omitted from the annexation agreement. President Godhardt stated he will have to approve the application if further research yields no evidence against it.

CLERK'S REPORT

Clerk Grivetti informed the Board the Monthly Clerk's Report for the month of May was not distributed at the previous Board meeting. She distributed copies to those who did not already receive them.

Ms. Grivetti stated Chief Walker had surgery today and will be off work for four to six weeks; and former Mayor Joe Diedrich will also be having surgery on Tuesday and will be in the hospital for two to three weeks. We wish them both well.

Ms. Grivetti also informed the Board of Matt Marzuki of the Welcome Matt's request for Village approval of a fundraiser he intends to sponsor at the Fire Department. He indicated he would be raising funds for two people with M.S. The event is scheduled for Sunday, August 16, 2009 from 1:00 p.m. to 6:00 p.m. He wants to sell alcohol at the event. He intends to apply for a state special event license; however it requires a letter of approval from the Village. Trustee Maroo made a motion to approve the event; seconded by Trustee Warner. Trustee Luker is opposed to approving multiple alcoholic events at the Fire Department.

Motion carried 5-1 (Trustee Luker voting nay).

Trustee Maroo suggested addressing changes to the Village's Alcoholic Beverages Ordinance. Clerk Grivetti reminded the Board two draft ordinances adding a liquor license classification for special event retailer use were distributed recently for the Board's consideration. Ms. Grivetti will provide copies to those who do not have them.

Clerk Grivetti reported on the money received since June 15, 2009 and the transfers for approval.

MONEY RECEIVED SINCE JUNE 15, 2009

Utility Tax (State)	\$	3,941.17
State Use Tax		2,132.72
Utility Tax (NICOR)		8,984.64
Income Tax		24,286.25
Property Tax (General)		64,057.04
Property Tax (Special Service Area #1)		361.52
Property Tax (Road and Bridge)		12,537.52
Pioneer Park Shelter Rental (Schoepp 6/22)		50.00
Pioneer Park Shelter Rental (Rickert 7/12)	\$	50.00
Pioneer Park Shelter Rental (Dillenback 7/18)		50.00
Pioneer Park Shelter Rental (Local #393 8/2)		200.00
Ordinance Violation		25.00
Police Reports		30.00
Police Special Acct. Deposit		800.00
Permit #09-44 (5/3 Bank/window)		194.00
Permit #09-45 (Hall/shed)		100.00
Permit #09-48 (Theisen/re-roof)		100.00
Permit #09-49 (Siefred/re-roof)		100.00
Copies		0.25
Waste Management Sticker Money		<u>671.05</u>
Total:	\$	118,671.16

TRANSFERS FOR APPROVAL

To Payroll Fund from:		
General Fund	\$	22,101.13
Police Fund		25,528.76
Water and Sewer Fund		6,746.19
Road and Bridge Fund		<u>5,537.70</u>
Total:	\$	59,913.78

Trustee Luker made a motion to approve the Transfers; seconded by Trustee Prellberg.

Motion carried 6-0.

EXECUTIVE SESSION

Trustee Luker made a motion to go into executive session subsequent to Sec. 2(c)(5) of the Open Meetings Act for the purpose of discussing the purchase of real property; seconded by Trustee Albright. The motion was unanimously approved. There was a five minute recess from 9:35 p.m. to 9:40 p.m.

President Godhardt reconvened the regular session at 10:00 p.m. He stated the purchase of two parcels owned by Mr. Joe Ludwig and Mr. Keith Fitzgerald was discussed. No action was taken during the executive session.

Trustee Prellberg made a motion to express no interest in purchasing the properties; seconded by Trustee Luker.

Motion carried 4-1-1 (Trustees: Nelson, Luker, Albright and Prellberg voted yea; Trustee Warner voted nay; Trustee Maroo voted "absent").

DISCUSSION

Trustee Prellberg stated the Hinckley Lion's Club will be hosting a Circus August 27, 2009 at the H-BR High School. The Club is asking the Villge to arrange for a six yard dumpster, three regular and one handicapped protable toilet and a hand-washing station fromWaste Management for the event from August 26-28, 2009. Trustee Luker suggested moving the existing portable toilets around the parks to the high school for the event.

Clerk Grivetti asked the Board if expenses needing signatures for approval should be organized by committee. The Board agreed.

ADJOURNMENT

Trustee Prellberg made a motion to adjourn the meeting at 10:10 p.m.; seconded by Trustee Nelson. Adjournment was approved unanimously.

A Public Hearing for the Appropriations Ordinance will be held Monday, July 20, 2009 at 7:00 p.m. at Village Hall.

Village of Hinckley Board Minutes for July 6, 2009 continued

The next regular meeting of the Hinckley Village Board will be Monday, July 20, 2009 at 7:30 p.m. at Village Hall.

Dan P. Godhardt, Village President

Dawn R. Grivetti, Village Clerk