

## Village of Hinckley Regular Board Meeting for June 1, 2009

President Godhardt called the regular meeting of the Village Board to order at 7:30 p.m.

Roll call showed President Godhardt and Trustees: Todd Prellberg, Bob Albright, Steve Warner, Lee Luker, and Dave Maroo all present. This established a quorum.

Other persons in attendance included: Dawn R. Grivetti, Village Clerk, Jeffrey Lewis, Village Attorney, Rob Mason, Village Treasurer, Dave Walker, Police Chief, Joe Moore, Supervisor of Public Works, Dale Youngers, Waste Water Treatment Plant Supervisor from TEST, Inc., and Kevin Bomstad, Village Engineer, Engineering Enterprises, Inc. (EEI).

The Pledge of Allegiance was recited.

### MINUTES FROM PREVIOUS MEETING

The minutes for the May 18, 2009 Village Board meeting were presented for approval. Trustee Maroo made a motion to approve the minutes as presented; seconded by Trustee Prellberg.

**Motion carried 5-0.**

### APPROVAL OF BILLS

The bills were presented for approval of payment. Trustee Luker made a motion to approve paying the bills as presented; seconded by Trustee Prellberg.

**Motion carried 5-0.**

### TOTAL OF ALL BILLS

|                           |    |                  |
|---------------------------|----|------------------|
| General Fund              | \$ | 5,220.93         |
| Police Fund               |    | 1,047.37         |
| Parks and Recreation Fund |    | 657.15           |
| Water and Sewer Fund      |    | 11,720.00        |
| Payroll Fund              |    | <u>11,786.52</u> |
| Total:                    | \$ | 30,431.97        |

### TOTAL OF ALL DEVELOPER ESCROW BILLS

[No report presented.]

### ATTORNEY'S REPORT

Attorney Lewis re-presented the Ordinance Setting Four Year Terms for Clerk and Treasurer. President Godhardt instructed it be put on the agenda for June 15, 2009.

Mr. Lewis added the property on S. May St. the Village has taken to court will be rehabbed to the Zoning Administrator's approval.

Mr. Lewis went on to state the loan approval process for the IEPA Water Project continues to move. The Village needs to pass an ordinance authorizing the borrowing of funds. The ordinance was distributed. The ordinance states the Village will repay the loan from water payments and not general revenue.

Trustee Luker stated the remaining brick wall at 132-134 E. Lincoln Ave. can be torn down. The contracted company did not tear it down. He asked if the Village has any legal recourse. It will cost approximately \$18,000 to tear it down. Mr. Lewis replied he would have to review the bid to tear down the building.

#### **COMMENTS FROM PERSONS PRESENT**

1. Benchmark Bank Representatives re: Royal Estates Subdivision

Bank representatives stated they are aggressive in taking over the project from Redbud Properties. There were several liens against the property. Attorney Lewis asked what the Village should expect in terms of physical improvements to the property. The representative replied he does not see the property being developed for years. They would like to use local contractors to make needed improvements to the property. They are in negotiations with a contractor, but it may take weeks to sign a contract. Trustee Luker asked why the Village did not call the Letter of Credit and do the work our self. Mr. Lewis replied that would require the Village to go to bid for all the projects and it would not reduce the costs. The Bank representatives stated the new bank management is more aggressive and would like the property to look good and be safe; however the bank does not yet have title to the property to begin any work. Trustee Warner suggested the Bank be ready to begin work within 30-45 days. The reps replied the Bank will do its best. Trustee Warner suggested the subdivision be on the July 6, 2009 Village Board Agenda. Trustee Prellberg suggested it be on every agenda until the Village sees progress.

#### **DEPARTMENT SUPERVISOR'S REPORTS**

**Waste Water Treatment Plant Supervisor, Dale Youngers** presented a follow-up report for the WWTP valves. He stated rebuilding the valves would cost approx. \$100 per valve less than purchasing new valves. Trustee Prellberg asked for the total cost (direct and indirect) for the whole project. Mr. Youngers added he is still flushing water mains.

**Public Works Supervisor, Joe Moore** reported the Miller St. storm is working; Royal Estates Subdivision will continue to dictate how water drains from the area. The field tile is operational, but very old. He also reported the tiles at 167 & 185 Rees St. have been taken care of; the McKinley St. and Rees St. b-box has been abandoned; the Maple St. dip in the roadway has been dug up and repaired; and two sealed manholes were repaired at Oak & Oak Knoll Dr.

Mr. Moore further reported a resident at the southeast corner of Louise Dr. and Louise Ct. would like to run a sump pump discharge line to the catch basin at the corner. There is no storm drain from his property to Lake Louise. Attorney Lewis stated the resident must follow Village Code requirements. President Godhardt suggested the matter be addressed at a Sewer and Water Committee meeting. Trustee Warner made a motion to let the property owner do the work with guidance; seconded by Trustee Maroo.

**Motion carried 5-0.**

Trustee Luker asked Mr. Moore if the Village has a stencil to paint the sidewalks downtown. Mr. Moore asked if the Village has signed off on the Rte 30 Road Reconstruction Project. Trustee Luker replied he did not care; the Maintenance Dept. could use the old stencil. Mr. Moore replied it is the wrong size. A new stencil will cost approx. \$275.

**Police Chief David Walker** reported on two parcels in foreclosure (156 Walnut and 170 Park Ct.) that are in violation of the Village's weed ordinance. He has given an order to clean up the property; and requests further instruction from the Board. Trustee Maroo made a motion to allow Chief Walker to give property owners 48 -hour notice to clean up their property; the Village will then mow the properties, bill the owners and lien the property; seconded by Trustee Warner.

**Motion carried 5-0.**

Chief Walker concluded by thanking the Crossing Guards: Cary Gawel and Detra Meyer for all they have done for the community.

## **COMMITTEE REPORTS**

**Todd Prellberg, Parks and Equipment** - Trustee Prellberg reported there will be a meeting Wednesday, June 3, 2009 at 6:30 pm at Village Hall.

**Todd Prellberg, Personnel** – Trustee Prellberg distributed minutes from his previous meetings. He stated he is looking for input from the Board. The Village needs to resolve office over-time. Trustee Luker added the Village needs to resolve lunch and break issues as well. President Godhardt suggested the Personnel Committee send a memo to the office staff.

**Steve Warner, Water and Sewer** – Trustee Warner suggested letting the James Street Flooding project out for bid to solve the flooding issues in the James Street area. President Godhardt stated the Village is in the process of applying for a grant from the State's Community Development Assistance Program (CDAP) for this project. Mr. Bomstad, Village Engineer added it would benefit the Village to wait to determine a funding source before letting the project out to bid.

Trustee Warner stated the Village needs to complete the RBC project that was started earlier this year. Mr. Youngers added the equipment has been delivered; the contractor has paid for all equipment. The final bill is \$18,000. Trustee Maroo replied the Village has no money to finish paying for the job.

**Lee Luker, Streets and Alleys** – Trustee Luker had nothing to report.

**Lee Luker, Building and Grounds** – Trustee Luker had nothing to report.

**Dave Maroo, Finance** – Trustee Maroo stated the committee is still working on the Appropriations Ordinance. He has scheduled a Finance Committee meeting for June 9, 2009 at 7:00 p.m. at Village Hall.

**Dave Maroo, Economic Development** – Trustee Maroo had nothing to report.

## **TABLED ISSUES**

There were no tabled issues.

**PRESIDENT’S REPORT**

1. Village Trustee Appointment  
President Godhardt recommended the appointment of Nancy Nelson as Village Trustee. Trustee Luker made a motion for the Board’s consent to the appointment of Nancy Nelson as Village Trustee; seconded by Trustee Warner.  
**Motion carried 5-0.**
  
2. MS Tour de Farms bike ride – Request for Police Officer  
President Godhardt stated the MS Bike Tour coordinators have requested one police officer supervise the intersection of Somonauk Rd. and Rte 30 on June 13, 2009 from 10:00 a.m. to 4:30 p.m. Trustee Maroo objected. President Godhardt instructed Chief Walker to have an officer available at that time.
  
3. Joe Rissman – Request for redesign of entrance stairs at 118 W. Lincoln Ave.  
President Godhardt stated Mr. Rissman has requested the redesign of the stairs at 118 W. Lincoln Ave. to run parallel to the building. He would like to lengthen the run of each step and make them more accessible for customers with walkers. Trustee Maroo made a motion to allow the redesign of the entrance stairs to 118 W. Lincoln; seconded by Trustee Warner.  
**Motion carried 4-1; Trustee Prellberg voting nea.**
  
4. Resolution of Support & Commitment of Funds for a Community Development Assistance Project (CDAP) Grant re: James St. Infrastructure Improvements  
President Godhardt presented the resolution and stated 25% of the project funds or \$20,000 would come from the Water and Sewer Fund. Trustee Luker made a motion to approve the Resolution; seconded by Trustee Maroo.  
**Motion carried 5-0.**

**CLERK’S REPORT**

In the matter of Water Bill Delinquencies, Trustee Luker stated any account more than one quarter in arrears should be shut off immediately. Trustee Prellberg asked that a more detailed report be presented in the future indicating whether or not the accounts have already been shut off for past arrears. Trustee Luker asked about foreclosures. Clerk Grivetti indicated the Village is not notified when a property is in foreclosure. Trustee Luker also suggested certified letter be sent to landlords of delinquent accounts.

Clerk Grivetti reported on the money received since May 18, 2009 and the transfers for approval.

**MONEY RECEIVED SINCE MAY 18, 2009**

|   |    |          |
|---|----|----------|
| State Use Tax                             | \$ | 1,777.49 |
| Parks and Recreation Fees                 |    | 492.50   |
| Pioneer Park Rental (Korth 6/14)          |    | 50.00    |
| Pioneer Park Rental (Landmeier 6/20)      |    | 50.00    |
| Permit #09-30 (Thibeau/Porch Repair)      |    | 100.00   |
| Permit #09-31 (Marriam/Porch)             |    | 475.00   |
| Permit #09-32 (S & A Enterprises/Re-roof) |    | 100.00   |
| Permit #09-33 (Isabel/Drive)              |    | 100.00   |

Village of Hinckley Board Minutes for June 1, 2009 continued

|  |    |              |
|--|----|--------------|
| Permit #09-34 (Smith/Porch)                | \$ | 100.00       |
| Permit # 09-35 (Moutray/Electric box)      |    | 200.00       |
| Permit #09-36 (Altosino/Porch Addition)    |    | 100.00       |
| Permit #09-37 (Veliz/Patio Replacement)    |    | 100.00       |
| Permit #09-38 (Marzuki/Windows)            |    | 100.00       |
| Recycle Bins                               |    | 10.00        |
| Reimbursement for Uniform Allowance/Wagner |    | <u>25.00</u> |
| Total:                                     | \$ | 3,779.99     |

**TRANSFERS FOR APPROVAL**

|                       |    |                 |
|-----------------------|----|-----------------|
| To Payroll Fund from: |    |                 |
| General Fund          | \$ | 15,014.10       |
| Police Fund           |    | 17,179.59       |
| Water and Sewer Fund  |    | 4,419.41        |
| Road and Bridge Fund  |    | <u>3,691.80</u> |
| Total:                | \$ | 40,304.90       |

Trustee Luker made a motion to approve the Transfers; seconded by Trustee Prellberg.  
**Motion carried 5-0.**

At this time, the newly appointed Trustee, Nancy Nelson was sworn in.

**DISCUSSION**

Trustee Maroo stated International Codes Consultants and Inspections, Inc (ICCI), the Village's Zoning Administrator is confused with the Village's new Zoning Ordinance. Trustee Luker asked about ICCI's billing process as well. President Godhardt stated he has scheduled a meeting with ICCI Friday, June 5, 2009.

**ADJOURNMENT**

Trustee Luker made a motion to adjourn the meeting at 9:20 p.m.  
Adjournment was approved unanimously.

The next regular meeting of the Hinckley Village Board will be Monday, June 15, 2009 at 7:30 p.m. at Village Hall.

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Dan P. Godhardt, Village President

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Dawn R. Grivetti, Village Clerk