

Village of Hinckley Board Meeting for May 19, 2008

President Joe Diedrich called the meeting to order at 7:30 p.m.

Roll call showed President Diedrich and Trustees: Dan Godhardt, George Hubert Jr., Todd Prellberg, Lee Luker and Rob Fischer all present. This established a quorum.

Other persons in attendance included: Anna Kurtzman, International Codes Consultants and Inspections, Inc. (ICCI).

The Pledge of Allegiance was recited.

The minutes for the May 5, 2008 Regular Village Board meeting were presented for approval. Trustee Fischer made a motion to approve the minutes as presented; Trustee Godhardt seconded.

The motion carried 4-0. Trustee Luker voted present.

The minutes for the May 12, 2008 Special meeting of the Village Board were presented for approval. Trustee Godhardt made a motion to approve the minutes as presented; Trustee Luker seconded.

The motion carried 5-0.

The bills were presented for approval of payment. Trustee Godhardt made a motion to approve paying the bills as presented; seconded by Trustee Hubert.

The motion carried 5-0.

TOTAL OF ALL BILLS

General Fund	\$	12,124.18
Park and Recreation Activity Fund		358.54
Police Fund		4,072.97
Water and Sewer Fund		10,547.02
Garbage Fund		10,413.06
Payroll Fund		<u>14,676.62</u>
Total:	\$	52,192.39

TOTAL OF ALL DEVELOPER ESCROW BILLS

Robert Arthur Land Company	\$	14,871.00
Land Partners, LLC		9,771.75
General (Joint) Escrow Account		53,065.61
Royal Estates Subdivision, Unit 8		12,150.04
Weslan Corporate Center		<u>6,294.39</u>
Total:	\$	96,152.79

TREASURER'S REPORT:

The Monthly Treasurer's Report of April 30, 2008 and the Report of Fiscal Year 2007-2008 were presented by Trustee Hubert. Trustee Hubert made a motion to approve the report as presented; seconded by Trustee Luker.

The motion carried 5-0.

SUPERVISOR'S REPORT:

There was no report required this week.

COMMENTS FROM PERSONS PRESENT:

There were no comments from persons present.

COMMITTEE REPORTS:

Todd Prellberg, Streets and Alleys – Trustee Prellberg contacted the School District regarding the state's Safe Routes to School Program. He should have estimates for sidewalk improvements by the end of the week. There was discussion regarding the gravel pathway from the elementary school north the Miller St. and whether or not it could be included in the grant to be paved.

Dan Godhardt, Economic Development – Trustee Godhardt reported that the Planning Commission will meet Wednesday, May 21, 2008 at 7:00 p.m. The Planning Commission is putting together a recommendation package for the Weslan Corporate Center's Preliminary Plan.

Lee Luker, Building and Grounds – The Maintenance Department fixed the broken base of the light pole downtown. Trustee Luker recommends postponing ordering a replacement part for the light pole. Trustee Luker also suggested looking into contracting with one individual company to handle all the Village's computer maintenance needs. Trustee Prellberg stated some of the Village's software systems have independently contracted maintenance programs; they would not need to be included.

Trustee Luker also discussed parking lot repairs and general parking issues downtown. Trustee Godhardt suggested parking permits could be issued to residents who live downtown.

Trustee Luker also stated he spoke to Thorp's Lawn Care – they were told to cut grass when it needs to be cut.

George Hubert, Jr., Finance – Trustee Hubert reported on the end of the fiscal year report.

George Hubert, Jr., Personnel – Trustee Hubert made a motion to pay for Seneca Wagner's Nextel phone; seconded by Trustee Godhardt.

The motion carried 5-0.

Trustee Hubert stated that the Personnel Manual has been updated.

Rob Fischer, Parks and Recreation – Trustee Fischer reported on the Parks Advisory Board meeting held May 7, 2008. They discussed the House Walk for winter 2008 and installing bike racks at the parks and/or downtown.

Trustee Fischer also reported on the three quotes received for the purchase of a Leaf Vac. The prices range from \$25,300.00 - \$40,000.00. President Diedrich suggested Joe Moore compare each price quote and make a suggestion to the Board at the next regular meeting. Trustee Luker stated the Village needs the ability to clean out its own storm drains.

TABLED ISSUES

1. Salaries for Elected Officials

In order to encourage more residents to run for public office, the Personnel Committee has recommended increasing salaries for only newly elected officials as per state law. The Committee recommends increasing the Mayor's salary to \$3,200.00 per fiscal year and increasing the Trustee's salary to \$2,200.00 per fiscal year. Trustee Prellberg clarified that the salary would be in addition to any compensation for attending various meetings. Trustee Luker also stated the Village would not be allowed to reduce the salary as a punishment for non-compliance.

The Board then discussed the elected Clerk's salary. Trustee Hubert suggested a salary comparable to an average of \$15.00/hour. The Board suggested \$5,000.00 per fiscal year in addition to any compensation for attending various meetings. There was discussion about changing the Clerk's position to an appointed position. President Diedrich suggested if the Board wants to increase the salary, they may do so, but he will consult with DeKalb County Clerk Sharon Holmes about the procedure for changing the elected Clerk to an appointed Clerk.

Trustee Hubert made a motion to increase the salaries of elected officials as follows:

- Increase elected Clerk to \$5,000.00/ fiscal year
- Increase elected Mayor to \$3,200.00/ fiscal year
- Increase elected Trustee to \$2,200.00/ fiscal year

Increases to be applied as per State Law; seconded by Trustee Prellberg.

The motion carried 5-0.

2. Compensation for Committee Chairman

The Personnel Committee has recommended increasing the compensation of the Liquor Commissioner from \$100.00 to \$250.00 per fiscal year; increasing the compensation of the Police Commissioner from \$0.00 to \$500.00 per fiscal year; and increasing the compensation of the Committee Chairmen from \$0.00 to \$500.00 per fiscal year. Committee members will continue to receive \$10.00 per regular committee meeting.

The Village Board discussed increasing the compensation of the Liquor Commissioner from the suggested \$250.00 per fiscal year to \$500.00 per fiscal year. Trustee Luker suggested compensating \$50.00 per elected official for any Village Board meeting other than regularly

Village of Hinckley Board Minutes for May 19, 2008 continued

scheduled meetings, while compensating \$25.00 per elected official for every Committee of the Whole meeting.

For billing purposes, Trustee Prellberg stated the charge for a Special Board meeting of the full Village Board plus the elected Clerk called to hear a specific concern would then be \$400.00 per meeting.

Trustee Luker made a motion to increase the compensations of elected officials effective 2008-2009 fiscal year as follows:

- Increase Liquor Commissioner to \$500.00 per fiscal year,
- Increase Police Commissioner to \$500.00 per fiscal year,
- Increase Committee Chairmanship to \$500.00 per fiscal year,
- Increase any Special Village Board meeting compensation to \$50.00 per elected official present,

Increase Committee of the Whole compensation to \$25.00 per elected official present, Regular committee meeting attendance would remain \$10.00 per elected official present; seconded by Trustee Hubert.

The motion carried 5-0.

3. Appropriation Ordinance

Trustee Hubert presented Appropriation's Ordinance 08-04 for 2008-2009 fiscal year. Trustee Hubert made a motion to approve Appropriation's Ordinance 08-04; seconded by Trustee Luker.

The motion carried 5-0.

PRESIDENT'S REPORT:

1. Repairs at the Wastewater Treatment Plant

President Diedrich reported that repairs to the Treatment Plant were made. A new chain was ordered and received. Only half the required length of chain arrived. Repair costs were \$500.00 - \$1,000.00. The sprockets do not need to be replaced.

2. Leaf Vac

Previously discussed during Committee Reports

DISCUSSION:

Trustee Fischer also raised a concern about residents putting gravel in the parkways along Village rights-of-way. President Diedrich stated residents are supposed to petition the Streets and Alleys committee for approval to get a permit. Trustee Fischer replied, for flooding issues, the Village needs to prohibit the act. Trustee Godhardt suggested sending a police officer to ticket residents for applying gravel without a permit.

Trustee Godhardt asked about IDOT's landscaping progress. President Diedrich stated they are pouring sidewalks and preparing to sod. Trustee Luker indicated he is not happy with the small trees planted downtown.

Village of Hinckley Board Minutes for May 19, 2008 continued

President Diedrich told the Board the Village has re-applied for the \$50,000.00 state grant it applied for previously for construction of the Village Hall.

CLERK PRO TEM'S REPORT:

Mrs. Grivetti reported on the development escrow accounts. All accounts are below minimum balance. Representatives of Weslan Corporate Center and Royal Estates Subdivision, Unit 8 (the only currently active accounts) have been notified that work regarding their developments will be stopped if minimum balances are not maintained. Trustee Prellberg stated engineering work on Royal Estates cannot stop. He will notify Kevin Bomstad, Engineering Enterprises, Inc.

MONEY RECEIVED SINCE MAY 5, 2008

Utility Tax (State)	\$	2,049.03
Sale of Scrap Iron		1,068.00
Motor Fuel Tax		4,463.69
Replacement Tax		1,376.45
Permit #08-23 (Nash/re-roofing)		100.00
Permit #08-24 (TipTop Roofing/re-roofing)		100.00
Permit #08-25 (Phillips/driveway)		100.00
Parks & Recreation Activity Fees		188.80
Police Fines		1,908.15
Squad Car Acquisition & Maintenance		<u>80.00</u>
Total:	\$	11,434.12

Trustee Hubert moved to approve the Money Received; seconded by Trustee Luker.

The motion carried 5-0.

ADJOURNMENT

Trustee Godhardt made a motion to adjourn the meeting at 9:10 p.m., seconded by Trustee Prellberg.

The motion carried 5-0.

The next regular meeting of the Hinckley Village Board will be June 2, 2008 at 7:30 p.m. at the Village Hall.

Joseph J. Diedrich, President

Dawn R. Grivetti, Clerk Pro-Tem