

Village of Hinckley Board Meeting for April 7, 2008

President Pro-Tem Hubert called the meeting to order at 7:30 p.m.

Roll call showed President Pro-Tem George Hubert Jr. and Trustees: Dan Godhardt, John Marsh, Lee Luker, and Rob Fischer all present. President Joe Diedrich was absent. This established a quorum.

Other persons in attendance included: Police Chief Dave Walker, Public Works Supervisor Joe Moore, Treatment Plant Supervisor Dale Youngers of T.E.S.T., Inc., Kevin Bomstad, Engineering Enterprises Inc. (EEI) and Chairman Rob Judd, Hinckley Planning Commission.

The Pledge of Allegiance was recited.

President Diedrich appointed Trustee Hubert as President Pro-Tem for this meeting. Trustee Hubert asked the Board for a motion of approval of his appointment. Trustee Luker moved to accept Trustee Hubert's appointment as President Pro-Tem for this meeting; seconded by Trustee Marsh.

Motion carried 5-0.

The minutes for the March 17, 2008 Delinquent Water Bill Public Hearing were presented for approval. Trustee Godhardt made a motion to approve the minutes as presented; seconded by Trustee Fischer.

Motion carried 5-0.

The minutes for the March 17, 2008 Village Board meeting were presented for approval. Trustee Fischer made a motion to approve the minutes as presented; Trustee Marsh seconded.

Motion carried 5-0.

The minutes for the March 31, 2008 Special Meeting of the Village Board were presented for approval. Trustee Luker amended his motion regarding developer's escrow accounts to read: "all future bills and information pertaining to developer's escrow accounts shall be directed to the Community Development Administrative Assistant *for the approval of the Chairman of the Economic Development Committee*". Trustee Marsh made a motion to approve the minutes as amended; Trustee Godhardt seconded.

Motion carried 5-0.

The bills were presented for approval of payment. Trustee Godhardt asked that check #4148 to Local Government Strategies be retained pending more information. Trustee Godhardt made a motion to approve paying the bills as presented withholding check #4148; seconded by Trustee Fischer.

Motion carried 5-0.

TOTAL OF ALL BILLS

General Fund	\$	11,165.42
Police Fund		4,481.86
Garbage Fund		10,398.40
Water and Sewer Fund		25,669.12
Road and Bridge Fund		23,126.85
Payroll Fund		<u>11,111.99</u>
Total:	\$	85,953.64

ATTORNEY'S REPORT:

Attorney Lewis reported on the status of the Hinckley and Big Rock Intergovernmental Boundary Agreement. He has approved the agreement and the drawing of the boundary and has forwarded the information to the Village of Big Rock for signage. Mr. Lewis also stated that the Village of Waterman is interested in a similar intergovernmental agreement between themselves and the Village of Hinckley. No was no further discussion.

Attorney Lewis reported on the status of Rickert Street. He has contacted the railroad company; they are doing their own research into the ownership of the parcel of land contiguous with Rickert St. If the Village receives no response, the Village may proceed with eminent domain to acquire the land necessary to make Rickert St. a public right of way. There was discussion as to whether or not the Village currently owns any part of Rickert St.

Attorney Lewis reported the sheriff's sale of the structure/parcel formerly known as The Wright Place should take place in May. Mr. Lewis will publish the notice in local newspapers.

Attorney Lewis announced a meeting between the developer of Royal Estates and the Village will take place Friday, April 11, 2008 at 2:00 p.m. at the Village Hall.

Trustee Marsh asked Attorney Lewis about the status of 545 W. Lincoln Ave. It is a residential parcel in need of clean up. Mr. Lewis has sent notices to the owner and has received no response. Mr. Lewis is directed by the Board to contact the Village's Code Official for final correspondence with the owner. If there is no response, the Board will proceed with court action to clean the parcel.

At the March 31, 2008 Special Meeting of the Village Board, Attorney Lewis suggested the Village write a letter to Land Partners, LLC informing them of their financial responsibilities to the Village. The Board wished to clarify who should write the letter. It was determined that Trustee Prellberg could consult with Mr. Lewis in drafting the letter to Land Partners, LLC.

DEPARTMENT SUPERVISOR'S REPORTS:

Police Chief Walker informed the Board of the upcoming Bike MS: Tour de Farms bike ride to benefit the Multiple Sclerosis Society. The bike route will travel through Hinckley on Saturday June 21, 2008 with riders expected to pass through the village from 7:00 a.m. to 11:00 a.m. Chief Walker requested providing an officer for the event. Trustee Fischer made a motion to provide the assistance of one Village police officer for the time the event passes through Hinckley; seconded by Trustee Godhardt.
Motion carried 5-0.

Joe Moore, Public Works Supervisor reported that brush pick-up has begun. He also noted the large amounts of leaf piles in streets and parkways. Mr. Moore asked the Board if he should pick up the leaves to avoid drainage problems even though leaf pick-up is not scheduled at this time. Mr. Moore was instructed by the Board to do so.

Supervisor Moore also informed the Board that the drainage problem on 84 Lumber's property is not the Village's responsibility as per Attorney Lewis.

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Supervisor Moore reported he is looking into a sanitary problem at 501 Walnut St.

Supervisor Moore stated he has received bids for flushing and televising the sanitary system around Rt. 30. He stated it is a good construction practice to make sure there are no problems after construction. The issue will be addressed at the next Village Board meeting on April 28, 2008.

Supervisor Moore asked the Board for permission to purchase used barricades at a cost of \$480.00 for 24 barricades. This cost is much cheaper than new barricades and the used ones are in good condition. Trustee Marsh made a motion to purchase used barricades at a cost of \$480.00; seconded by Trustee Godhardt.

Motion carried 5-0.

Supervisor Moore also informed the Board that the Village does not have enough decorative flags to match the number of new light poles. He intends to hang flags only on the tall poles from Garfield St. to Maple St. along Rt. 30. He indicated the Village needs 5-6 more flags and flag holders at a cost of about \$75.00 to \$80.00 each. The Board agreed to approve the purchase of the additional flags and flag holders.

Supervisor Moore stated he would be flushing the water mains some time between the end of April and the beginning of May.

Trustee Luker asked Mr. Moore about the status of the residences whose water had been shut off. Mr. Moore commented that three of the residences that were shut off were vacant. There is still an issue with 561 Donald St.

Treatment Plant Supervisor Dale Youngers of T.E.S.T., Inc. informed the Board that the pump at the south lift station needs to be replaced. He presented a rate quote for one new pump installed from Metropolitan Pump Company in the amount of \$7,227.00. Trustee Marsh made a motion to purchase a new pump from Metropolitan Pump Company and have it installed at a cost of \$7,227.00; seconded by Trustee Godhardt.

Motion carried 5-0.

COMMENTS FROM PERSONS PRESENT:

Mr. Tim Lunn, developer of Royal Estates has two issues he would like to resolve. He needs the official addresses for the parcels within Royal Estates for the sale of the properties. He would also like the Village to approve the Reduction of the Letter of Credit. President Pro-Tem Hubert stated these matters could be discussed at the meeting between Mr. Lunn and the Village scheduled for April 11, 2008. He will also add it to the agenda for the next Committee of the Whole meeting scheduled for Monday, April 14, 2008.

Mr. William Isabel, 240 N. May St. informed the Board that the parkway in front of his residence has turned to mud. Mr. Moore confirmed the statement. Mr. Isabel would like the Village to gravel the area. Mr. Isabel was asked if he has been parking his vehicles on the site. Mr. Isabel answered yes. Chief Walker informed the Board that he has repeatedly informed Mr. Isabel that it is illegal to park his

unlicensed vehicle on the road/parkway in front of his residence. The Board suggested that Mr. Isabel not park on the parkway in front of his residence when it is wet and the Village will grade the area.

Mr. Ron Nelson, 149 Walnut St., asked the Village to reshape the entrance of the alley to the north of Rt. 30 because it is too high and does not facilitate drainage. Mr. Moore commented that he has looked into the issue and there is a problem with the cable company. The Village has a plan to correct the problem. President Pro-Tem Hubert will ask President Diedrich to contact the cable company again.

COMMITTEE REPORTS:

Rob Fischer, Parks and Equipment – The contract with the Aurora Area Convention and Visitor's Bureau has been signed. Their next meeting is set for April 24, 2008 at 8:00 a.m. at 43 W. Galena Blvd., Aurora, IL. Trustee Fischer plans to attend. Please visit www.enjoyaurora.com/hinckley.html for more information.

Lee Luker, Building and Grounds – Trustee Luker presented a bid from Hintzsche Environmental Services in the amount of \$2,300.00 for fertilizer applications on Village grounds. Trustee Fischer had questions about the bid. Trustee Luker made a motion to accept the bid; seconded by Trustee Marsh. **Motion carried 4-0; Trustee Fischer abstained.**

Trustee Luker stated he has heard from Mr. Thomas on east McKinley Ave (re: hitching post) and he states he is very sorry for his past comments and would like his driveway re-aligned. Mr. Moore stated Fischer, Inc still has landscaping to do. Mr. Thomas is instructed to contact Trustee Prellberg to get approval before any work can be done.

Trustee Luker reported that he met with Ehler's & Associates regarding the Fiscal Impact Study. Trustee Luker inform them that because one of the developers has backed out, the Village is not in a position to pay the full amount of the study. They informed him that 45-50% of the work has been completed. Trustee Luker would like to know the Board's consensus of what to do next. Trustee Godhardt stated the economy could change soon and development could pick up again. The information in the report is important to the Village when determining employment issues and developing a schedule of fees. There was no consensus on the issue.

Dan Godhardt, Economic Development – Reminded the Board of the next Planning Commission meeting scheduled for Wednesday, April 9, 2008 at 7:00 p.m. at the Village Hall.

John Marsh, Water and Sewer – Nothing further to report at this time.

Todd Prellberg, Streets and Alleys – Trustee Prellberg was not present, however, Kevin Bomstad, EEI reported on the state's Safe Routes to School program. He suggests the Village meet with the H-BR School District to see if they have a plan before the grant deadline.

George Hubert, Jr., Finance – The remainder of the waste water treatment plant loan is scheduled to be paid off January 2010. President Pro-Tem Hubert recommends using CD's that are maturing soon to pay off the loan early. Mr. Hubert made a motion to use the mature CD's to pay off the loan; seconded by Trustee Luker.

Motion carried 5-0.

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President Pro-Tem Hubert stated the meeting for the Appropriations Ordinance is tentatively set for April 14, 2008 at 7:00 p.m. He will meet with department supervisors at a later date.

George Hubert, Jr., Personnel – President Pro-Tem Hubert distributed a memo regarding the pay rate for the Clerk Pro-Tem position from January – April, 2008. Mrs. Grivetti has been paid for this position at the rate she receives as the Community Development Administrative Assistant. The Personnel Committee recommends that Mrs. Grivetti be paid at the rate of \$14.63/hour (the current rate being paid to the other part-time village secretary) for the hours she has worked as Clerk Pro-Tem from January – April, 2008. Mr. Hubert made a motion to accept the Personnel Committee’s recommendation; seconded by Trustee Luker.

Motion carried 5-0.

The Board will also need to decide how Mrs. Grivetti will be compensated for her work as Clerk Pro-Tem during the 2008-2009 fiscal year. This issue will be addressed at the next Committee of the Whole meeting scheduled for April 14, 2008.

President Pro-Tem Hubert also distributed the Personnel Committee’s FY 2008-2009 Compensation Package for elected officials, appointed officials and village employees as well as associated recommended changes to the Personnel Manual. Trustee Godhardt stated he is not comfortable voting for an increase in his salary during a recession. He also would like President Diedrich and Trustee Prellberg present during discussions. Trustee Fischer made a motion to table the Elected and Appointed Officials portion of the recommendation for further discussion at the Committee of the Whole meeting; seconded by Trustee Godhardt.

Motion carried 3-2 with Trustees Godhardt, Hubert and Fischer voting yes, and Trustees Luker and Marsh voting no.

Trustee Luker suggested there should be no discussion of the employee portion without a full Board present. Trustee Fischer made a motion to approve the employee portion of the recommendation; seconded by Trustee Godhardt.

Motion carried 3-2 with Trustees Godhardt, Hubert and Fischer voting yes, and Trustees Luker and Marsh voting no.

TABLED ISSUES

There were no tabled issues.

PRESIDENT’S REPORT:

1. Paul Borek – DeKalb County Economic Development Corporation (DCEDC)
Mr. Borek introduced himself to the Board and described what the DCEDC does and how it can benefit the Village of Hinckley. He also thanked the Board for its support of the DCEDC over the years.
2. Trustee Compensation Package
Discussed earlier in Personnel Committee report.

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3. Employee Compensation Package
Discussed earlier in Personnel Committee report.
4. Weslan Corporate Center
Preliminary Plats were handed out to Trustees.
5. Metropolitan Pump
Discussed earlier in Supervisor's Report

DISCUSSION:

Trustee Luker has some concerns about the new retail building being built at 731 E. Lincoln Ave. Trustee Godhardt suggested inviting the Village's Code Official to the next Committee of the Whole meeting to discuss the issues.

CLERK PRO TEM'S REPORT:

Mrs. Grivetti presented the Schedule for Regular Meetings of the Hinckley Village Board for fiscal year 2008-2009. President Pro-Tem Hubert made a motion to accept the schedule as presented; seconded by Trustee Marsh.

Motion carried 5-0.

There was discussion regarding the Clerk's Saturday office hours for the month of April. It was agreed that the office will remain closed on Saturdays through the month of April. Trustee Luker suggested asking Michaels' Bros. Supermarket to sell yard waste stickers.

MONEY RECEIVED SINCE MARCH 17, 2008

Utility Tax (State)	\$	4,575.66
Income Tax		22,077.12
NICOR Franchise Fee		15,441.15
State Use Tax		3,306.36
Faxon Rent (April, May, June)		225.00
Permit #08-07 Marquardt-remodel/garage		176.00
Permit #08-08 W&S Properties/re-roof		100.00
Permit #08-10 Roop/fence		100.00
Permit #08-11 Behrens/garage		150.00
Permit #08-12 Teare/pool		100.00
Permit #08-15 Lewis/waterline		100.00
Parks and Recreation Activity fees		130.00
Police Report		5.00
Ordinance Violation/dog		25.00
HBR School Reimbursement (school resource officer/per Chief Walker)		<u>2,729.60</u>
Total:	\$	49,240.89

TRANSFERS FOR APPROVAL

To Payroll from:		
General Fund	\$	21,964.14
Police Fund		17,403.94
Water and Sewer Fund		<u>1,851.66</u>
Total:	\$	41,219.74

President Pro-Tem Hubert moved to approve the Money Received and Transfers for Approval; seconded by Trustee Luker.

The motion carried 5-0.

ADJOURNMENT

Trustee Luker made a motion to adjourn the meeting at 9:20 p.m., seconded by Trustee Fischer.

The motion carried 5-0.

The next Committee of the Whole meeting will be April 14, 2008 at 7:30 p.m. at the Village Hall (following the Finance Committee meeting at 7:00 p.m.).

The next regular meeting of the Hinckley Village Board will be April 28, 2008 at 7:30 p.m. at the Village Hall.

Joseph J. Diedrich, President

Dawn R. Grivetti, Clerk Pro-Tem