

Village of Hinckley Regular Board Meeting Minutes for March 7, 2011

Village President Dan Godhardt called the meeting to order at 7:00PM.

Roll Call showed Village President and Trustees Nancy Nelson, Dave Maroo, Bob Albright and Drew Snedeker present. This established a quorum. Trustee Warner arrived after roll call at 7:01PM.

Other persons present included, Village Clerk Wendy Leasure, Pete Wallers (EEI), Pat Strayer and Gail Hartman (Representatives for Pre-Paid Legal Services)

The Pledge of Allegiance was recited.

MINUTES OF THE LAST MEETING

The minutes from the Regular Board Meeting for February 8th were presented for approval. President Godhardt tabled these minutes until the next meeting sighting a few changes. The minutes from the Regular Board Meeting for February 22nd were then presented for approval. Trustee Nelson made a motion to approve the minutes as presented. Trustee Maroo seconded the motion. **The motion carried unanimously by Voice Vote, 5-0.**

TRUSTEE SWEAR IN

Clerk Leasure swore in James K. Roderick as Village Trustee. Trustee Roderick was welcomed by the Board.

MONEY RECEIVED

A list of all money received 2/18/2011 through 3/3/2011 was provided by Office Manager Grivetti.

MONEY RECEIVED

INCOME TAX	10,860.04
MISCELLANEOUS INCOME (COPIES)	.30
PARK ACTIVITIES INCOME	497.25
PARK RENTAL INCOME	200.00
PERMIT INCOME	200.00
STATE USE TAX INCOME	2,246.54
UTILITY TAX INCOME	3,350.32
WATER & SEWER RECEIPTS:	
CAPITAL IMPROVEMENT FEE	6,381.32
DEBT SERVICE FEE	11,976.07
GARBAGE FEE	8,934.04
WATER & SEWER INCOME	31,249.58
TOTAL:	\$75,895.46

PRESENTATION AND APPROVAL OF BILLS

A list of all bills was provided by Office Manager Grivetti.

TOTAL OF ALL BILLS

GENERAL FUND	4,852.17
PARK PROGRAM FUND	511.25
POLICE FUND	415.62
ROAD AND BRIDGE FUND	278.90
GARBAGE FUND	11,705.84
WATER & SEWER FUND	11,652.13
TOTAL:	\$29,415.91

Trustee Maroo made a motion to approve the bills as presented. Trustee Nelson seconded the motion. **The motion carried unanimously by Roll Call Vote, 6-0.**

TRANSFER OF FUNDS

Trustee Albright made a motion to approve the transfers as presented. The motion was seconded by Trustee Maroo. **The motion carried unanimously by Roll Call Vote, 6-0.**

PRE-PAID LEGAL SERVICES – PRESENTATION

Pat Strayer and Gail Hartman gave a short presentation regarding Pre-Paid Legal Services. Their service includes legal services as well as identity theft protection for \$25.90 per month per employee for all employees of the Village and their immediate family. A 20 minute presentation will be scheduled in the future for the employees to attend to see if they may be interested in this service.

COMMENTS FROM PERSONS PRESENT

There were no comments at this time.

COMMITTEE REPORTS

Personnel, Nancy Nelson -

Trustee Nelson stated the next Personnel meeting was held on February 23rd to discuss on going Insurance and Personnel issues. Another meeting will be scheduled in the near future.

Finance, Dave Maroo – Trustee Maroo stated that he received the engagement letter from Sikich for the annual Financial Audit not to exceed \$10,925.00 as well as the Single Audit of Federal expenditures for \$2,100.00 (if required). Trustee Maroo made a motion to accept the engagement letter and the audit costs as presented. Trustee Nelson seconded the motion. **The motion carried unanimously by Roll Call Vote, 6-0.**

Trustee Maroo reminds everyone that the DeKalb County Planning/Zoning/Building Department is having a Public Hearing on March 24, 2011 regarding their plans for its Comprehensive Plan.

Trustee Maroo stated that the Hinckley Planning Commission has a Public Hearing regarding the Proposed Wind and Solar Ordinance. The Hearing will take place on Monday March 14th at 7PM which will be a part of their regular meeting.

Trustee Maroo stated that the Crest property may also be discussed at the Planning Commission meeting if all requested information, etc. from Mr. Crest is turned in as requested.

Sewer and Water, Steve Warner – Trustee Warner stated that the bearing has been damaged again and they are questioning whether or not the shaft could be warped and causing the damage. He will report back with his findings.

Trustee Warner stated that they will be looking to start the James Street Project and asked if the Grant for the safety equipment was applied for. President Godhardt replied that it was. The Village should have a reply in May as to what if any, Grant money the Village could be receiving to purchase any safety equipment.

Building & Grounds, Bob Albright – Trustee Albright stated a meeting will be held on Wednesday March 16th to discuss the lawn mowing bids.

Parks and Recreation, Bob Albright – Trustee Albright stated he would like to have a meeting at the end of the month, but does not have a date yet.

Streets & Alleys, No assigned Trustee – There was nothing to report at this time.

TABLED ISSUES

The T6 agreement was briefly discussed. The President and Board were all in agreement that this is something that the Village should pursue. There were no objections to having antenna's on the water tower. President Godhardt will review the

contract, taking into consideration Attorney Andersson's as well as Engineer Waller's recommendations. He will then present his changes to the Board and consult with T6 for a revised contract.

Change Order No. 3 for Wells No. 3 and 5 Water Treatment Plant, Contract A.1 was presented for approval. Engineer Wallers briefly discussed the changes and stated that the schedule is on target for July completion. Trustee Warner made a motion to accept Change order No. 3 as presented. Trustee Nelson seconded the motion. **The motion carried unanimously by Roll Call Vote, 6-0.**

Engineer Wallers stated that the diagnostic meeting for the railroad quiet zone is coming up and will inform the Board with the outcome. He also noted that the Safe Route to School and James Street project will be commencing soon. There was a brief discussion regarding Grant money availability and timeliness of repayment.

It was determined by the Board not to pass the Resolution as requested by the Village of DePue.

PRESIDENT'S REPORT

President Godhardt and Trustees had a discussion regarding the brush pick up policy as requested by Joe Moore (Street Supt). It was determined that brush pick up will only occur the first week of the month. Brush that will be picked up (size, quantity, type) will not change. However, residents may drop off brush and associated tree and bush items on Saturday's from 8:30am to 12:30 pm. There will be no limit on size or amounts, but absolutely NO grass clippings or other yard material or waste will be accepted. If a resident is unknown to the Public Works employee, they make ask to see proof of residency. If a contractor is hired to remove brush, he must show a signed receipt from a resident to verify the property where the brush came from. Balled shrubs, bushes and trees will be accepted at DROP OFF site only. More detailed information will be sent out in the next water bill as well as posted in the Hinckley Update and on the Village Website.

OPEN DISCUSSION

President Godhardt reminds everyone that the DCEDC is having their annual dinner and State of the County Program on March 29th. The cost is \$30 per person and reservations must be made and paid for by March 22nd.

ADJOURMENT

Trustee Maroo made a motion to adjourn the meeting at 8:15PM. Trustee Snedeker seconded the motion. **The motion carried unanimously by Voice Vote, 6-0.**

The next Regular Meeting of the Village Board will be Monday, March 21, 2011 at 7PM.

Dan P. Godhardt, Village President

Wendy S. Leasure, Village Clerk