

Village of Hinckley Board Meeting for March 17, 2008

President Diedrich called the meeting to order at 7:30 p.m.

Roll call showed President Joe Diedrich and Trustees: Todd Prellberg, Dan Godhardt, John Marsh, Lee Luker, George Hubert, Jr. and Rob Fischer all present. This established a quorum.

Other persons in attendance included: Kevin Bomstad, Engineering Enterprises Inc. (EEI) and Rob Judd, Chairman, Hinckley Planning Commission.

The Pledge of Allegiance was recited.

The minutes for the March 3, 2008 Village Board meeting were presented for approval. Trustee Marsh made a motion to approve the minutes as presented; Trustee Hubert seconded.

The motion carried 6-0.

The bills were presented for approval of payment. Trustee Luker asked that check #4119 to Beeh Engineering, P.C. for engineering fee expenses related to Lockbox Storage be approved but retained. Trustee Luker made a motion to approve paying the bills as presented withholding check #4119; seconded by Trustee Marsh.

The motion carried 6-0.

TOTAL OF ALL BILLS

General Fund	\$	15,353.89
Highway Improvement Fund		755.67
Police Fund		3,412.49
Parks and Recreation Fund		448.36
Garbage Fund		10,402.06
Water and Sewer Fund		8,536.86
Road and Bridge Fund		41,240.99
Payroll Fund		<u>13,190.40</u>
Total:	\$	93,340.72

TREASURER'S REPORT:

The Treasurer's Report was presented by Trustee Hubert. He has examined the report and made a motion to approve the report as presented; seconded by Trustee Fischer.

Motion carried 6-0.

DEPARTMENT SUPERVISOR'S REPORTS:

Police Chief Walker was not present and had no report.

Joe Moore, Public Works Supervisor was not present and had no report.

Dale Youngers of T.E.S.T., Inc. was not present. It was reported, however, that the Village did receive the state permit to install the above ground fuel tank for the wastewater treatment plant.

Village of Hinckley Board Minutes for March 17, 2008 continued

Trustee Luker suggested that the Department Supervisors give their reports only at the first Village Board meeting of the month, not at both meetings. They are only required to attend the first meeting each month. Trustee Prellberg agreed the Board should only request their presence at the first Village Board meeting of each month. The committee chairs are instructed to tell the supervisors.

COMMENTS FROM PERSONS PRESENT:

There were no comments from persons present.

COMMITTEE REPORTS:

Rob Fischer, Parks and Equipment – The Aurora Area Convention and Visitor’s Bureau pays membership fees of its members to the Illinois Lincoln Highway Coalition. Through this coalition, the Village can apply for a \$10,000 grant for a mural along Rt. 30 (Lincoln Ave.). Trustee Fischer suggested consulting with the Hinckley Business Association for the right location of a mural. Trustee Luker made a motion to let the Parks and Equipment Committee pursue the grant; seconded by Trustee Hubert.

Motion carried 6-0.

George Hubert, Jr., Personnel & Finance – Presented the Personnel Committees recommended changes to the Personnel Manual. Commissioner and Committee Chair payments need to be reviewed by the Village Attorney. Raises represent 3% increases in line with the Consumer Price Index. The Personnel Manual will be tabled until the next Village Board meeting.

Trustee Hubert also requested the Finance Committee establish a time to meet for their next meeting. Wednesday, March 26, 2008 at 5:00 p.m. was set as the tentative date and time. Trustee Hubert will request Betty Schleifer’s attendance as well.

Lee Luker, Building and Grounds – No report.

Dan Godhardt, Economic Development – Reminded the Board of the joint meeting of the Committee of the Whole and the Planning Commission Wednesday, March 19, 2008 at 6:30 p.m. at the Village Hall. The Planning Commission will open the meeting then turn it over to the Mayor. Trustee Godhardt will not be able to attend until 7:30 p.m.

Trustee Godhardt also handed out the application of Steve Warner to fill the last opening on the Planning Commission. His was the only application submitted. Trustee Luker made a motion to appoint Steve Warner to the Planning Commission; seconded by Trustee Godhardt.

Motion carried 6-0.

John Marsh, Water and Sewer – Bearing replacement was made and is working well. The Village is waiting for a quote to replace the pump for the south lift station. Trustee Prellberg asked if the problem is critical, should the Board do something about it now since the next board meeting is three weeks away. No action was taken.

Todd Prellberg, Streets and Alleys – Discussed cross referencing old water mains. Basic patch work has been done on Maple St. According to the Village, work has been completed on McKinley St. Trustee Prellberg wants the Village Attorney to send letters to residents along McKinley St.

President Diedrich asked about the section of missing sidewalk from McKinley St. north to Miller where a child was hit by a car last year. Trustee Prellberg mentioned a program to receive matching grants for sidewalk repair and installation.

TABLED ISSUES

There were no tabled issues.

PRESIDENT'S REPORT:

1. Audit of Books
Trustee Hubert made a motion for the Village to use the same auditing company as in previous years, Sikich at the rate of \$10,445.00 to audit this year's books; seconded by Trustee Godhardt.
Motion carried 6-0.
2. Employee Compensation Package
Discussed earlier in Personnel Committee report.
3. Engineering Enterprises, Inc.'s report of Wells #3 and #4
Kevin Bomstad, EEI presented the report of the well sights. There is no significant threat to Well #3, however, Mr. Bomstad suggests the Village apply for a low interest loan to begin construction of Well #5 and a wastewater treatment plant as this is the costliest option and would produce a greater amount of money for improvements. The other option would be to construct Wells #6 and #7. The IEPA loan application is due March 31, 2008. If offered the loan, the Village is not bound to the requirements if it decides it does not need the full amount of money. The Water and Sewer Committee recommends EEI proceed with the application. Trustee Prellberg stated the Village could save money if it put two wells in concurrently. If the Village proceeded with design costs before the loan is granted, it could move the Village up in the ranking. The Village could then reimburse itself when the loan is granted. The Board authorized President Diedrich to sign paperwork to proceed with the loan application.

Mr. Bomstad presented two options for Well #4. At a minimum, the electrical equipment needs to be cleaned and leaks need to be repaired in the pump house at a cost of approximately \$15,000; no permits would be needed for this process. The preferred option is a complete replacement of the pump and motor at a cost of approximately \$105,000. Permits and public notice would be required. The Board agreed to proceed with the permitting process for Well #4.

Mr. Bomstad also presented information regarding water conservation. He described a tiered system to increase water rates during draught months. Implementing water conservation guidelines could reduce use of the wells. The Water and Sewer Committee suggested that President Diedrich consult with the state to require Fisher Inc. to draft water from the creek to water landscaping instead of using Village water.

4. Trustee Compensation
Trustee Luker made a motion to provide Trustees with \$150 for the purchase of home supplies used for Village purposes to be spent without the need for notification. There was no second.

Village of Hinckley Board Minutes for March 17, 2008 continued

President Diedrich is not in favor of this because the extra computer and printer in the Village Hall are available for Trustees to use. The Board also objected to past home expense requests by other employees. Trustee Prellberg moved to table this item until the next Village Board meeting, April 7, 2008; seconded by Trustee Fischer.

5. Lease Agreement (Faxon)

EEI stated the Village is safe to extend the lease of the parcel where Well #3 is located for one year. The property is currently leased for \$75/month. President Diedrich has requested Faxon clean the property. Trustee Prellberg made a motion to renew the lease contract for the "Faxon Property" for one year at a rate of \$75/month. If construction does not begin on Well #3, the lease can be extended for one year increments; seconded by Trustee Godhardt.

Motion carried 6-0.

6. Highway Mural

Discussed during Parks and Equipment Committee report.

DISCUSSION:

There was no discussion.

CLERK PRO TEM'S REPORT:

The Village Board reviewed the list of delinquent water bills from the public hearing earlier this evening. Two people showed up to contest their bills. The Board made arrangements with both parties. Trustee Hubert made a motion to shut off the water for the remaining 18 persons who have not made previous arrangements with the Village effective immediately; seconded by Trustee Marsh.

Motion carried 6-0.

MONEY RECEIVED SINCE MARCH 3, 2008

Motor Fuel Tax	\$	4,289.03
Sales Tax		14,104.99
Personal Property Tax		453.26
Parks and Recreation Fees		319.44
Recycle Bin		10.00
Police Report		5.00
Police Fines		1,298.39
Squad Car Acquisition and Maintenance		60.00
Subpoena		20.00
Permit #08-06 (CB Investments/electric upgrade)		<u>100.00</u>
Total:	\$	20,660.11

Trustee Godhardt moved to approve the Clerk Pro Tem's Report; seconded by Trustee Marsh.

The motion carried 6-0.

ADJOURNMENT

Trustee Godhardt made a motion to adjourn the meeting at 8:50 p.m., seconded by Trustee Marsh.
The motion carried 6-0.

The next Committee of the Whole meeting will be a joint meeting with the Planning Commission March 19, 2008 at 6:30 p.m. at the Village Hall.

The next regular meeting of the Hinckley Village Board will be April 7, 2008 at 7:30 p.m. at the Village Hall.

Joseph J. Diedrich, President

Dawn R. Grivetti, Clerk Pro-Tem