

Village of Hinckley Regular Board Meeting for March 15, 2010

This regular meeting of the Village Board was called to order at 7:45 p.m.

Roll call showed President Godhardt and Trustees: Todd Prellberg, Bob Albright, Steve Warner, Dave Maroo and Nancy Nelson all present. Trustee Lee Luker was not present. This established a quorum.

Other persons in attendance included: Dawn R. Grivetti, Village Clerk and Dale Youngers, Waste Water Treatment Plant Supervisor, T.E.S.T. Inc.

The Pledge of Allegiance was recited.

MINUTES FROM PREVIOUS MEETINGS

The minutes from the March 1, 2010 Village Board meeting were presented for approval. Trustee Maroo made a motion to approve the minutes as presented; seconded by Trustee Prellberg.

Motion carried unanimously by voice vote.

APPROVAL OF BILLS

The bills were presented for approval of payment. The Accounts Payable Report was also presented. Trustee Albright asked if the Village is operating without overtime. President Godhardt replied the Public Works Department recently had six hours of overtime for snow removal, but overall, they have managed their time well. Trustee Prellberg added snow removal is paid from the Motor Fuel Tax Fund.

Trustee Maroo made a motion to pay the bills as presented; seconded by Trustee Warner.

As a point of interest, President Godhardt stated any additional part time police officer hours should be paid from the Police Special Account. Clerk Grivetti added based on current account balances, there is not enough money in the General Fund to pay all the bills presented; there is also not enough money to transfer the previously approved funds for this month's payroll. Trustee Maroo made a motion to borrow \$3,000 from the Water and Sewer Fund to the General Fund to pay the bills as presented; seconded by Trustee Albright.

Motion carried unanimously by voice vote.

Trustee Maroo made a motion to borrow \$15,000 from Water and Sewer Fund to the General Fund to cover this month's payroll transfers; seconded by Trustee Warner.

Motion carried unanimously by voice vote.

TOTAL OF ALL BILLS

General Fund	\$	6,200.35
Police Fund		3,474.56
Parks and Recreation Fund		0.00
Garbage Fund		11,267.79

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Road and Bridge Fund		649.03
Water and Sewer Fund		4,319.19
Water Improvement Project Fund		0.00
Motor Fuel Fund		<u>0.00</u>
Total:	\$	25,910.92

TREASURER’S REPORT

The Monthly Report ending February 28, 2010 was presented for approval. Trustee Maroo stated the Village needs to act sooner rather than later on borrowing from the Water Improvement Project Loan. He stated he has talked to Joe Moore, Supervisor of the Public Works Department to recapture funds from the Water and Sewer Fund for the General Fund. There was further discussion regarding paying off the \$260,000 loan. Trustee Prellberg stated the Village is borrowing against borrowed funds. Trustee Warner added the Village needs to keep water rates where they are to keep up with operations and maintenance. Clerk Grivetti pointed out the money collected in February and year to date for the capital improvement fee in the Water and Sewer Fund monthly report.

COMMENTS FROM PERSONS PRESENT

There were no comments from persons present.

COMMITTEE REPORTS

Personnel, Nancy Nelson – Trustee Nelson scheduled a meeting for Wednesday, March 24, 2010 at 5:30 p.m. at Village Hall.

Finance, Dave Maroo – Trustee Maroo scheduled a meeting for Wednesday, March 24, 2010 at 6:30 p.m. at Village Hall. Trustee Albright asked if there were any problems with Paychex, Inc. Trustee Maroo replied service is okay.

Economic Development, Dave Maroo – Trustee Maroo had nothing to report.

Streets and Alleys, Lee Luker – Trustee Luker was not present.

Parks and Equipment, Todd Prellberg – Trustee Prellberg reported the Park Advisory Board recommends appointing Carey Gawel to the Advisory Board in place of retiring member Ken Bushnell. **The appointment was approved unanimously by voice vote.**

Building and Grounds, Bob Albright – Trustee Albright stated the Village is currently seeking quotes for leasing or purchasing a new or used copy machine for Village Hall to replace the one that no longer works. Trustee Albright further stated the committee received four bids for mowing Village property this year. President Godhardt asked if last year’s company increased their bid. Trustee Albright replied no, it went down. Trustee Prellberg stated the Board should consider the “trust” factor; and President Godhardt added the Village should do all it can to keep its residents employed. Trustee Prellberg stated Thorp’s mows as needed, so costs could be reduced by a dry summer. Trustee Albright made a motion

to approve the committee's recommendation to accept the bid from Thorp's Lawn Care at a cost of \$360.00; seconded by Trustee Warner.

The motion carried unanimously by voice vote.

Water and Sewer, Steve Warner – Trustee Warner asked if anyone looked into the ecological creek study done in the past. President Godhardt replied someone will look into it. Trustee Warner stated he is comfortable continuing to pursue the Waste Water Treatment Plant (WWTP) expansion possibilities with Engineering Enterprises, Inc. (EEI). He would like the presentation from EEI regarding retrofitting the WWTP on the next Village Board's regular meeting agenda scheduled for April 5, 2010.

Trustee Warner stated he received a letter from Judy Norkiewicz, 531 N. Sycamore St., regarding her October, 2009 utility bill. She felt she was over-charged for the third quarter of 2009. After some discussion, Trustee Warner stated he would send a letter to her offering to have the meter tested; if the meter reads fast, the Village will pay the testing fee; if it reads slow, she will have to pay the fee. He does not feel the Village should issue her a credit.

Trustee Warner was also contacted by Jill Taylor, Rees St. regarding her fourth quarter bill sent out in January, 2010. She told him she did not receive her bill. A payment in full was made March 5, 2010. She asked for a credit of the late charge and the certified letter fee. Trustee Warner made a motion to credit Jill Taylor's account the late charge and any certified letter fee; seconded by Trustee Maroo.

The motion carried unanimously by voice vote.

Trustee Warner made a motion to shut off water service to all delinquent utility accounts that have not made a payment in 2010, and to send payment agreements to the remaining eleven accounts on the list; seconded by Trustee Nelson.

The motion carried unanimously by voice vote.

President Godhardt added if the Village does not receive a response from the eleven accounts before the next regularly scheduled Board meeting, the Board could shut off their service at that time.

Dale Youngers, Waste Water Treatment Plant Supervisor, T.E.S.T. Inc., presented a list of problems at the WWTP. Trustee Warner asked if the problems could be fixed while the plant is in service. Mr. Youngers replied, no. He added, the pump that needs service is currently off; when spring comes, the Village will need it. Trustee Warner made a motion to spend up to \$1,000 to replace the valve; seconded by Trustee Prellberg.

The motion carried unanimously by voice vote.

There was further discussion regarding other needed repairs at the WWTP. Trustee Maroo made a motion to approve the purchase and replacement of a blower at a cost not to exceed \$3,000; seconded by Trustee Prellberg.

The motion carried by a voice vote of 4-1; Trustee Warner voted nay.

Trustee Warner went on to discuss the rehabilitation of the drying bed. Trustee Prellberg stated now is the time to get this done. Trustee Warner added it can be considered a capital improvement expense as it has never been done before. Trustee Warner made a motion to spend up to \$10,000 to rehab one drying bed at a recommended cost of \$5,000 with the extra funds being spent on the second bed if necessary; seconded by Trustee Maroo.

The motion failed by a voice vote of 3-2; Trustees Maroo, Prellberg and Nelson voting nay and Trustees Warner and Albright voting yea.

An alternative motion was made by Trustee Prellberg to rehab one drying bed at whatever the cost; seconded by Trustee Albright.

The motion carried 6-0 by voice vote.

Dale Youngers asked if the Board had heard from the IEPA regarding soil testing of the leaking underground storage tank issue. The Board had not.

Mr. Youngers asked if the Board is considering repainting the outside of the water storage tower. President Godhardt replied, yes. Mr. Youngers stated if it has to be sand blasted on the outside, it could present issues regarding the quality of the tank inside. President Godhardt suggested the Water and Sewer committee look into it.

Mr. Youngers commented on auto dialers on the lift stations. He stated Verizon will consider it a residential request if the Village can provide an address for each location and the conduit to each location. The cost would be \$4,000 total; cellular service would cost \$10,000. Mr. Youngers added the Village would not have to buy the dialers now as Verizon will not begin installations for two more months. Trustee Warner made a motion to spend \$4,000 on auto dialers for the two lift stations; seconded by Trustee Nelson.

The motion carried unanimously by voice vote.

Trustee Warner stated the meeting scheduled for Monday, March 22, 2010 has been postponed for a later date to be determined.

TABLED ISSUES

There were no tabled issues.

PRESIDENT'S REPORT

President Godhardt stated Quick Books Payroll service will expire May 31, 2010. If the Village wants to renew the module, we must first upgrade to Quick Books 2010. The cost to upgrade is \$160 and the payroll module is \$349/year.

CLERK'S REPORT

Clerk Grivetti reported on the money received.

MONEY RECEIVED SINCE MARCH 2, 2010

Miscellaneous Income	11,530.00
Motor Fuel Tax	3,754.49
Park Rental Fee	150.00
Police Fines	1,731.83
Permit Income	100.00
Replacement Tax Income	292.19
Water & Sewer Receipts	<u>11,799.15</u>
Total:	\$ 29,357.66

DISCUSSION

Trustee Prellberg asked when a new Clerk will be appointed. President Godhardt replied he only has one applicant. He will contact that person to see if they are still interested.

ADJOURNMENT

Trustee Maroo made a motion to adjourn the meeting at 9:10 p.m.; seconded by Trustee Nelson.
Adjournment was approved unanimously.

A Committee of the Whole meeting has been scheduled for Monday, March 22, 2010 at 7:00 p.m. at Village Hall.

The next regular meeting of the Hinckley Village Board will be Monday, April 5, 2010 at 7:30 p.m. at Village Hall.

Dan P. Godhardt, Village President

Dawn R. Grivetti, Village Clerk