

## Village of Hinckley Regular Board Meeting for December 21, 2009

President Godhardt called the regular meeting of the Village Board to order at 7:30 p.m.

Roll call showed President Godhardt and Trustees: Todd Prellberg, Bob Albright, Steve Warner, Lee Luker, Dave Maroo and Nancy Nelson all present. This established a quorum.

Other persons in attendance included: Dawn R. Grivetti, Village Clerk, Bill Dunn, Village Engineer, Engineering Enterprises Inc. and Rob Mason, Village Treasurer.

The Pledge of Allegiance was recited.

### MINUTES FROM PREVIOUS MEETINGS

The minutes from the December 7, 2009 Village Board meeting were presented for approval. Trustee Prellberg made a motion to approve the minutes as presented; seconded by Trustee Maroo.

**Motion carried unanimously by voice vote.**

The minutes from the Public Hearing to Consider a Set-Aside Application for Emergency Funds through the Illinois Department of Commerce and Economic Development – Community Development Assistance Program (CDAP) For the James Street Drainage and Storm Sewer Improvement Project were presented for approval. Trustee Luker made a motion to approve the minutes as presented; seconded by Trustee Nelson.

**Motion carried unanimously by voice vote.**

### APPROVAL OF BILLS

The bills were presented for approval of payment. Trustee Luker asked if the Village was caught up on the extra payments to the ComEd Master Account. President Godhardt replied a ComEd representative will be coming to the Village Office tomorrow with details on the account. Trustee Prellberg made a motion to pay the bills as presented; seconded by Trustee Maroo.

**Motion carried unanimously by voice vote.**

### TOTAL OF ALL BILLS

General Fund	\$	8,788.75
Police Fund		3,737.20
Parks and Recreation Fund		380.00
Garbage Fund		0.00
Road and Bridge Fund		453.86
Water and Sewer Fund		12,034.50
Water Improvement Project Fund		0.00
Motor Fuel Fund		<u>0.00</u>
Total:	\$	25,394.31

**TOTAL OF ALL DEVELOPER ESCROW BILLS**

**[No Report Presented]**

**TREASURER'S REPORT**

The Monthly Treasurer's Report ending November 30, 2009 was not presented. Treasurer Mason stated he will meet with the Village Accountant next week.

**COMMENTS FROM PERSONS PRESENT**

**Jeff Nier, 401 Prairie View Ln.**, asked the Board if rumors about additional water rate increases are true. President Godhardt replied there are annual water rates established in the new Water Rate Ordinance. Trustee Maroo added a debt service fee will be added to the utility bill after completion of the Water Improvement Project.

Mr. Nier asked if every user is paying the same rate. President Godhardt replied, yes; after the minimum rate is applied. He suggested residents compare their third quarter bill from 2008 to their recent third quarter bill of 2009.

**COMMITTEE REPORTS**

**Finance, Dave Maroo** – Trustee Maroo stated he will set a Finance Committee meeting with the Village Accountant to establish duties for the Clerk and Treasurer, and additional line items in the Appropriations statement. Trustee Nelson will also meet with representatives from MSI. All Board members will be invited with scheduled.

Trustee Maroo made a motion to enter into a contract with Paychex to do bi-weekly payroll accounting for the Village; seconded by Trustee Prellberg.

**Motion carried unanimously by voice vote.**

**Economic Development, Dave Maroo** – Trustee Maroo had nothing to report.

**Streets and Alleys, Lee Luker** – Trustee Luker discussed snow removal during holidays and weekends. Mr. Luker suggested school bus routes should be the first to be plowed; followed by main arteries through town; secondary streets; alleys; downtown parking lot and public sidewalks last. He suggested President Godhardt be the one to call in Public Works employees when needed in order of proximity of residence to the Village. Trustee Luker further stated the Village must enforce all sidewalk snow removal throughout the Village according to Village ordinance.

**Building and Grounds, Lee Luker** – Trustee Luker had nothing to report.

**Water and Sewer, Steve Warner** – Trustee Warner stated the committee is looking into pricing to make the lift stations more reliable. They are getting bids to repair/replace the RCB valve. The committee also discussed water meters and the original plan to make them all radio reads. Trustee Warner stated the Village has all it needs to continue with the plan. They only need to know how many to buy and how

much to spend. They will cost between \$100-200 dollars each. The committee plans to install all the meters with touch-reads before retro-fitting them for radio reads. Trustee Prellberg added the software interface for the radio reads will cost an additional \$2,000. President Godhardt would like the committee to look into the cost of replacing meters and installing the radios at the same time. Trustee Warner replied it is more important to replace the broken meters first. Trustee Warner made a motion to approve the purchase of 100 meters; seconded by Trustee Luker.

**Motion carried unanimously by voice vote.**

President Godhardt assigned Public Works employee Jerrie Kaus to work exclusively on replacing water meters. He will need to begin by making appointments with residents. Trustee Warner added the Village will also have to address cross-connections.

Trustee Prellberg stated the Village can pass an ordinance to allow users to have their meters tested by a certified testing facility at their request. If a meter is proven to run slow, the user will assume the cost of the testing; if the meter is proven to run fast, the Village will assume the cost.

**Parks and Equipment, Todd Prellberg** – Trustee Prellberg had nothing to report.

**Personnel, Todd Prellberg** – Trustee Prellberg reported on the interviewing of potential new employees for Part-time Office Help. He stated issues would be discussed during closed session.

#### **TABLED ISSUES**

There were no tabled issues.

#### **PRESIDENT'S REPORT**

1. James Street Drainage Project

Trustee Luker made a motion to approve the Resolution of Support and Commitment of Funds for the James Street Drainage Project; seconded by Trustee Warner.

**Motion carried unanimously by voice vote.**

2. Jim Crest Property

President Godhardt stated it is the recommendation of the Village Board to decline to comment on the re-zoning request to the DeKalb County Board.

#### **CLERK'S REPORT**

Clerk Grivetti reported on communication from Layne-Western accepting a 90 day extension for Village of Hinckley Water Well No. 5. Mrs. Grivetti also informed the Board members of the additional reports in the Monthly Clerk's Report.

Clerk Grivetti also reported on the money received.

**MONEY RECEIVED SINCE DECEMBER 8, 2009**

Misc. Income (Principal Insur. Dividend)	\$	243.00
Motor Fuel Tax Income		8812.81
Parks & Rec. Income		248.00
Police Fines		1080.14
Police Reports		5.00
Replacement Tax Income		263.67
Sales Tax Income		10,576.38
Utility Tax Income (General Fund)		2,148.80
Utility Tax Income (Road & Bridge Fund)		1,432.54
Water & Sewer Receipts		<u>67,550.76</u>
Total:	\$	92,361.10

**EXECUTIVE (CLOSED) SESSION**

At 8:15 p.m., Trustee Prellberg made a motion to go into executive session subsequent to Sec. 2(c)(1) of the Open Meetings Act for the purpose of discussing personnel matters; seconded by Trustee Albright.  
**Motion carried 6-0 by roll call vote.**

President Godhardt stated decisions will be rendered following the session.

President Godhardt reconvened the regular meeting of the Village Board of Trustees at 8:50 p.m.

Trustee Prellberg made a motion to hire Ms. Toni Espy for the Part-time Office Help position beginning January 4, 2010 at a rate of \$12.50 per hour, not to exceed 19 hours per week with a 120 day probationary period; seconded by Trustee Warner.

**Motion carried unanimously by voice vote.**

**DISCUSSION**

Trustee Luker stated he would like to give up one of his committee chairmanships. This item will be on the agenda for the next Village Board meeting.

**ADJOURNMENT**

Trustee Warner made a motion to adjourn the meeting at 8:55 p.m.; seconded by Trustee Nelson.  
**Adjournment was approved unanimously.**

The next regular meeting of the Hinckley Village Board will be Monday, January 4, 2010 at 7:30 p.m. at Village Hall.

---

Dan P. Godhardt, Village President

---

Dawn R. Grivetti, Village Clerk