

Village of Hinckley Board Meeting for December 15, 2008

President Joe Diedrich called the meeting to order at 7:30 p.m.

Roll call showed Trustees: George Hubert Jr., Lee Luker, Steve Warner and Todd Prellberg all present. This established a quorum. Trustee Dan Godhardt was not present.

Other persons in attendance included: Dave Walker, Chief of Police.

The Pledge of Allegiance was recited.

The minutes for the December 1, 2008 regular meeting of the Village Board were presented for approval. Trustee Luker made a motion to approve the minutes as presented; seconded by Trustee Warner.

Motion carried 3-0; Trustee Hubert voted present.

The bills were presented for approval of payment. Trustee Luker questioned a bill from Mike's Auto & Truck Repair in the amount of \$433.08 (Road & Bridge Fund check number 1339). He thought the charge was for an oil change for one of the Maintenance Department's trucks. Trustee Warner clarified it also included a front-end alignment. Trustee Luker made a motion to approve paying the bills as presented; seconded by Trustee Hubert.

Motion carried 4-0.

TOTAL OF ALL BILLS

General Fund	\$	8,114.33
Police Fund		2,879.67
Park Activity Fund		846.00
Garbage Fund		10,841.04
Water and Sewer Fund		8,558.39
Road and Bridge Fund		1,443.26
Payroll Fund		<u>13,943.58</u>
Total:	\$	46,626.27

TOTAL OF ALL DEVELOPER ESCROW BILLS

Land Partners, LLC	\$	9,771.75
General (Joint) Escrow Account		51,973.93
Royal Estates Subdivision, Unit 8		13,420.54
Weslan Corporate Center		<u>131.25</u>
Total:	\$	75,297.47

TREASURER'S REPORT:

The Monthly Treasurer's Report of November 2008 was presented by Trustee Hubert. Trustee Hubert stated the Village has a total of \$560,520.30 on hand. It was indicated that the Village issued a payout of the School Impact Fee Savings Fund to the Hinckley – Big Rock Community Unit School District 429 as

requested by the School District. Trustee Hubert made a motion to approve the report as presented; seconded by Trustee Prellberg.

Motion carried 4-0.

COMMENTS FROM PERSONS PRESENT:

As Chief Walker was not present at the previous meeting, he gave his report tonight. Chief Walker stated he has noticed a lack of signage around the Community. Snow Route signs have not been posted on Lincoln Ave. (U.S. Route 30). There is a No Parking sign missing near the southeast corner of Sycamore St. and Lincoln Ave. He also stated signs are coming from the State of IL to correct the School Zone along U.S. Route 30. There should also be No Parking signs posted on McKinley St. from Donald St. to Rees St.

COMMITTEE REPORTS:

Todd Prellberg, Streets and Alleys – Trustee Prellberg reported the Safe Routes to School Grant Application has been submitted. He also reported the Pioneer Park road improvement costs will be submitted to the H-BR School Board when the Village receives the final figures. Trustee Prellberg reported Maintenance Department Supervisor Joe Moore will be taking time off work in the beginning of the new year.

Steve Warner, Water and Sewer – Trustee Warner reported Engineering Enterprises, Inc. (EEI) will present the results of the Water and Sewer Rate Study at the next Village Board meeting. He also reported that Federal and State money may be available for “in the works” local infrastructure projects. The Village should get applications done in order to be ready when the money is available. Trustee Warner stated the Village is ready with permits to get its infrastructure projects on the State and Federal lists. President Diedrich reminded the Board the Village has retained a grant writer for use when needed.

Trustee Warner also reported on negotiations concerning the purchase of equipment from the Village of Hampshire to remove radium from the Village’s water supply. He stated he made a verbal offer of \$30 - 35,000 on behalf of the Village of Hinckley. The Village of Hampshire is looking for around \$75,000. There was no further negotiating.

Trustee Warner further reported that EEI is working on the EPA clean-up issue regarding the contamination of the ground around the underground fuel tank that was recently removed.

Lee Luker, Building and Grounds – Trustee Luker stated the Maintenance Shed needs repairs. The overhead door has a gap. Trustee Luker asked for permission to look it over and direct some clean up and repair. President Diedrich replied he may pursue repairs.

Trustee Luker also commented the road right-of-way on the south side of U.S. Route 30 between Mack Dr. and Ray St. has not been mowed. Trustee Luker asked if the Village should take over mowing that section. President Diedrich replied, if the Village starts to mow it, the residents will stop mowing it.

Trustee Luker also suggested removing the newly planted trees in the downtown district and replanting them somewhere else. President Diedrich replied the Village can do nothing downtown because it has not signed off on the improvements with IDOT yet.

George Hubert, Jr., Finance & Personnel Committees – Trustee Hubert confirmed everyone had received a copy of the Tax Levy Ordinance. He reported the levy went up by approximately 5%. Trustee Luker suggested the Village separate out the levies for IMRF and Social Security. Trustee Hubert stated they are listed separately. He stated the total levy including the SSA is \$242,827.00. Last year's tax levy was for \$235,926.00. Trustee Luker stated next year's mowing contract will be divided out per fund. Trustee Hubert made a motion to approve the Tax Levy Ordinance as presented; seconded by Trustee Prellberg.

Motion carried 4-0.

Dan Godhardt, Economic Development – Trustee Godhardt was not present.

Parks and Recreation – There was no report.

TABLED ISSUES

1. Trustee Appointment
Trustee Hubert inquired about the status of appointing a new Trustee to the open seat on the Board. President Diedrich stated he has not heard from either candidate. President Diedrich stated, at this point, he would rather leave the seat open until filled by the upcoming election. The Board conceded that would be appropriate.

PRESIDENT'S REPORT:

1. Underground Fuel Tank Clean-Up
Previously discussed in Committee Reports
2. Ordinance Regulating Development in Floodplain Areas
President Diedrich stated the Village needs to update the Floodplain Ordinance to include the new floodplain maps. The Ordinance needs to be approved prior to January 2, 2009. A draft of the ordinance was presented for review. Any minor changes may be made following approval. Trustee Warner made a motion to approve the Ordinance Regulating Development in Floodplain Areas; seconded by Trustee Prellberg.

Motion carried 4-0.

Trustee Luker stated he is not in favor of approving ordinances the Board has not had time to review. He stated he would like Attorney Steve Andersson to review the ordinance. President Diedrich replied the draft presented was created by Barb Dettmer, ICCI, reviewed by Attorney Jeffrey Lewis, and approved by the Illinois Department of Natural Resources.

3. Clerk

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President Diedrich stated he would like to appoint Dawn Grivetti as the Acting Clerk to make her work with the upcoming election official. Trustee Luker asked if the Village should put a time limit on the appointment. Trustee Prellberg stated the appointment should only be effective until the end of April 2009. The next Mayor will have the ability to appoint a new Clerk then. Trustee Prellberg made a motion to accept the appointment of Dawn Grivetti as the Acting Clerk of the Village of Hinckley through April 2009; seconded by Trustee Hubert.

Motion carried 4-0.

DISCUSSION

Trustee Prellberg suggested limiting the approval of over time hours as much as possible for the Maintenance Department and Staff. President Diedrich agreed. Trustee Luker stated the Village has never considered staggering hours. Trustee Hubert stated it would make more sense having Mr. Wagner work weekend hours instead of having Mr. Moore come in, however the senior employee should have first choice of over time hours. President Diedrich suggested the three Maintenance Department workers figure out their own schedule. Trustee Prellberg stated he would speak to Mr. Moore regarding the issue.

It was also noted that the Village Board agreed to shut off the water of those delinquent accounts that did not appear before the Board at the Delinquent Water Bill Hearing earlier this evening.

ACTING CLERK’S REPORT:

Mrs. Grivetti reported on the training workshop she attended last week sponsored by the Illinois Municipal League; the topics included: Budgeting for Tough Financial Times, Council Practices and Procedures and Red Flag Rules. Financial information was presented to Trustee Hubert. Mrs. Grivetti stated the Village is required to develop procedures to prevent identity theft before May 2009. A sample ordinance and policy were handed out at the workshop.

Mrs. Grivetti then presented the money received since December 1, 2008.

MONEY RECEIVED SINCE DECEMBER 1, 2008

Motor Fuel Tax	\$	3,389.15
State Use Tax		2,790.44
Replacement Tax		317.68
Principal Insurance Dividend		218.70
Permit #08-81 (Kemmer/remodel)		100.00
Park Fees (Program Fees and House Walk income)		1,680.00
Police Fines		917.00
Squad Car Acquisition and Maintenance		<u>60.00</u>
Total:	\$	9,473.11

ADJOURNMENT

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Trustee Luker made a motion to adjourn the meeting at 8:20 p.m., seconded by Trustee Hubert.
Motion carried 4-0.

The next regular meeting of the Hinckley Village Board will be Monday, January 5, 2008 at 7:30 p.m. at the Village Hall.

Joseph J. Diedrich, President

Dawn R. Grivetti, Acting Clerk