

Village of Hinckley, Regular Board Meeting Minutes for October 4, 2010

Village President Dan Godhardt called the meeting to order at 7:03PM.

Roll Call showed President Dan Godhardt and Trustees: Nancy Nelson, Dave Maroo, and Steve Warner present. This established a quorum. Trustees Luker and Albright were absent.

Other persons present included, Wendy Leasure, Village Clerk, and Cyndi Thon, Village Treasurer.

The Pledge of Allegiance was recited.

MINUTES OF THE PREVIOUS MEETING

The minutes for the September 20, 2010 meeting were presented for approval. Trustee Nelson made a motion to approve the minutes as presented. Trustee Maroo seconded the motion. **The motion carried unanimously by Voice Vote.**

MONEY RECEIVED

A list of all money received was provided by Dawn Grivetti, Office Manager.

MONEY RECEIVED SINCE SEPTEMBER 18, 2010

| | |
|--|---------------------|
| Capital Improvement Loan Disbursement #3 | 119,167.00 |
| Income Tax Income | 30,213.68 |
| Miscellaneous Income | 5.00 |
| Permit Income | 100.00 |
| Property Tax Income | 109,420.45 |
| State Use Tax income | 2,454.61 |
| <i>Water & Sewer Receipts:</i> | |
| Capital Improvement Fee | 282.38 |
| Debt Service Fee | 901.73 |
| Garbage Fee | 653.68 |
| Water & Sewer Income | 1,610.63 |
| Yard Waste Stickers | 239.40 |
| TOTAL: | \$265,048.56 |

PRESENTATION AND APPROVAL OF BILLS

A total of all bills were provided by Dawn Grivetti, Office Manager.

TOTAL OF ALL BILLS

| | |
|--------------------------------|---------------------|
| General Fund | 9,993.38 |
| Park Program Fund | 223.00 |
| Police Fund | 889.45 |
| Road & Bridge Fund | 326.35 |
| Garbage Fund | 0.00 |
| Water & Sewer Fund | 15,018.38 |
| Water Improvement Project Fund | 119,167.00 |
| TOTAL: | \$145,617.56 |

Trustee Maroo asks if the GFC Leasing bill should be \$21.50 instead of \$2,105.00. It was determined that was indeed a typo. It was also asked, What income does the Village actually see from permits through ICCI? The question will be answered later in the meeting. Trustee Maroo also is requesting that the mowing service breakdown the bill as to what address/lot they are mowing and what that charge per lot/address is to be mowed. That way each department is paying their share of the bill. Thorps mowing will be notified of the request. Trustee Maroo made a motion to approve the bills with the correction of the GFC Leasing Bill. The motion was seconded by Trustee Nelson. **The motion carried unanimously by Roll Call Vote 3-0.**

TRANSFER OF FUNDS

Based on September payroll, the total transfer amount was \$34,580.57. A motion to approve the transfers as presented was made by Trustee Maroo. The motion was seconded by Trustee Nelson. **The motion carried unanimously by Roll Call Vote 3-0.**

TREASURER'S REPORT

Village Treasurer, Cyndi Thon did not have a report, but hopes to have one prepared soon. There will be a meeting on Wednesday October 13th at 5PM between Cyndi, Village President Dan Godhardt, Village Attorney Steve Andersson, Trustee Nelson (Personnel Chair) and Dawn Grivetti Office Manager. The meeting will be used to determine duties for the Treasurer's position as well as create an understanding of what reports will be used and why.

COMMENTS FROM PERSONS PRESENT

There were no comments from persons present.

COMMITTEE REPORTS

Parks and Recreation, Bob Albright – Trustee Albright was absent, but requested of the board to discuss the following. Trustee Albright would like to see Greg Jourdan on the Parks Committee. He would also recommend that the Village of Hinckley set the Trick or Treat hours from 4 to 8PM on Halloween. Trustee Albright also asks that the Village of Hinckley donate \$200 for the Halloween Fest held at Plowman's Park in Big Rock on October 23, 2010.

Trustee Warner made a motion to nominate Greg Jourdan to the parks committee. The motion was seconded by Trustee Maroo. **The motion carried unanimously by Voice Vote.**

Trustee Nelson made a motion to donate \$200 to Halloween fest. Trustee Maroo seconded the motion. **The motion carried unanimously by Roll Call Vote, 3-0.**

Trustee Maroo stated that he wanted to be noted "on the record" that he opposes the setting of Trick or Treat hours at all. He feels that the Village should not dictate Trick or Treat hours. The board agreed that if no hours were set that people could Trick or Treat all day and that is was not fair to the Village residents. Trustee Warner made a motion to set the Trick or Treat hours from 4 – 8PM on Halloween. Trustee Nelson seconded the motion. **The motion carried unanimously by Voice Vote.**

Personnel, Nancy Nelson – Trustee Nelson stated that Village Attorney, Steve Andersson had heard from the IMAP people and that they hope to start the project in early November of this year.

Trustee Nelson stated that a Village employee had expressed concern for safety training and equipment. President Dan Godhardt suggested that the training be completed before the equipment is bought. Trustee Nelson said that training through Al Thorson, who is local would be \$300 per session and would include the entire Village staff. It is unclear at this time what a session consists of. Such as, are several topics discussed per session, or is every topic considered a session. Trustee Nelson will contact Mr. Thorson and get further details. She also suggests doing 1 to 4 sessions per year. President Godhardt stated that this would need to be added to the appropriations after this year. Trustee Warner asks if Village Attorney Steve Andersson would be able to supply a municipal safety manual. Village Clerk Wendy Leasure suggested contacting the Village Insurer and discussing it with their safety person on staff. The insurer would have a better idea what was needed and can offer suggestions, usually free of charge. Trustee Warner also suggested utilizing "tool box talks" (such as Safety Meeting Outline, Inc.), which is a safety program as well and contacting Chicago Land Safety Council for information. He also reminds the board that all training will be "paid" training. Trustee Maroo suggested using Al Thorson as much as possible because he is local and knows what projects the Village gets involved in. Trustee Nelson will do more research and report back. She will also get more quotes for the Tripod that the public works department is requesting.

Trustee Nelson passed out material regarding Saturday work coverage for public works employees.

Finance Committee, Dave Maroo – Trustee Maroo passed out copies of the management letter as well as the financial statements and independent auditor's report for the year ending April 30, 2010. He has scheduled a finance committee meeting following the treasurer's meeting on October 13th which will start at 6PM.

Trustee Maroo attended the mapping meeting sponsored by DeKalb County. He encourages everyone to consult the DeKalb county website as the meeting as well as the website is very informative. All of the municipalities that attended the mapping meeting are now eligible for a grant up to \$5000.00 that can be used for a water study as well as other things. The deadline to apply for the grant is November 12, 2010 and Trustee Maroo will apply for it. Trustee Warner as well as Village President Godhardt, expressed their interest in this particular grant as the money awarded may be used to do further dye testing for the waste water treatment plant for flow issues as well as the possibility that cameras for the same purpose could be purchased. President Godhardt will speak with Pete Wallers (EEI, Inc.) to

determine the specifics of the grant and for what projects the money is allowed to be spent on. He states that the flow issue with the waste water treatment plant is an issue that must be resolved.

President Godhardt stated that Governor Quinn has released more money through the Motor Fuel Tax fund, which would be approximately \$8900.00. This money is supposed to be used for storm water improvement and other things. This money should be available at any time. President Godhardt will speak with Pete Wallers (EEI, Inc.) for further information regarding what this money would be allowed to be used for.

Water and Sewer, Steve Warner – Trustee Warner states that the Pritchard Road project that the Village is partnered with Squaw Grove Township has begun. The work is being done by Niles Excavating. He will report back with any issues that arise.

Trustee Warner states that for the several pot holes that will be fixed. Bish Excavating will be doing the repairs. This will start before the first snow falls or it will have to wait until the spring. This item was discussed here instead of TABLED ISSUES.

Streets & Alleys, Lee Luker – Trustee Luker was absent and no items were discussed.

TABLED ISSUES

The Railroad Quiet Zone Study was briefly discussed. Trustee Warner made a motion to do the first phase of the Quiet Zone that is outlined in the paperwork provided by EEI, Inc. Trustee Maroo seconded the motion. **The motion carried unanimously by Roll Call Vote, 3-0.**

PRESIDENTS REPORT

President Godhardt briefly discussed the Waste Management Garbage pick up proposal. He did not have a copy of the proposal at the time of the meeting, but did say if he recalls correctly that the increase is approximately 2% above the expired contract amount. He did ask Waste Management about them billing residents directly for service. This would increase the cost of the contract. This item has been tabled to the next meeting.

President Godhardt stated that he received several complaints regarding ICCI over that past two weeks and he has been disappointed with their work in the past. The Village does all the paperwork and only makes approximately \$3.00 per permit issued. Making money is not the top priority for permits, but the Village would like to work with residents, not penalize them for every little thing. All fines issued and collected go directly to ICCI and it appears that no warnings are given before fines are handed out. President Godhardt is asking that a 60 day intent to cancel services letter be sent to ICCI. He would also like to see a list of all items that a permit is needed or not needed for to be listed on the Village website as well as a copy of the list enclosed in a water bill. It should also state that if a project is not on the list that the Village should be contacted for questions. One of the new companies that are being consulted is very competitive in their pricing. President Godhardt stressed that he doesn't want residents thinking that the Village is "out to get them". Trustee Maroo made a motion to mail out the termination of services letter to ICCI. The motion was seconded by Trustee Nelson. **The motion carried unanimously by Voice Vote.**

OPEN DISCUSSION

There were no other issues discussed.

ADJOURNMENT

Trustee Nelson made a motion to adjourn the meeting at 7:58PM. The motion was seconded by Trustee Maroo. **The motion carried unanimously by Voice Vote.** The meeting was adjourned.

The next Regular Meeting of the Village Board will be Monday, October 18, 2010 at 7PM.

Dan P. Godhardt, Village President

Wendy S. Leasure, Village Clerk