

## Village of Hinckley Regular Board Meeting Minutes for October 18, 2010

Village President Dan Godhardt called the meeting to order at 7:07PM.

Roll Call showed Village President, Dan Godhardt and Trustees Nancy Nelson, Dave Maroo, Steve Warner and Bob Albright present. This established a quorum. Trustee Lee Luker was absent.

Other persons present included, Village Treasurer, Cyndi Thon, Village Attorney, Steve Andersson, Village Engineer, Pete Wallers and Village Clerk, Wendy Leasure.

The Pledge of Allegiance was recited.

### MINUTES OF THE LAST MEETING

The minutes from the Regular Board Meeting for October 4, 2010 were presented for approval. Trustee Nelson made a motion to approve the minutes as presented. Trustee Maroo seconded the motion. **The motion carried unanimously by Voice Vote.**

### MONEY RECEIVED

A list of all money received since October 1, 2010 was provided by Office Manager, Dawn Grivetti.

### MONEY RECEIVED SINCE OCTOBER 1, 2010

Capital Improvement Loan	24,030.00
Park Activities Income	10.00
Permit Income	600.00
Police Fine Income	687.24
Replacement Tax Income	1,490.84
Utility Tax Income	3,555.21
<i>Water &amp; Sewer Receipts:</i>	
Capital Improvement Fee	313.79
Debt Service Fee	644.99
Garbage Fee	574.43
Water & Sewer Income	1,654.22
<b>TOTAL:</b>	<b>\$33,560.72</b>

### PRESENTATION AND APPROVAL OF BILLS

A list of all bills was provided by Office Manager, Dawn Grivetti.

### TOTAL OF ALL BILLS

General Fund	3,706.16
Park Program Fund	0.00
Police Fund	3,417.90
Road & Bridge Fund	695.34
Garbage Fund	11,267.79
Water & Sewer Fund	9,628.24
<b>TOTAL:</b>	<b>\$28,715.43</b>

Trustee Nelson asked what the miscellaneous bill was for from Lowes. Trustee Maroo confirmed that the charge was for the new mailbox outside of the Village Hall. Trustee Maroo made a motion to approve the payment of bills as presented. The motion was seconded by Trustee Nelson. **The motion carried unanimously by Roll Call Vote 4-0.**

### TRANSFER OF FUNDS

There were no transfers needed at this time.

### ATTORNEY'S REPORT

Attorney Andersson states that he will be finalizing the Burning Ordinance once he has received final documentation.

### COMMENTS FROM PERSONS PRESENT

Julia Barilla (510 Coster Place – Highland Estates) asked questions regarding a letter that the Village of Hinckley sent out to the homeowners in Highland Estates. She asked what time frame a decision must be made by the homeowners. President Godhardt replied that there was no time frame and that the homeowners need to make the decision as to what is going to be done NOT the Village. The Village will only step in on their behalf if the

homeowners approach the Village and ask them to (by signed petition for example). If the Village were to step in, the land would become a Village Special Service Area (SSA). The Village would then pay for the cost of repairs/improvements and all of the homeowners that the repairs would benefit would be charged a fee through their real estate taxes to reimburse the Village. President Godhardt recommended to Julia that she have a meeting with her neighbors to discuss the matter. Trustee Nelson gave Julia a copy of the names and addresses of everyone who received the letter. Village President Godhardt also suggests that the best way to solve this problem is cooperatively without getting attorneys involved. Julia asked whether or not she should hire an engineer and an attorney. Village President Godhardt replied that she can do as she wishes, but he would like to see the neighbors come to an amicable agreement. Attorney Andersson then gave Julia an Attorneys name for her reference. Julia asked if this can be done individually or must it be done as a whole group. The reply was that it can be done either way. Julia then asked the Village Engineer his advice. Pete Wallers, EEI, Inc. suggested finding the plugged area and clearing it, so it drains as it was intended to.

#### **COMMITTEE REPORTS**

**PERSONNEL, Nancy Nelson** – Trustee Nelson provided several quotes regarding safety training and equipment. Joe Moore, Public Works Employee recommended (through Trustee Nelson) getting the Safety Training through Al Thorson because he is local and knows what kind of material the Village of Hinckley can use. Trustee Nelson stated that the sessions through Mr. Thorson can range from 3 to 5 topics and be from a couple of hours or be all day (8 hours) for \$300 per session. Trustee Warner and President Godhardt recommend scheduling a full day session to get the maximum for the session. Trustee Nelson made a motion to use Allen Thorson, Safety & Training Consulting, Inc. on a quarterly basis (1 full day session every quarter) at \$300 per session. Trustee Warner seconded the motion. **The motion carried unanimously by Roll Call Vote, 4-0.**

As for the safety equipment needed for confined space, Trustee Warner made a motion to appropriate \$5000 for the purchase of the confined space equipment leaving Trustee Warner with the final decision as to which company the equipment will be purchased from. Trustee Nelson seconded the motion. **The motion carried unanimously by Roll Call Vote, 4-0.**

Trustee Nelson has scheduled a personnel meeting for Wednesday, October 27<sup>th</sup> at 7PM.

**FINANCE, Dave Maroo** – Trustee Maroo stated that at the recent Finance Committee meeting there were comparisons made from last year to this year on spending. He would like to recognize all the staff for doing their part in cutting their expenses. The Board would like to thank the Police Department, Board and Staff on a job well done.

**BUILDING AND GROUNDS, Bob Albright** – Trustee Albright is currently researching prices for acquiring a lap top for the Village Treasurer.

**PARKS & RECREATION, Bob Albright** – Trustee Albright asked the Boards opinion on leaving the park bathrooms unlocked or locked. He suggests that the Police Department lock the doors as this may deter some vandalism. Trustee Albright will schedule a meeting with the parks department and discuss the open & close times for the park bathrooms. He will then recommend to the board their decision.

**WATER & SEWER, Steve Warner** – Trustee Warner states that the Pritchard road project is still not completed. He also said that the sinkhole jobs will be started within the next couple of weeks. Trustee Warner suggested that the Village let the residents know that they can bring brush in on Saturdays, instead of waiting for it to be picked up. He also stated that the leaf vacuum has been repaired. He also asked if there were any issues regarding the last change order. Pete Wallers replied that the sanitary at the police station was blocked and they were currently working on the issue. Pete also said he received clearance from DNR. He is also checking to see if the railroad crossing paperwork has been signed.

**STREETS & ALLEYS, Lee Luker** – Trustee Luker was absent.

#### **TABLED ISSUES**

Mathew Hernandez, the representative from Waste Management briefly spoke to the board about the contract proposal. He stated that if Waste Management billed Hinckley residents directly, that the cost would be higher. It is in the best interests of the Village to continue to bill for the garbage service as it would be at a cheaper rate. A copy of the actual contract will be provided at the next Village Board meeting for approval. Trustee Maroo asked who pays for the port-o-potties at Garfield Park by the tennis courts. President Godhardt stated that he will check with Joe Moore. Trustee Maroo stated that if Waste Management is providing free port-o-potty service for parks, that the Village should be taking advantage of it.

## **PRESIDENT'S REPORT**

**Police Car** - President Godhardt reports that both the air conditioner and the heater in the newest and most used squad car, is not working. It has over 100,000 miles on it and is not under warranty. Trustee Maroo asks that a list of all repairs be provided to the board for review. President Godhardt asks the board to think about the possibility of buying a new squad car in the future as well as thinking about how much longer the current car can last with minor repairs. The Trustees agree to look at the maintenance records and make a decision at a future meeting.

**Village Inspector** - The notice of cancellation of service to ICCI was sent out. At this time there had not been a reply. President Dan Godhardt has been speaking with Paul Walker about using his services for Village Inspector. He is working on getting a proposal and would like to have a Committee of the Whole meeting to discuss it in detail. He will get more information gathered and supply it to the Trustees. Trustee Maroo would like to have input from the Inspector as well before a contract is made up. Village Attorney Steve Andersson will provide to the Trustees, examples of fees from surrounding towns to look at.

**Approval of Liquor License Renewals** – The following liquor licenses were approved by the liquor commissioner.

J & K Half Moon – Class A, Little Brown Pub – Class A, Welcome Matt – Class A, D & J Packaged Liquors – Class D, Dave's Pizza – Class C, and Michael's Supermarket – Class F.

**R.C. Wegman** – Engineers Payment, Estimate No. 4 Due to R.C. Wegman for Construction of Wells No. 3 and No. 5 (Contract No. A.1) at the Water Treatment Plant in the amount of \$94,913.21 was presented for payment. Trustee Warner made a motion to approve the payment as presented. Trustee Nelson seconded the motion. **The motion carried unanimously by Roll Call Vote, 4-0.**

## **OPEN DISCUSSION**

President Godhardt suggests rewriting the minimum water usage billing portion of the ordinance. It currently reads that the minimum billing amount is 4,000 gallons. At this time there are quite a few residents that are using 1,000 gallons or less. President Godhardt suggests changing the minimum to 1,000 gallons. He also would like to review how the debt service fee is charged. President Godhardt would like to see the board amend that portion of the ordinance as well.

At the time of the meeting it is being reported that there were 29 water shut offs to be done. Twenty-eight (28) of those got their final notices today.

The list of the illegal sump pumps is still being populated, it currently stands between 30 and 40 illegal set ups.

Dale Youngers, Test, Inc. sent a letter to the Village regarding Public Works employee Ceneca Wagner. The letter stated that in July there was a Saturday that there was an issue and Ceneca stayed to help Dale at the Waste Water Treatment plant. Dale wishes to commend Ceneca for going above and beyond for him that day. The Village Board also wishes to thank Ceneca for the help he provided.

Trustee Nelson noted that she liked the flowers in the pots downtown. She thanks the Board for making the downtown look more pleasing to those people passing through as well as the residents. President Godhardt also wishes to thank Loreen Popp and friends for donating their time and effort as well as materials to help spruce up the downtown. The hay bails and pumpkins look great.

## **ADJOURNMENT**

Trustee Nelson made a motion to adjourn the meeting at 8:12PM. The motion was seconded by Trustee Albright. The motion carried unanimously by Voice Vote. The meeting was adjourned.

The next Regular Meeting of the Village Board will be Monday, November 1, 2010 at 7PM.

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Dan P. Godhardt, Village President

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Wendy S. Leasure, Village Clerk