

# Village of Hinckley Regular Board Meeting for October 5, 2009

President Godhardt called the regular meeting of the Village Board to order at 7:30 p.m.

Roll call showed President Godhardt and Trustees: Nancy Nelson, Dave Maroo, Lee Luker, Bob Albright, and Todd Prellberg all present. Trustee Steve Warner arrived late. This established a quorum.

Other persons in attendance included: Dawn Grivetti, Village Clerk, Jeffrey Lewis, Village Attorney, Sgt. Dave Ford, Bill Dunn, newly assigned Village Engineer, Engineering Enterprises, Inc. (EEI) and Kevin Wills, First MidState, Inc.

The Pledge of Allegiance was recited.

## MINUTES FROM PREVIOUS MEETING

The minutes for the September 21, 2009 Village Board meeting were presented for approval. Trustee Maroo made a motion to approve the minutes as presented; seconded by Trustee Prellberg.

**Motion carried by voice vote.**

## APPROVAL OF BILLS

The bills were presented for payment. A list of Accounts Payable was also presented. Clerk Grivetti recommended the remainder of invoice #8169 from DeKalb Co. Treasurer listed on Road & Bridge Accounts Payable be paid with the other bills presented. Trustee Prellberg made a motion to pay the bills as presented with the addition of invoice #8169 from DeKalb Co. Treasurer; seconded by Trustee Maroo.

**Motion carried by voice vote.**

## TOTAL OF ALL BILLS RECOMMENDED FOR PAYMENT

General Fund	\$	5,906.90
Police Fund		3,320.64
Garbage Fund		10,841.04
Water and Sewer Fund		16,627.65
Road and Bridge Fund		385.90
Payroll		<u>11,798.94</u>
Total:	\$	48,881.07

## TOTAL OF ALL DEVELOPER ESCROW BILLS

[No Report Presented]

## ATTORNEY'S REPORT

Attorney Lewis reported he submitted a Zoning Map Ordinance and Zoning Amendment Ordinance for the Board's approval.

Attorney Lewis also reported Benchmark Bank's funds have been frozen by the Federal Government. The bank recommended setting up a meeting between them, the Village and Lake Co. Excavating (lien holders of Royal Estates). He added the bank will fight any call of the Letter of Credit in court to the extent of the letter. Trustee Warner stated he would consider calling the LOC. Trustee Prellberg stated no permits will be issued until the infrastructure improvements are completed. President Godhardt stated Mr. Lewis may set up the meeting.

#### **COMMENTS FROM PERSONS PRESENT**

**Celeste Carlson, 159 N. Sycamore St**, was warned about parking her 27ft long motor home on a public street taking up three parking spaces. She asked the Board if she could park it in a dead-end alley. The Board suggested she contact storage facilities nearby. Trustee Luker suggested she park it next to the grain elevator downtown temporarily until she finds a more permanent location.

President Godhardt introduced Bill Dunn, Engineering Enterprises, Inc. as the Village's new engineer.

#### **COMMITTEE REPORTS**

**Parks and Equipment, Todd Prellberg** - Trustee Prellberg reported Halloween hours will be set at the next Board meeting. Trustee Luker stated Big Rock's Halloween Party will be October 24, 2009.

**Personnel, Todd Prellberg** – Trustee Prellberg had nothing to report at this time.

**Water and Sewer, Steve Warner** – Trustee Warner had nothing to report.

**Building and Grounds, Lee Luker** – Trustee Luker reported the bank at Streamside Park has been restored.

**Streets and Alleys, Lee Luker** – Trustee Luker reported the cost to dispose of leaves picked up throughout the Village last year was \$900. Trustee Luker suggested dumping the leaves on the Village lot and removing them later. Trustee Maroo stated, considering the economic condition, the Village should allow some "open burn days". Sgt. Ford suggested the elementary school would be concerned about burning leaves on school days.

**Finance, Dave Maroo** – Trustee Maroo reported the audit has been completed. The Finance Committee is currently reviewing purchasing policies, fund balance policies, and new accounting software. The committee also recommends a village credit card account for staff use with purchase limits to be decided. President Godhardt stated the statements would have to be itemized by department and user. Trustee Maroo made a motion to approve the application of a credit card for staff use; seconded by Trustee Albright.

**Motion carried by voice vote.**

The Finance Committee further recommends the Village charge a flat fee for all bad checks. Trustee Maroo made a motion to charge \$25 for every returned check; seconded by Trustee Prellberg.

**Motion carried by voice vote.**

Trustee Maroo stated Treasurer Mason is looking into insuring the Village's deposits at various institutions. This was recommended in the audit. The committee also discussed consolidating checking and money market accounts into one Accounts Payable account.

**Economic Development, Dave Maroo** – Trustee Maroo had nothing to report.

**TABLED ISSUES**

1. Royal Estates Subdivision, Unit 8  
Previously reported in Attorney's Report.

**PRESIDENT'S REPORT**

1. UPS Drop Box Placement  
Coldwell Banker and United Postal Service (UPS) are requesting placement of a drop box on the southeast corner of Rte 30 and Sycamore St. Trustee Prellberg spoke to a representative from Coldwell Banker who stated they do not care where the drop box is located on their corner. Trustee Luker suggested putting it near the Village parking lot or on the site of the vacant lot downtown, but not on the sidewalk.
2. Ordinance Adopting a New Zoning Map Pursuant to the Zoning Ordinance of the Village of Hinckley, IL  
Trustee Maroo made a motion to approve the Ordinance Adopting a New Zoning Map Pursuant to the Zoning Ordinance of the Village of Hinckley, IL (Ord. 09-12); seconded by Trustee Warner.  
**Motion carried 6-0.**
3. Ordinance Amending the Zoning Ordinance of the Village of Hinckley, IL  
Trustee Maroo made a motion to approve the Ordinance Amending the Zoning Ordinance of the Village of Hinckley, IL (Ord. 09-13); seconded by Trustee Nelson.  
**Motion carried 6-0.**
4. Ordinance Authorizing and Providing for an Installment Purchase Agreement and Authorizing and Providing for the Issuance of General Obligation Debt Certificates (Limited Tax) for the Village  
This loan in the amount of \$260,000 is for payment to Engineering Enterprises, Inc. for engineering fees incurred for the Water Works Improvement Plan. The first payment will be due December 2010. Kevin Wills, First MidState, Inc. stated if the IEPA requires the Village to pay off this loan early, the Village can do so two years from now with no penalty. Trustee Maroo made a motion to approve the Ordinance Authorizing and Providing for an Installment Purchase Agreement and Authorizing and Providing for the Issuance of General Obligation Debt Certificates (Limited Tax) for the Village (Ord. 09-14); seconded by Trustee Nelson.  
**Motion carried 6-0.**

**DISCUSSION**

Trustee Maroo stated Clerk Grivetti determined permit fees collected for ICCI and invoicing from ICCI are similar.

Trustee Maroo asked about the outcome of the variance request by James Crest, 15303 U.S. Rte 30, Hinckley, IL. President Godhardt stated he has not heard yet.

**CLERK'S REPORT**

Clerk Grivetti stated there will be a fee from the software company to make the necessary changes to the Village's utility bill to reflect the new water rate increase and to add a line item for "capital improvement fee". The way the software calculates the sewer rate charge as 65% of the base water rate plus the capital improvement fee will also have to be changed. The price quote for all the changes is \$1,150.00. Trustee Maroo made a motion to pay the fee to make the necessary changes to the utility bill; seconded by Trustee Warner.

**Motion carried by voice vote.**

Clerk Grivetti further verified the Board's intent to increase the water rates for this billing cycle as well as the next billing cycle. This was confirmed.

Clerk Grivetti reported on the following upcoming events:

1. Aurora Area Convention and Visitors Bureau's annual meeting, Thursday, October 8, 2009 at 6:00 p.m. in Big Rock, IL.
2. "Before the Wells Run Dry: Ensuring Sustainable Water Supplies for Illinois," sponsored by the Metropolitan Planning Council, Tuesday, October 13, 2009 from 8:00 a.m. – Noon, Chicago, IL
3. Industrial Focus Luncheon sponsored by DeKalb Co. Economic Development Commission, Tuesday, October 27, 2009 at 11:30 a.m. at DeKalb Co. Farm Bureau Bldg, Sycamore, IL. Reservations required by October 20, 2009; cost is \$20.
4. "Complying with FOIA: Changes to the Freedom of Information Act," sponsored by Metro West Council of Government, Tuesday, October 27, 2009 from 9:00 a.m. – Noon, Sugar Grove, IL. Reservations required by October 23, 2009; cost is \$15.

Clerk Grivetti requested permission to attend the "Complying with FOIA" seminar. Trustee Prellberg made a motion to approve funds for the seminar; seconded by Trustee Maroo.

**Motion carried by voice vote.**

Clerk Grivetti reported on the money received and the transfers for approval.

**MONEY RECEIVED SINCE SEPTEMBER 21, 2009**

Income Tax	\$	14,118.83
Recycle Bin		5.00
Deposit for Police Special Acct.		802.50
Restitution for Damage to Police Car		48.00
Copy of Zoning Ordinance		8.40
Permit #09-72 (Armour/remodel)		158.00
Permit #09-73 (Carey/re-roof)		100.00

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State Use Tax	2,448.95
Utility Tax (NICOR)	3,444.22
Water and Sewer Receipts	4,932.87
Yard Waste Stickers	<u>345.35</u>
Total:	\$ 26,412.12

**TRANSFERS FOR APPROVAL**

To Payroll Fund from:	
General Fund	\$ 14,876.85
Police Fund	15,948.99
Water and Sewer Fund	4,409.54
Road and Bridge Fund	<u>3,715.06</u>
Total:	\$ 38,950.44

Trustee Luker made a motion to approve the Transfers; seconded by Trustee Nelson.

**Motion carried by voice vote.**

**EXECUTIVE (CLOSED) SESSION**

At 8:35 p.m., Trustee Albright made a motion to go into executive session subsequent to Sec. 2(c)(2) of the Open Meetings Act for the purpose of discussing service reductions; seconded by Trustee Nelson.

**Motion carried 6-0.**

President Godhardt reconvened the regular meeting of the Village Board of Trustees at 9:30 p.m. No formal action was taken during the executive session.

**DISCUSSION**

Trustee Warner stated the fitness club downtown would like to shut down the 100 block of N. Sycamore St. for approx. two hours on Saturday, October 24, 2009. for a customer appreciation event. Trustee Prellberg suggested they use only the parking area between Rte 30 and the alleyway to the north. Trustee Albright is opposed to shutting down a street in the business district. Trustee Maroo made a motion to allow the 100 block of N. Sycamore St. from Rte 30 to the alley be shut down on October 24, 2009 for the fitness club's event; seconded by Trustee Warner.

**Motion failed by a vote of 4-2 (Trustees: Nelson, Luker, Albright and Prellberg voting nay; Trustees Warner and Maroo voting yea).**

**ADJOURNMENT**

Trustee Luker made a motion to adjourn the meeting at 9:40 p.m.; seconded by Trustee Nelson. Adjournment was approved unanimously.

Village of Hinckley Board Minutes for October 5, 2009 continued

The next regular meeting of the Hinckley Village Board will be Monday, October 19, 2009 at 7:30 p.m. at Village Hall.

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Dan P. Godhardt, Village President

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Dawn R. Grivetti, Village Clerk