

Village of Hinckley Regular Board Meeting for January 4, 2010

President Godhardt called the regular meeting of the Village Board to order at 7:30 p.m.

Roll call showed President Godhardt and Trustees: Nancy Nelson, Dave Maroo, Lee Luker, Steve Warner and Todd Prellberg all present. Trustee Bob Albright arrived late. This established a quorum.

Other persons in attendance included: Dawn Grivetti, Village Clerk, Jeffrey Lewis, Village Attorney and Bill Dunn, Village Engineer, Engineering Enterprises, Inc. (EEI).

The Pledge of Allegiance was recited.

MINUTES FROM PREVIOUS MEETING

The minutes for the December 21, 2009 Village Board meeting were presented for approval. Trustee Maroo suggested adding a statement on page 3, paragraph 3, indicating, "If a water meter is proven to run slow, the user will assume the cost of the testing; if the meter is proven to run fast, the Village will assume the cost." Trustee Maroo made a motion to approve the minutes as amended; seconded by Trustee Nelson.

Motion carried unanimously by voice vote.

APPROVAL OF BILLS

The bills were presented for payment. A list of Accounts Payable and current bank account balances was also presented. Clerk Grivetti asked from which account the Board wanted to borrow money to pay the General Fund: Highway Improvement Loan payment. Trustee Maroo made a motion to transfer \$30,000 from the Water & Sewer Fund to the General Fund to pay the loan payment; seconded by Trustee Nelson.

Motion carried by roll call vote of 6-0.

Trustee Maroo made a motion to pay the bills as presented; seconded by Trustee Nelson.

Motion carried unanimously by voice vote.

Trustee Luker would like to see current bank account balance totals at all future Board meetings.

TOTAL OF ALL BILLS RECOMMENDED FOR PAYMENT

General Fund	\$	0.00
Highway Improvement Fund		32,535.52
Police Fund		0.00
Parks and Recreation Fund		0.00
Garbage Fund		11,267.79
Road and Bridge Fund		0.00
Water and Sewer Fund		1,608.96
Water Improvement Project Fund		0.00
Motor Fuel Fund		<u>2,400.88</u>
Total:	\$	47,813.15

ATTORNEY'S REPORT

Attorney Lewis stated he met with Weslan Corp. Center's Attorney, Gary Cordes and the Village President to assess the progress of the development. Mr. Cordes is still reviewing the annexation agreement. A question of zoning remains. The development applied for and has been approved for I-1 zoning; however the development has been advertised as I-3. An additional hearing will be required for a change in zoning request. The extension for the final PUD will expire January 7, 2010. Trustee Prellberg made a motion to grant an additional extension for six months; seconded by Trustee Luker. **Trustees Maroo and Warner abstained; Trustees: Nelson, Luker, Albright and Prellberg voted yea. The motion carried.**

President Godhardt appointed Attorney Lewis as the Village's FOIA representative.

COMMENTS FROM PERSONS PRESENT

There were no comments from persons present.

COMMITTEE REPORTS

Parks and Equipment, Todd Prellberg - Trustee Prellberg had nothing to report.

Personnel, Todd Prellberg – Trustee Prellberg had nothing to report.

Water and Sewer, Steve Warner – Trustee Warner had nothing to report.

Trustee Prellberg presented a statement regarding a sump pump drainage issue on the property owned by Mr. Josh Viland at 530 Prairie St. He also presented Village Board minutes from July 15, 1991 and August 5, 1991 regarding the same issue. Trustee Prellberg asked if the Village Board had any interest in taking part in solving Mr. Viland's issue. The Village Board consensus is that it will take no part in the matter except if/when it involves Village property. Trustee Prellberg further asked if a deal can be worked out by the parties involved, will the Village require an engineer's review. The Village Board consensus is yes. Mr. Viland was instructed to review Village Board meeting minutes.

Trustee Luker stated the Village needs to further study the Village's obligations regarding retention and detention ponds throughout the corporate limits. Bill Dunn, Village Engineer will review drainage and development plats in the area of Christensen, Donald and Prairie Streets.

Streets and Alleys, Lee Luker – Trustee Luker had nothing to report.

Building and Grounds, Lee Luker – Trustee Luker had nothing to report.

Finance, Dave Maroo – Trustee Maroo had nothing to report.

Economic Development, Dave Maroo – Trustee Maroo had nothing to report.

TABLED ISSUES

There were no tabled issues.

PRESIDENT’S REPORT

1. Committee Chairmanship Re-assignments

President Godhardt nominated Trustee Nelson as the new Chairman of the Personnel Committee. Trustee Prellberg made a motion to approve the nomination; seconded by Trustee Maroo.

Motion carried unanimously by voice vote.

President Godhardt nominated Trustee Albright as the new Chairman of the Building and Grounds Committee. Trustee Luker made a motion to approve the nomination; seconded by Trustee Nelson.

Motion carried unanimously by voice vote.

2. Weslan PUD Extension Request

Previously discussed in Attorney’s Report.

3. 2010 MFT Maintenance – Resolution

Trustee Luker made a motion to pass the Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code; seconded by Trustee Nelson.

Motion carried unanimously by voice vote.

CLERK’S REPORT

Clerk Grivetti stated the new part-time office employee, Toni Espy started work today. Trustee Prellberg asked if the Village’s part-time employment policy is less than 1,000 hours per year, or less than 20 hours per week. Attorney Lewis replied the latter would be more appropriate.

Clerk Grivetti also asked if temporary office employee, Tricia Prellberg could continue working in the office through January. Trustee Luker recommended the President and Personnel Committee address the request.

Clerk Grivetti further stated a need to create and change passwords and upgrade software in the office so all office computers could be compatible.

Clerk Grivetti reported on the money received and the transfers for approval.

MONEY RECEIVED SINCE DECEMBER 21, 2009

Police Fines	50.00
Police Report	5.00
State Use Tax Income	1,876.07
Utility Tax Income (General Fund)	2,280.14
Utility Tax Income (Road & Bridge Fund)	1,520.10
Water & Sewer Receipts	<u>3,593.70</u>
Total:	\$ 9,325.01

TRANSFERS FOR APPROVAL

To Payroll Fund from:		
General Fund	\$	17,812.87
Police Fund		21,039.28
Water and Sewer Fund		5,368.34
Road and Bridge Fund		<u>4,746.99</u>
Total:	\$	48,967.48
Police Spec. Acct to Payroll	\$	997.90
MFT Funds paid as bill payment and deposited into Payroll 12-30-09	\$	2,400.88
To General Fund from Road & Bridge to correct accounting error (deposited into wrong bank account)	\$	9,033.67
To MFT Fund from Garbage Fund to correct accounting error (deposited into wrong bank account)	\$	3,359.60

Trustee Luker made a motion to approve the Transfers; seconded by Trustee Maroo.
Motion carried unanimously by voice vote.

DISCUSSION

Trustee Prellberg suggested requiring the Village Supervisors to attend one Board meeting per month as they did last year. He also stated someone needs to be appointed to handle vacation requests from all supervisors. Trustee Luker suggested the supervisors attend Committee of the Whole meetings. He also suggested doing away with individual committees and having one Committee of the Whole meeting and one regular Board meeting per month. Trustee Maroo stated more work gets done with individual committees, but would like to see more Committee of the Whole meetings. Attorney Lewis reminded the Board elected official's salary and compensation rates are based on the number of meetings one attends per year.

Trustee Warner stated he would like to see a monthly report from the Public Works Department.

Trustee Luker suggested the Personnel Committee redefine a full-time work week in the Personnel Manual. President Godhardt stated the Paychex company can make suggestions to improve the manual.

ADJOURNMENT

Village of Hinckley Board Minutes for January 4, 2010 continued

Trustee Prellberg made a motion to adjourn the meeting at 8:50 p.m.; seconded by Trustee Albright. Adjournment was approved unanimously.

The next regular meeting of the Hinckley Village Board will be **Tuesday, January 19, 2010 at 7:30 p.m.** at Village Hall due to the Martin Luther King holiday on Monday.

Dan P. Godhardt, Village President

Dawn R. Grivetti, Village Clerk