

Village of Hinckley Regular Board Meeting Minutes for August 2, 2010

Village President Dan Godhardt called the regular meeting of the Village Board to order at 6:58PM.

Roll call showed President Godhardt and Trustees: Nancy Nelson, Dave Maroo, Lee Luker, Steve Warner, & Bob Albright present. This established a quorum.

Other persons present included Village Attorney, Steve Andersson, Village Clerk, Wendy Leasure, and Bill Dunn, EEI.

The Pledge of Allegiance was recited.

MINUTES OF THE PREVIOUS MEETING

The Minutes for the July 19, 2010 Regular Board Meeting were presented for approval. A motion to approve the minutes as presented was made by Trustee Maroo. The motion was seconded by Trustee Nelson. **The motion carried unanimously by Voice Vote 5-0.**

MONEY RECEIVED

A list of all money received was provided by Dawn Grivetti, Office Manager.

MONEY RECEIVED SINCE JULY 20, 2010

Franchise Income	1,357.02
Income Tax Income	9,654.28
Misc. Income	6.00
Ordinance Violation	25.00
Park Activities	372.00
Park Rental	50.00
Permits	400.00
Police Reports	5.00
State Use Income Tax	2,006.98
Water & Sewer Receipts:	
Garbage Fees Income	3,868.78
Capital Improvement	2,115.53
Debt Service Fee	4,715.04
Water & Sewer Income	9,252.62
Utility Tax Income	23,101.76
Yard Waste Stickers	304.90
TOTAL RECEIVED:	\$57,234.91

PRESENTATION AND APPROVAL OF BILLS

The total of all bills was provided by Dawn Grivetti, Office manager.

TOTAL OF ALL BILLS

General Fund	8,053.21
Park Program Fund	356.00
Police Fund	479.31
Road and Bridge	267.75
Water and Sewer Fund	20,344.98

Village of Hinckley Regular Board Meeting Minutes for August 2, 2010 continued.

Water Improvement Project Fund	13,761.99
TOTAL:	\$43,263.24

Trustee Luker questions why Johnson Electric was charging for tree removal. Trustee Albright notes that the tree was removed due to storm damage using the bucket truck to do so. Trustee Maroo made a motion to approve bills as presented. The motion was seconded by Trustee Nelson. **The motion carried unanimously by Roll Call Vote, 5-0.**

TRANSFER OF FUNDS

There were no transfers of funds needed at this time.

ATTORNEY'S REPORT

Attorney Andersson discussed issues about the current zoning map. There appears to be one property which is not officially listed as being in the Village, yet the Village does treat it so. Noting that the proper annexation was completed, but the map was never updated to reflect that. He suggested that the map be updated to include this particular property. Attorney Andersson did get a request from Office Manager, Dawn Grivetti in which she is asking that the property details be listed also on the map. She stated that she receives calls during the day which she must look up the information for, which can be time consuming. Dawn says that if this information was on the map it would be much faster to give the callers the information that they are requesting. At the time of this discussion, it is unclear as to what information was actually being requested to be included and why. Bill Dunn, EEI states that adding zoning and address information to the map would be at a cost of \$350.00. It was decided that until more information from Dawn could be gathered, the new map will be put on hold. Trustee Luker suggested that Dawn start referring the callers to the DeKalb County Zoning website/phone number that would allow the callers to find out the information for themselves. Trustee Maroo shares that the Regional Planning Commission open house will be held soon and that it is very informative regarding zoning issues.

Attorney Andersson also discussed the Highland Estates/Vernon Herman issue. A formal memo is being prepared that he will present at a later date. He states that Illinois drainage law allows property owners the right to drain to the lower surrounding property regardless if whether the concerned property owner wants to allow it or not. Each land owner has the ability to drain and the duty to allow drainage for higher grounded neighbors. With this particular string of properties, there are several easements that are in effect. All are listed on a plat map. Attorney Andersson will continue to investigate and report back his findings.

Attorney Andersson states that he will be unable to attend the next scheduled meeting. He asks the Trustees if they would like him to attend one meeting a month or continue to attend twice a month. The Trustees will think it over and let him know at the next meeting.

COMMENTS FROM PERSONS PRESENT

Resident Duane Landmeier – 220 W. Miller, spoke to the board regarding the high cost of his water bill. He asks whether the high cost will continue or if this is temporary. He states that he understands that the cost is related to the water improvements and knows that is a needed charge, but wondered how long it would continue. He also asks if it is possible to be billed monthly instead of quarterly. President Godhardt replies that unfortunately the cost of water will continue to be as it is. This is due to that fact that over the years there was no means established for the cost of needed maintenance on current wells or for additions needed due to population increases.

Village of Hinckley Regular Board Meeting Minutes for August 2, 2010 continued.

Fortunately, because of the economy the Village was given a lower bid on the well project than originally projected. The Village was also able to acquire a good rate for financing as well. Once the well project is complete anyone using a water softener will not need to, because the water quality will be so much better than before. This in turn will save residents money. Bill Dunn, EEI also reminds Duane that the water bill is based on the sewer charge which is 65% of the water charge plus the cost of garbage disposal plus the debt service fee. President Godhardt states that once all residents' water meters are changed out to the new ones, the water bill will be billed out monthly. He agrees that this will allow residents to pay the bill easier instead of having to pay one large lump sum. Trustee Maroo also tells Duane that he may pay his bill monthly now. (Prior to getting the bill, NOT once the bill is received.)

Bill Dunn, EEI discusses information regarding a train whistle quiet zone. He has done some research that pertains to achieving a quiet zone from Rees Street to Somonauk Road. Two crossings would need barrier medians on both sides. In order to qualify all crossings must also have constant warning detection. At this time, only three crossings do. Rees Street does not have it. Bill is estimating that for the one installation of the early detection it would be approximately \$80,000.00 plus the cost of improvements through town that could be an additional \$50,000.00. To complete a project such as this it could take anywhere from 18 to 24 months. Bill recommends that the Village invite the FRA, ICC and BNSF Railroad in to do a diagnostics review. Then majority of the questions that the Village has to ask could be answered. Bill also states that all four crossings must be included in the quiet zone due to the fact that they are all so close together. Meaning we can't pick and choose what crossing to be a quiet zone to try and cut down on the cost. It is all or nothing. More information will follow at a later date.

Business owner Bob Gregg spoke to the board regarding a dead tree that is located outside of his business (200 W. Lincoln Ave.), in the causeway on route 30. He asks if he may pull the tree out because he is afraid that children walking to school may get scratched on the dead branches. Trustee Luker informed Bob that he may pull the tree, but at this time does not know whether or not the tree will be replaced. Trustee Maroo also advises that the Village does not water any of the planted trees.

COMMITTEE REPORTS

Building and Grounds, Bob Albright – Trustee Albright states that a meeting was held the previous Wednesday. There was discussion regarding purchasing new municipal software from MSI. This particular company has provided software to several of the surrounding towns. MSI does offer financing options. Bob reports that the committee is still trying to alleviate unnecessary costs and will let the board know within a couple of weeks any recommendations that they may have.

Parks and Recreation, Bob Albright – Trustee Albright reports that the North door on the Pioneer Park building has been kicked in again. This is the second time in a couple of weeks. To have a steel door put in would cost approximately \$800.00. To put a wood slab door in would cost approximately \$267.00, which Public Works employee Ceneca Warner states he could install the door himself. President Dan Godhardt suggests completely closing up the North door and moving it to the South side so that it may be seen from the street. It is possible that this may deter this from happening again. Trustee Nelson also suggests lighting the door so it is more noticeable.

Trustee Albright also reports that a meeting was held the previous Wednesday. He says that at this time there is no equipment needed, but as items are requested to be replaced he will advise the board.

Village of Hinckley Regular Board Meeting Minutes for August 2, 2010 continued.

Water and Sewer, Steve Warner – Trustee Warner had nothing to report at this time.

Streets and Alleys, Lee Luker – Trustee Luker had nothing to report at this time.

Planning Commission, Dave Maroo – Trustee Maroo states that there will be a meeting held on Monday August 9 at 7PM. There will be further discussion regarding the wind turbine/green ordinance. He again reminds the board that the Regional Planning Commission will have their open house soon as stated earlier in the meeting.

Finance Committee, Dave Maroo – Trustee Maroo states that as of yet he has not heard back from the auditors. Once he does he will inform the board.

Personnel, Nancy Nelson – Trustee Nelson states that Chief Walker wants to hire a back up crossing guard to be hired and trained prior to the start of school. The person hired would be paid \$32.00 per day. Trustee Nelson requests approval for the hire.

Trustee Nelson recommends that starting September 19, 2010 that the Public Works Department start a six day work week. One person will work on Saturday and the whole department will rotate from week to week so it is not the same person who works every Saturday. It was also suggested that the hours either be 7am – 3:30pm or 7am – 4pm and that no one be allowed to work through their lunch break. In working on Saturdays this would allow residents to drop off brush and used oil (the Village does not currently offer used oil drop off) to the Village themselves, instead of waiting for brush pick up days. Which in the future may eliminate brush pick up all together, which would save the Village money. Water meter change outs could also be done on Saturday. Trustee Warner believes that this indeed could be a one man job.

Trustee Nelson is also working on the part time office person issue. She will be doing interviews within the next couple of weeks to fill the position. There are approximately 16 people to interview. Trustee Nelson has spoken with Toni Espy and Toni will be willing to work three days a week after hours until someone is hired to fill her position. Toni would not work more than 19 hours per week. President Godhardt asks if Dawn would be leaving a list of things for Dawn to accomplish during those hours. Trustee Nelson replied that yes Dawn would do that. Trustee Nelson will check with Toni to get a confirmation on what days and what hours she will be working.

Trustee Nelson also spoke about uniforms. She feels it is unprofessional for the public works department to be wearing shorts. She will check with OSHA to see if this is a safety issue as well. Trustee Nelson says she is also concerned that several public works department employees have been seen without their safety vests. Trustee Warner states that he will speak with the public works department and remind them that they must wear their vests as well as I.D. badges and that there are no exceptions.

The Personnel Committee recommends the hiring and training of a back up crossing guard prior to the start of school. A motion stating such was made by Trustee Nelson. The motion was seconded by Trustee Albright. **The motion carried unanimously by Voice Vote, 5-0.**

Village of Hinckley Regular Board Meeting Minutes for August 2, 2010 continued.

The Personnel Committee recommends that the public works department begin a rotating 6 day work week as stated previously. A motion stating such was made by Trustee Nelson. The motion was seconded by Trustee Albright. **The motion carried unanimously by Voice Vote, 5-0.**

The Personnel Committee recommends temporarily rehiring Office Help Toni Espy until a replacement is hired, again for no more than 19 hours per week as stated previously. A motion stating such was made by Trustee Nelson. The motion was seconded by Trustee Warner. **The motion carried unanimously by Voice Vote, 5-0.**

The Personnel Committee is also requesting that when an employee of the Village puts in a request for vacation time or time off in general that it should be in writing and that the Personnel Committee should be given a copy as well. President Godhardt states that he does get the requests in writing at the present time, but he will now have Dawn Grivetti, Office Manager; send out e-mails to the Personnel Committee as well.

TABLED ISSUES

There were no tabled issues to discuss.

PRESIDENT'S REPORT

A rough draft of the Construction Hour's Ordinance (Nuisances) was passed out for the board to consider. The board needs to decide if noise should be monitored by a decibel system or distance of hearing. Attorney Andersson states that the less precise you are, the less enforceable the actual ordinance will be. If a decibel system is to be used, a decibel meter will need to be purchased. The Trustees are to read over the ordinance and it will be discussed at a future meeting.

The Outdoor Burning Ordinance was presented for additional ideas. The Trustees are to look over the ordinance and it will be discussed at a future meeting.

The Liquor License Ordinance was again discussed. The definition of "premises" needs to be defined further. At this time there has not been a proposal of what that may be. Trustee Maroo asked Attorney Steve Anderson to prepare four different options of the term "premises". Then the Board can choose which term they prefer better. Class "G" has been added for grocery stores sales. On "C" the Board needs to figure out what amount is being currently used and what amount may be added in the future. This would eliminate the unlimited liquor license issue.

The Com Ed Electric Facilities Agreement (RB100057) was presented. This is an additional cost outside of the contract for the well. This would also be reimbursable. Trustee Albright made a motion to pay the bill as presented. The motion was seconded by Trustee Nelson. **The motion carried unanimously by Roll Call Vote 5-0.**

OPEN DISCUSSION

There were no requests to discuss any items further. All in attendance were notified that the meeting was going into executive session. All were invited to stay until the closed meeting was over, but that no further action would be taken this evening.

Village of Hinckley Regular Board Meeting Minutes for August 2, 2010 continued.

EXECUTIVE SESSION

At 8:18PM Trustee Nelson made a motion to adjourn to Executive Session. The motion was seconded by Trustee Maroo. **The motion carried unanimously by Roll Call Vote.**

REGULAR BOARD MEETING RESUMES

At 9:17PM the Regular Board Meeting was called to order. There was no action to be taken. Trustee Maroo made a motion to adjourn the meeting at 9:17PM. The motion was seconded by Trustee Luker. **The motion carried unanimously by Voice Vote, 5-0.** The meeting was adjourned.

The next Regular Village Board Meeting will be Monday August 16, 2010 at 7PM.

Dan P. Godhardt, Village President

Wendy S. Leasure, Village Clerk