

Village of Hinckley Regular Board Meeting Minutes for July 19, 2010

Village President Dan Godhardt called the regular meeting of the Village to order at 6:56PM.

Roll call showed President Godhardt and Trustees; Nancy Nelson, Dave Maroo, Lee Luker, Steve Warner and Bob Albright present. This established a quorum.

Other persons present included Wendy Leasure, Village Clerk, Steve Andersson, Village Attorney, Bill Dunn, EEI, Inc., Ceneca Wagner, Village Employee, Dale Youngers, Test, Inc., and Ben Mueller, HBR Teacher.

The Pledge of Allegiance was recited.

MINUTES OF PREVIOUS MEETING

The Minutes for the July 6, 2010 Regular Board Meeting were presented for approval. A motion to approve the minutes as presented was made by Trustee Nelson. The motion was seconded by Trustee Maroo. **The motion carried unanimously by Voice Vote 5-0.**

MONEY RECEIVED

A list of all money received was provided by Dawn Grivetti, Office Manager.

MONEY RECEIVED SINCE JULY 7, 2010

Garbage Fees Income	1,777.01
Capital Improvement	273.30
Debt Service Fee	885.74
Motor Fuel Tax Income	3,955.20
Water & Sewer income	2,924.26
Replacement Tax Income	773.84
Police Fines	1,092.72
Police Reports	5.00
Permits	1,480.00
Sales Tax Income	10,533.62
Park Rental	150.00
TOTAL RECEIVED:	\$23,850.69

PRESENTATION AND APPROVAL OF BILLS

A total of all bills were provided by Dawn Grivetti, Office Manager.

TOTAL OF ALL BILLS

General Fund	11,227.67
Police Fund	749.02
Water & Sewer Fund	6,604.81
Park Program	120.00
Garbage Fund	11,267.79
TOTAL:	\$29,969.29

Trustee Maroo made a motion to approve payment of bills with the exception of the bill for Shaw Media. He believes that the amount charged was too high. Office Manager Dawn Grivetti will be asked to see if this bill is indeed correct. Attorney Steve Andersson will check to see if the full water report needs to be printed or just the notification. The full report was printed, so the information gathered will be for next year’s printing purposes. Trustee Nelson seconded the motion. **The motion was carried unanimously by Roll Call Vote 5-0.**

TRANSFER OF FUNDS

There were no transfers of funds needed at this time.

ATTORNEY’S REPORT

Village Attorney, Steve Andersson, reports that there will be two more ordinances presented at the next meeting. One will be concerning the working hours of construction projects such as roofing and remodeling, etc. The other will be regarding outdoor burning.

COMMENTS FROM PERSONS PRESENT

HBR Teacher Ben Mueller requested permission for the Royals 5K Race that will be held October 2, 2010. This is scheduled around HBR Homecoming week. The race does not cross Lincoln Highway. Last year

Village of Hinckley Regular Board Meeting Minutes for July 19, 2010 continued.

there were 75 participants and he is hoping for 100 participants this year. It was also requested that Officer Ford Patrol as last year. The Village board agreed with Mr. Mueller's request.

COMMITTEE REPORTS

Building & Grounds, Bob Albright – A meeting is scheduled for July 28 at 7:00PM. Trustee Albright states that he is still waiting to get the quote from Hintzsche for weed control on the empty lots.

Trustee Albright notes that once Office Manager, Dawn Grivetti's contact list is successfully transferred to her desk top computer; the lap top will be given to Village Clerk, Wendy Leasure. Lincoln, from on-site computer guy will be contacted to make sure the transfer is successful.

Parks & Recreation, Bob Albright – Trustee Albright states that a meeting will possibly be scheduled for sometime in August. As of yet the date has not been set.

Water & Sewer, Steve Warner – Dale Youngers, Test, Inc. spoke about the bids he received for several used generators. There was discussion relating to the cost of renting versus buying as well as how long the life span of a generator is. Dale also stated that when renting a generator, which is around \$1000.00 per time, an electrician must also be hired because rental units come with open ends that must be formatted to fit your existing fittings. This means that when a unit is rented there is always the additional cost of hiring an electrician as well. With a purchased generator it would already have the fittings needed so there would not be the added expense. Trustee Warner asked several questions regarding the quotes as well as performance. Trustee Luker said he would like to see the actual past bills that the Village had incurred for a generator rental. Dale Youngers also stated that with the age of the current generator, there are no available parts for when and if the machine would break. Trustee Warner and Dale Youngers agreed that at this time we need a backup generator and we need one that is going to be reliable. Trustees Nelson, Maroo, Luker, and Albright agree that this issue should be discussed further in a committee meeting so that questions could be raised and answered at the meeting. Then the committee could then recommend to the board an informed decision. The issue was then tabled.

There was then discussion about the well project. Trustees were concerned as to whether the current union strikes could cause an issue with completion. It was determined that at this time it was not a concern. However, Village Attorney, Steve Andersson will look over the contract and determine if a letter needs to be sent regarding the contractors obligation for completing the project on time.

Streets & Alleys, Lee Luker – Trustee Luker had nothing to report at this time.

Planning Commission, Dave Maroo – Trustee Maroo asked whether or not the 2009 zoning map was ever filed. He also asks if the map in the meeting room is the new map or the old map. Bill Dunn states that he will check into the matter. Trustee Maroo states that the next planning commission meeting is scheduled for August 9 at 7PM. There will be further discussion relating to the "green" ordinance that is currently in progress of being written.

Finance Committee, Dave Maroo – Trustee Maroo states that the audit information will be in the office within a couple of weeks, there will then be a meeting to discuss the findings. The appropriations ordinance hearing was held prior to tonight's regular meeting of the Village Board and there were no issues raised.

Trustee Maroo made a motion to approve the Appropriations Ordinance No. 10-11 as presented earlier in the evening at the hearing. The motion was seconded by Trustee Nelson. **The motion carried unanimously by Roll Call Vote 5-0.**

Personnel, Nancy Nelson – Trustee Nelson reports that she has received part time office clerk, Toni Espy's resignation. She informed the board of the need to advertise the open position in the Chronicle as well as including the advertisement with the water billing. Trustee Nelson expressed her desire to see the position filled as soon as possible as well as the position of Village Treasurer. In the advertisement it would state that the help would be for 19 hours per week. Prior applications on file will also be looked at for the prospective employee. The deadline for turning in application would be before the next August Personnel meeting. Toni Espy did say that she would be willing to work several hours at night until a replacement could be found. It was determined that if that would be necessary, she could work

Village of Hinckley Regular Board Meeting Minutes for July 19, 2010 continued.

on the days that Wendy Leasure, Village Clerk would be working. The board gave Trustee Nelson the authority to run the advertisements as requested.

TABLED ISSUES

The generator issue was revisited. Trustee Warner made a motion to buy the generator that is listed on the Rush Power quote. The motion was seconded by Trustee Nelson. Questions were then raised regarding the warranty of 90 days. Trustee Warner then made a motion to amend the first motion to add, if the warranty is converted to hours (at least 120 hours) instead of days. Trustee Albright seconded the motion. **The motion fails 2-3., Trustees: Warner and Albright Ayes. Trustees: Nelson, Maroo, and Luker all Nays.** Trustee Warner then stated he will hold a committee meeting to discuss the issue further and then present the findings to the board at a later date.

PRESIDENT'S REPORT

1. Village President, Dan Godhardt, stated he would like to appoint Village Clerk, Wendy Leasure as Open Meetings Act Official as she has completed the required on-line tutorial. Trustee Maroo made a motion to accept the appointment. The motion was seconded by Trustee Nelson. **The motion carried unanimously by Voice Vote.**
2. The local agreement for Federal Participation (BLR 05310) was discussed which involves the safe route to school program. The reimbursement agreement is between the Village and the State regarding fees for design (engineering). IDOT would reimburse the Village and the State would reimburse IDOT. The project is slated to begin June 2011. It is noted that all preliminary items would not be completed until sometime in November or December 2010. Trustee Albright made a motion to sign the agreement. Trustee Maroo seconded the motion. **The motion carried unanimously by Roll Call Vote 5-0.**
3. The preliminary engineering service agreement for Federal Participation (BLR05610) was discussed which also involves the safe route to school program. This agreement states that there is a maximum amount that EEI, Inc. could invoice out to the Village for this project. This is another reimbursement arrangement. The Village would be responsible for all the upfront costs associated with the project, which the state would then reimburse the Village. Once signed the agreement must be approved by Springfield before any work would begin. Trustee Maroo made a motion to sign the agreement. The motion was seconded by Trustee Nelson. **The motion carried unanimously by Roll Call Vote 5-0.**
4. The revision of the liquor license ordinance to extend hours was again discussed. The discussion was specific to extending the hours of liquor sales from 1am to 2am. Trustee Albright discussed his concerns with police coverage for that extra hour that the bars would be open. He also expressed concern about music that may be played as well at such a late hour. Trustee Luker asks why the hours needed to be extended at all. President Godhardt stated that the additional hours would give the Village additional revenue no matter how small it could be. Trustee Luker asks why the Village would want to give additional sales to businesses who have incurred violations for selling alcohol to underage people. There was more discussion relating to the police protection as well. It was brought to the board's attention that several of the police officers were using comp. time at those late hours (the last 2 hours on their shift) so there has not been the coverage until 2am as most Trustee's thought that there had been. Currently there was to be coverage until 2AM, which is one hour after the closing of the bars. With the comp. time issue police officers were not on duty at all from midnight to 2AM on some days. This was unacceptable to the board. As a result the use of comp. time by the police officers will be discussed at the next personnel meeting. The revision of this ordinance will include an extension of hours for Friday and Saturday nights and will need a special permit for any other time. Village Attorney Steve Andersson will continue with the revisions as well as look into any current ordinance that the Village may have regarding outdoor music. He will also look into whether or not the Village has unlimited liquor licenses available or if there is a limit that the Village has previously set. All of these issues will be readdressed at the next meeting.
The new Water Meter Replacement & Shut Off Ordinance was discussed for passage. It appears some of the Village residents are refusing to let the Village workers change out their old water meters. These new meters will allow the Village to save time and money for reading the meters. The new meters do not have to be personally read by hand. Trustee Albright made a motion to approve the Ordinance entitled "An Ordinance Amending The Village of Hinckley Village Code Chapter 86, Section 86-36 (Replacement of Lines, Meters, Etc.) Ordinance No. 2010-06. The motion was seconded by Trustee Nelson. **The motion carried unanimously by Roll Call Vote 5-0.**
5. The amended weed ordinance was discussed for passage. This ordinance would give the Village the strength to file liens on property that does not cut their grass and weeds. If a property does

Village of Hinckley Regular Board Meeting Minutes for July 19, 2010 continued.

not cut their grass and weeds and they extend over a certain measured height, the Village would send a notice to the land owner and the land owner would have a certain number of days to comply or the Village could file a lien on the property. The Village could also charge for attorney fees as well. Trustee Albright made a motion to accept the ordinance entitled " An Ordinance Amending The Village of Hinckley Village Code, Chapter 34, Article II, Sections 34-31 and 34-33 (Nuisances)" Ordinance No. 2010-07. The motion was seconded by Trustee Nelson. **The motion carried unanimously by Roll Call Vote 5-0.**

6. The Water Treatment Plant Project (Request No. 1) for R.C. Wegman Construction Company in the amount of \$4,680.00 was discussed. Bill Dunn, EEI, Inc. stated that this bill covers the project board and silt fencing for Wells No. 3 & 5 at the Waste Water Treatment Plant. He noted that this process is similar to the well process. Trustee Warner made a motion to pay this bill as presented. Trustee Nelson seconded the motion. **The motion carried unanimously by Roll Call Vote 5-0.**
7. The resignation of office clerk Toni Espy was discussed in the Personnel Committee section earlier in the meeting.
8. A resident of Hinckley is asking to be reimbursed for 2 years of garbage fees. Apparently, she is a renter and the apartment owner provides a dumpster. The Village has been charging her for garbage service that she is not getting. The board discussed the issue and states they will reimburse her for 2 months of fees only. This decision was based on the recommendation of Village President, Dan Godhardt. He stated that in years past the two months credit has been granted in similar instances. It is the owner's responsibility to inform the village whether or not the garbage service is used. All trustees are in agreement that the contract with Waste Management should be looked at to determine whether or not it would be cost effective to drop Waste Management's services and have homeowners supply their own garbage service or have Waste Management directly bill residents instead of being billed through the Village with the water bill.
9. Resident Vernon Herman contacted the Village regarding his sump pump. He currently is pumping water into the street which then flows along the street. He would like to get permission to bore under Coster St. to the catch basin that would tie into the storm system. Apparently there is a homeowner that is refusing easement access so the drainage could be done correctly. No one knows who owns the retention pond or who has access rights to it. It appears that someone may have put a fence up and claimed it as their personal property. According to Bill Dunn, there are easements along all of these properties. Mr. Herman is willing to pay the costs associated with this project. The Village has concerns regarding engineering aspects as well as utility lines that may cause problems as well as a possible need for a check valve. The entire neighborhood should be advised of their easement rights whether it is a formal meeting or a letter that could be sent out. Bill Dunn states that he will do a report and inform the Village of his findings. The Village would like to have this done as soon as possible. Attorney Steve Andersson will draft essential details (liability as well as road damage issues) in a permit designed for this particular project. Trustee Maroo made a motion to approve this project of Vernon Herman boring under the road with indemnity liability for damage to the road and insurance for all work performed. Trustee Warner seconded the motion. **The motion carries unanimously by Voice Vote 5-0.**

ADJOURNMENT

Trustee Nelson made a motion to adjourn the meeting at 8:56PM. The motion was seconded by Trustee Maroo. **The motion carries unanimously by Voice Vote 5-0.** The meeting was adjourned.

The next Regular Village Board Meeting will be Monday August 2, 2010 at 7PM.

Dan P. Godhardt, Village President

Wendy S. Leasure, Village Clerk