

Village of Hinckley Regular Board Meeting Minutes for June 7, 2010

President Godhardt called the regular meeting of the Village Board to order at 7:00PM.

Roll call showed President Godhardt and Trustees; Nancy Nelson, Dave Maroo, Lee Luker and Bob Albright present. Trustee Steve Warner was absent. This established a quorum.

Other persons in attendance included; Wendy Leasure, Village Clerk, Steve Andersson, Village Attorney, Bill Dunn, Village Engineer/EEI, Inc., and Tim Farrell, EEI, Inc.

The Pledge of Allegiance was recited.

Presentation by EEI, Inc. – Introduction – Bill Dunn, Slide Presentation – Tim Farrell

Bill Dunn introduced Tim Farrell of EEI, Inc. who then proceeded to give a slide presentation of the Waste Water Treatment Facility. Tim discussed past and present water quality, waste water flows, EPA letters to Village regarding Critical Review status as well as presenting a Waste Water Treatment Facility System Plan. There was discussion by the EEI duo as well as the Trustees as to the validity of the data that was provided to EEI by the Village for the years covered for the capacity of waste water flow. EEI and Trustees came to the agreement that operator error could be at fault for what appeared to be discrepancies in the reporting years from 2001 through 2007. Trustee Luker stated that he would like someone go through the reports of the time frame in question to see who was the reporting operator at the time and compare it to the other years reported. Tim did believe however that for a town of 2000 the water flow reported would be in line with the readings taken.

Tim then proposed the Waste Water Treatment Planning and Implementation Process. He discussed recommendations for the potential Treatment System which included a four year plan with all things that must be done in each year. It is possible to finish earlier, but it would depend on a number of factors. This would include but is not limited to data gathering and reporting and financial planning. It was noted that the EPA has loans and grants that could be applied for but in order to qualify for those, the steps in the four year plan must be done. The initial cost for the first year of the planning and implementation process would be \$49,500.00 and would cover all items that were on the chart presented. The goal of the plan and implementation is to get the Village of Hinckley off of the Critical Review Status with the EPA as well as prepare the Village for further expansion.

There was further discussion regarding the use of cameras in the system as well as smoking and dyeing and the use of flow metering in the catch basins to gather further data to determine if there is any water infiltration along the system. Smoking was done several years ago with no real results and was determined to not be cost effective. Using the metering technique can detect infiltration; however one fix may create another problem elsewhere on the line due to the natural course of water. This is to find the easiest way to get where it (water) wants to go.

Trustee Luker made a motion to approve the Waste Water System Plan prepared by Professional Consulting Engineering Services for the Required Facilities Plan for the Village of Hinckley. The motion was seconded by Trustee Nelson. **The motion carried by Roll Call Vote 3-1. (Ayes; Trustees Nelson, Luker, Albright. Nays; Trustee Maroo)**

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MINUTES OF PREVIOUS MEETING

The minutes for the May 17, 2010 Regular Village Board Meeting were presented for approval. Trustee Nelson made a motion to approve the minutes as presented. The motion was seconded by Trustee Maroo. **The motion carried unanimously by Roll Call Vote 4-0.**

MONEY RECEIVED, PRESENTATION AND APPROVAL OF BILLS

A list of all monies received and presentation of all bills to be paid was provided by Dawn Grivetti, Office Manager.

MONEY RECEIVED SINCE MAY 18, 2010

Park Rental	703.25
Park Activities	100.00
Permit Income	500.00
Property Tax Income	38,066.78
Police Reports Income	20.00
State Use Tax Income	1,321.45
Utility Tax Income	4,836.55
Interest Income	10.82
Water & Sewer Receipts	16,763.49
Misc. Income	55.00
Capital Improvement	3,711.70
Debt Service Fee	8,897.17
Garbage Fees Income	6,655.04
Yard Waste Stickers	567.15
GRAND TOTAL RECEIVED:	\$82,208.40

TOTAL OF ALL BILLS

General Fund (Paid 6/2/2010 for delinquent taxes)	3,030.00
General Fund	10,014.98
Police Fund	3,223.55
Parks and Recreation Fund	766.80
Garbage Fund	25,186.08
Road and Bridge Fund	2,857.37
Water and Sewer Fund	31,152.84
Water Improvement Project Fund	394,850.30
GRAND TOTAL OF ALL BILLS PRESENTED:	\$471,081.92

Trustee Luker requested that it should be noted by the firm cutting any grass for the Village that each bill should state where grass was cut and how much it is for that particular job. That way if it falls under a different fund it will be paid accordingly.

The term miscellaneous was still found on the report. The Trustees again request that all expenses as well as income be described in detail not as a generalization.

Trustee Maroo requested that the bill for the Water Improvement Fund be corrected to be \$110,052.00 lower as that bill (payable to Layne Western) was approved at the prior meeting.

Trustee Luker made a motion to accept the bills presented with the correction requested. Trustee Nelson seconded the motion. **The motion carries unanimously by Roll Call Vote 4-0.**

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TRANSFER OF FUNDS

Trustee Maroo again requested that a line that states "AMOUNT NEEDED TO BE TRANSFERRED" or something of that nature be clearly printed on the report prepared by Office Manager Dawn Grivetti. This would enable the Trustees to have a figure established so less time would be wasted at the meeting

figuring it out. It was determined that \$20,000.00 would need to be transferred from the Water and Sewer Fund to the General Fund.

ATTORNEY'S REPORT

Attorney Andersson said that he will be attending the Personnel meeting on Wednesday June 16th at 5:30 PM. He also presented changes that could be made to the temporary liquor license ordinance.

COMMENTS FROM PERSONS PRESENT

There were no comments from persons present.

COMMITTEE REPORTS

Building and Grounds, Bob Albright – Trustee Albright researched getting a new computer for the police department. It will cost approximately \$800.00. The Police Department also requested a new copier. It will need to be determined what exactly the Police Department is looking for in a copier. Trustee Albright made a motion to spend the \$800.00 for the new computer. Trustee Nelson seconded the motion. **The motion carries unanimously by Roll Call Vote, 4-0.**

Parks and Recreations, Bob Albright – Trustee Albright stated that the parks program is requesting some new equipment for open gym. He will coordinate with the instructors and make a list of all of the items that need to be replaced due to damage. Then he will present a list and ask for money accordingly. Discussed also was the mowing of vacant lots in Royal Estates. Van Guard was the last listed owner, but it is believed that the bank has possession. It is the responsibility of the land owner for keeping the grass and weeds cut. Attorney Andersson recommends having the Village pay for the mowing and to then lien the property. When it would come time for the property to sell, the Village would be reimbursed for the fees for the mowing.

Water and Sewer, Steve Warner – Trustee Warner was not present.

Streets and Alleys, Lee Luker – Trustee Luke said that there had been inquiries regarding the planting of trees in the Village right of ways. At this time there is not an ordinance regarding planting of trees in the right of ways and no permit is needed. It was pointed out that it is the Village's responsibility in the right of ways, so if need be the Village can remove a tree planted by a homeowner if the Village so desires. This could be done because of visibility issues, utility issues, etc.

Finance, Dave Maroo – Trustee Maroo reports that there will be a finance meeting on June 23rd 2010 to discuss the appropriations ordinance. Dave also states that the fireworks committee would like to have Rees Street become a one way street once again this year during the fireworks display. Barriers would be provided and Trustee Maroo also requests that a couple of rolls of caution tape be purchased. Trustee Luker asked if it was known when the Bicycle Run would be held. At this time no one was aware of the dates or the route that would be run.

Personnel, Nancy Nelson – Trustee Nelson reports that there will be another personnel meeting on June 16th at 5:30 PM.

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TABLED ISSUES

There were no tabled issues.

PRESIDENTS REPORT

1. There was discussion for changes for the water bill billing policy. Specifically in multi-units such as rental apartments and commercial rental buildings. For future buildings all units should have their own meters. This would clear up any discrepancies as to what tenant in what unit is responsible for what percentage of the bill. It was also discussed as to whether or not a multi-

unit bill should be issued in the property owner's name, not the tenants name as it should be the responsibility of the property owner to make sure the water bill remains current. Then the owner could then be reimbursed by the tenants however they would choose to do it. As to late fees, Attorney Andersson will research several other municipalities to find out if they use flat fees or percentages. The same goes for a shut off and turn on fee. He will report back as the information is gathered.

2. President Godhardt assigned the task of researching and writing of an ordinance for wind turbines. This would involve comparing other communities established ordinances in the hopes the Village could create one as well. This would include personal use as well as community use. Trustee Maroo will advise the Chairman of the Planning Commission of the task assigned.
3. More discussion was held regarding changes to the temporary liquor license ordinance mentioned in the Attorney's Report. Specifically, which individuals and organizations could hold a temporary liquor license and what stipulations would apply. Attorney Andersson is currently revising the ordinance and with tonight's discussion, will make further changes and should have a final draft for approval at the next meeting.

OPEN DISCUSSION

Bill Dunn, Village Engineer invited all Trustees and President Godhardt to the Pre-Construction meeting on Wednesday, June 9th at 3PM at the Village Hall. Layne Western will be turning over the project to R.C. Wegman.

Bill did note that the well was drilled 30 feet deeper than anticipated. The area is being cleaned up at this point as the weather allows.

ADJOURNMENT

A motion to adjourn the meeting was made by Trustee Maroo at 9:30PM. The motion was seconded by Trustee Albright. **The motion carried unanimously by voice vote.**

The next Regular Village Board Meeting will be Monday June 21, 2010 at 7PM at the Village Hall.

Dan P. Godhardt, Village President

Wendy S. Leasure, Village Clerk