

## Village of Hinckley Board Meeting for March 3, 2008

President Diedrich called the meeting to order at 7:30 p.m.

Roll call showed President Joe Diedrich and Trustees: Todd Prellberg, Dan Godhardt, Lee Luker, George Hubert, Jr. and Rob Fischer all present. Trustee John Marsh was absent. This established a quorum.

Other persons in attendance included: Police Chief Walker, Dale Younger, TEST Inc., Joe Moore, Public Works Supervisor, Kevin Bomstad, Engineering Enterprises Inc. (EEI), Anna Kurtzman, International Codes Consultants and Inspections, Inc. (ICCI), and Rob Judd, Chairman, Hinckley Planning Commission.

The Pledge of Allegiance was recited.

The minutes for the February 19, 2008 Village Board meeting were presented for approval. Trustee Fischer made a motion to approve the minutes as presented; Trustee Hubert seconded.

**The motion carried 5-0.**

The bills were presented for approval of payment. Trustee Luker asked for clarification of the expended amount of \$2,440 for Elected Officials Salaries for the month of January 2008 as presented in the Presentation of Bills for February 19, 2008. President Diedrich stated it was for back pay for the elected Clerk. Trustee Hubert made a motion to approve paying the bills as presented; seconded by Trustee Prellberg.

**The motion carried 5-0.**

### TOTAL OF ALL BILLS

|                      |    |                  |
|----------------------|----|------------------|
| General Fund         | \$ | 1,872.33         |
| Police Fund          |    | 1,192.44         |
| Water & Sewer Fund   |    | 5,600.04         |
| Road and Bridge Fund |    | 31,564.84        |
| Payroll Fund         |    | <u>11,935.90</u> |
| Total:               | \$ | 52,165.55        |

### ATTORNEY'S REPORT:

Attorney Lewis stated he has reviewed the contract with the Aurora Area Convention and Visitor's Bureau, and it looks fine.

ICCI has informed Attorney Lewis of 3 properties with violation notices – they are: 545 W. Lincoln Ave., 172 N. Walnut and 125 S. May St. Mr. Lewis will initiate court proceedings on two of the properties. The third property's violation is hampered by the weather. He suggests allowing more time for the violation to be corrected.

At the request of the Park Advisory Board, Attorney Lewis has been working on an amendment to compensate Park Advisory Board members for attending meetings. If there are any other park procedures to be included in the ordinance, refer them to Mr. Lewis.

Attorney Lewis was in court today regarding the sale of the Wright Building. The Village needs to wait 60 days before any further action can be taken.

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Attorney Lewis has also been researching ways the Village can acquire parts of Rickert St. to make it a dedicated through street of standard width. Trustee Luker asked if the Village could just leave Rickert St. as a private drive. Attorney Lewis replied that the Railroad Company would be the main owner of the street and it would not be maintained to the Village's standards.

Trustee Hubert inquired about the Walnut St. extension. Attorney Lewis said property owners in that area still need to be contacted.

Attorney Lewis received a call from the Village of Big Rock's attorney regarding the Hinckley and Big Rock boundary agreement. They have agreed to use the DeKalb/Kane County line as the dividing line between the two municipalities. The Village of Big Rock is willing to split the costs of engineering a map to go with the agreement. Trustee Luker made a motion to hire Engineering Enterprises, Inc. to create the map; seconded by Trustee Prellberg.

**The motion carried 5-0.**

**DEPARTMENT SUPERVISOR'S REPORTS:**

Police Chief Walker had no report.

Dale Youngers of T.E.S.T., Inc. reported that the bearing at the Waste Water Treatment Plant is to be replaced Tuesday, March 4, 2008. Regarding the underground fuel storage tank at the Treatment Plant, Mr. Youngers is concerned that the tank is also used as a fuel source for the emergency generator. The new above ground tank has been delivered. Mr. Youngers is waiting for a permit from the State Fire Marshall.

Joe Moore, Public Works Supervisor reported there is a problem with a storm water drain on Maple St. It has collapsed. He will repair it soon. He will also wait until water recedes east of 84 Lumber before addressing the problem there. Mr. Moore also reported on a damaged light pole base. It will cost \$2,225.00 with \$200.00 in shipping costs from Crescent Electric Supply Co. in DeKalb. Because the damage is superficial, the Village Board directed Mr. Moore to hold off on the purchase. Mr. Moore also informed the board he will be out of town from March 14 through March 17, 2008.

**COMMENTS FROM PERSONS PRESENT:**

There were no comments from persons present.

**COMMITTEE REPORTS:**

**Rob Fischer, Parks and Equipment** –The next meeting will be March 5, 2008 at 6:30 p.m. at the Village Hall.

**George Hubert, Jr., Personnel & Finance** – Would like to add the Employee Compensation Package for FY08-09 to the agenda for the next Village Board meeting. Trustee Hubert has also had correspondence from the auditors. It will cost \$10,445.00 for the audit to be conducted at the end of this fiscal year.

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**Lee Luker, Building and Grounds** – Thorp’s Lawn Care has been chosen for the Village’s lawn mowing needs. Their bid for all grounds is \$350.00 with an additional charge of \$ 25.00 for any miscellaneous new mowing downtown. Trustee Luker made a motion to accept Thorp’s Lawn Care contract; seconded by Trustee Prellberg.

**Motion carried 5-0.**

**Dan Godhardt, Economic Development** – The Planning Commission will meet March 5, 2008 at 7:00 p.m. at the Village Hall.

**Todd Prellberg, Streets and Alleys** – Engineering Enterprises, Inc. has finished the Road Study. The next meeting is scheduled for March 11, 2008 at 2:00 p.m. at the Village Hall. We will discuss next year’s Streets and Sidewalk Program.

**John Marsh, Water and Sewer** – Trustee Marsh was absent. Trustee Prellberg stated there will be a Water and Sewer meeting on March 10, 2008 at 6:00 p.m. at the Village Hall.

**TABLED ISSUES**

There were no tabled issues.

**PRESIDENT’S REPORT:**

1. Presentation from Muetze and Willrett  
Kelly Kramer, attorney for Muetze and Willrett presented the Board with an aerial map and soil survey of the property they wish to be considered for inclusion in the Comprehensive Plan. It is intended to be a mixed use residential development on approximately 320 acres south and west of Rt. 30 and Somonauk Rd. They have stated they are willing to pay their fair share of all expenses. Trustee Luker made a motion to allow the Planning Commission to consider this property for inclusion in the Comprehensive Plan; seconded by Trustee Fischer.  
**Motion carried 5-0.**
2. Royal Estates Letter of Credit Reduction  
Trustee Luker suggested the Village consider a resolution of the outstanding fees before a new Letter of Credit is accepted. Trustee Luker made a motion to table the issue pending a resolution of the outstanding fees; seconded by Trustee Hubert.  
**Motion carried 5-0.**
3. Lawn Mowing Contract  
Discussed during Buildings and Grounds Committee report.

**DISCUSSION:**

President Diedrich would like to remind the Board of the review of delinquent water bills at 7:00 p.m. on March 17, 2008, just before the start of the Village Board meeting.

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President Diedrich also reminded the Board that the Hinckley-Big Rock School District is interviewing candidates for Superintendent. They have requested residents meet the finalists on March 6 and March 7, 2008 from 3:30 p.m. until 4:30 p.m. at the H-BR High School Cafeteria.

Trustee Luker asked about the vacant seat on the Planning Commission. The deadline for applications was February 29, 2008. No applications have been submitted.

President Diedrich asked for names of people willing to fill the upcoming vacant seat on the Village Board.

Trustee Prellberg wanted to clarify who would be meeting with the Royal Estates representatives to resolve the outstanding fees issue. He suggested Attorney Lewis and Kevin Bomstad, EEI be included.

**CLERK PRO TEM'S REPORT:**

Mrs. Grivetti handed out a summary of the seminar she attended entitled "Open Meetings, Freedom of Information Act & Managing Electronic Records."

**MONEY RECEIVED SINCE FEBRUARY 19, 2008**

|   |    |               |
|---|----|---------------|
| Income Tax                                  | \$ | 14,939.95     |
| State Use Tax                               |    | 2,319.39      |
| Recycle Bin                                 |    | 10.00         |
| Police Report                               |    | 5.00          |
| Copies                                      |    | 1.50          |
| Permit #08-03 (Habbe/Fire Sprinkler System) |    | 370.00        |
| Permit #08-04 (BP Sign)                     |    | <u>100.00</u> |
| Total:                                      | \$ | 93,122.97     |

**TRANSFERS FOR APPROVAL**

|                              |    |                 |
|------------------------------|----|-----------------|
| <u>To Payroll Fund From:</u> |    |                 |
| General Fund                 | \$ | 22,885.27       |
| Police Fund                  |    | 16,139.83       |
| Water & Sewer Fund           |    | <u>1,798.84</u> |
| Total:                       | \$ | 40,823.94       |

Trustee Luker moved to approve the Clerk Pro Tem's Report and the money transfers; seconded by Trustee Godhardt.

**The motion carried 5-0.**

**ADJOURNMENT**

Trustee Luker made a motion to adjourn the meeting at 8:15 p.m., seconded by Trustee Fischer.  
**The motion carried 5-0.**

The next Committee of the Whole meeting will be March 10, 2008 at 7:00 p.m. at the Village Hall.

The Village Board will be meeting Monday, March 17 at 7:00 p.m. to hear concerns regarding delinquent water bills.

The next regular meeting of the Hinckley Village Board will be March 17, 2008 at 7:30 p.m. at the Village Hall.

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Joseph J. Diedrich, President

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Dawn R. Grivetti, Clerk Pro-Tem