

Village of Hinckley Board Meeting For January 7, 2008

President Diedrich called the meeting to order at 7:30 P.M.

Present were Dan Godhardt, John Marsh, Todd Prellberg, Rob Fischer, George Hubert Jr., Lee Luker and Attorney Jeff Lewis.

The Pledge of Allegiance was recited.

The minutes were presented for approval. Todd Prellberg made a motion to approve the minutes as presented, seconded by Rob Fischer.

The motion carried 5-0. Dan Godhardt voted present.

The bills were presented for approval for payment. George Hubert Jr. made a motion to approve paying the bills as presented, seconded by Dan Godhardt.

The motion carried 6-0.

Total of All Bills

General Fund	\$	3,644.76
Police Fund		2,432.18
Parks & Recreation Program Fund		85.00
Water & Sewer Fund		5,217.66
Payroll Fund		<u>26,412.65</u>
Total:	\$	37,792.25

ATTORNEY’S REPORT:

Attorney Jeff Lewis talked briefly about the two draft proposals from ICCI, he said it would be discussed further under the President’s Report.

The Parking Ordinance was discussed. The Trustees would like the Parking Ordinance to say that Class II or above, would be allowed thirty minutes to park in the downtown area. Attorney Lewis will have the Parking Ordinance ready for the Trustees to review at the next Village Board meeting on January 22, 2008.

DEPARTMENT SUPERVISOR’S REPORT:

Joe Moore reported that the snow removal is going well. The five-ton truck is back up and running and the engine should be back in the cat by Tuesday, January 8, 2008.

Joe Moore reported the drainage problem by 84 Lumber; he will take care of the problem when the water goes down.

Lee Luker asked Joe Moore how the Village cleans the sidewalks from Maple to Garfield Streets. Joe Moore answered they clean them early in the morning and continue to clean them as time allows.

It was asked is the Village going to continue cleaning the sidewalks and have the business owners maintain them. Joe Moore said that during the last snow removal Jerrie Kaus was on vacation and he didn’t have enough manpower.

Village of Hinckley Board Meeting For January 7, 2008 continued

It was asked if the Village was going to notify the business owners and let them know it's their responsibility to keep the sidewalks clean in front of their business. It was decided that the Village would continue to clean the business owner's sidewalks early in the morning. The Clerk will draft a letter and send to the business owners informing them that it's their responsibility to maintain the sidewalks in front of their business.

Lee Luker asked Joe Moore what had been done with the water shut-offs. Joe Moore answered that nothing had been done with the snow removal and that there were only six or seven names still on the list to be shut-off and that he was planning on starting them on Tuesday, January 8, 2008.

Chief Walker wasn't present, he requested President Diedrich to have a Thank You note sent to the PTO thanking them for paying the bill for \$217.17 this was for the cost of the D.A.R.E. Program. The Clerk will send a Thank You note to the PTO.

President Diedrich introduced Barbara Dettmer from ICCI. Mrs. Dettmer gave the Trustees a copy of draft Ordinance I for Building Code Fees, Ordinance 2008-01, and a copy of draft Ordinance II, for routine updates: 2008-02.

If the Trustees have any questions you can call Mrs. Dettmer and talk with her or they can be discussed at the Committee of The Whole Meeting scheduled for January 14, 2008 at 7 P.M.

Barbara Dettmer asked the Trustee's about the highlighted areas, they are regarding exempting inflatable swimming pools needing a building permit.

Barbara Dettmer was asked to change the 2005 electrical codes to the 2008 electrical codes, she answered she would make the necessary changes.

It was the Trustees decision to exempt the necessity of a building permit for inflatable swimming pool.

Draft Ordinance I and Ordinance II will be ready for the Trustees to make a decision at the January 22, 2008 Village Board Meeting.

COMMENTS FROM PERSONS PRESENT:

None

COMMITTEE REPORTS:

Todd Prellberg will have a Streets & Alleys meeting on January 14, 2008 at 3:45 P.M.

Mr. Prellberg said the street maintenance should be finalized by then.

John Marsh discussed the balance of the water bill for the Dairy Joy. John Marsh made a motion to have the owners of the Dairy Joy pay the \$300.00 balance due on the November water bill and to waive the late charge, seconded by Lee Luker.

The motion failed on a roll call vote of 4 no and 2 yes. Dan Godhardt, Todd Prellberg, George Hubert Jr., and Lee Luker voted no. John Marsh and Rob Fischer voted yes.

Village of Hinckley Board Meeting For January 7, 2008 continued:

It was decided by the Trustees, to waive the balance of \$300.00 and late charges for the November water bill for the Dairy Joy.

John Marsh gave the Trustees a copy of the Water and Sewer meeting summary. Well Number 5 was discussed, Well Number 3 site will be checked out for suitability.

1. Well No. 3 Site investigation (initiates and review Phase I Assessment, review analytical data, and topographic survey.)
2. Update Needs Assessment to Project Plan and assist with low interest loan.
3. Water rate analysis (Note that the existing water usage data is incomplete.)

The proposed cost is \$44,187.00.

John Marsh made a motion to put in Well Number 5 with the above-mentioned information for a proposed cost of \$44,187.00, seconded by George Hubert Jr.

The motion carried 6-0.

Dan Godhardt reported that the Planning Commission Committee will have a Workshop with Garbe Iron on January 8, 2008 at 7 P.M. Garbe Iron will do a brief presentation for their draft Concept Plan for land development.

The Planning Commission currently has two vacancies to fill. Dan Godhardt sent a letter with a Planning Commission Application to the past list of persons who had sent in letters stating they were interested in filling the vacancy on the Planning Commission. He gave the applicants a deadline to have the application returned to him at the Village Hall.

The Planning Commission had a Public Hearing on December 12, 2007 at 7 P.M. To discuss the Zoning Code changes. The Planning Commission made the recommendation to have the proposed Zoning Code changes given to the Trustees to review and act on. Dan Godhardt asked to have the recommendation from the Planning Commission regarding the Public Hearing on the Agenda for the Committee of the Whole Meeting. President Diedrich will put this matter on the agenda.

Lee Luker had no report.

George Hubert Jr. reported that the Personnel Committee recommended hiring Dawn Grivetti for the Community Development Assistant Position, to start on January 14, 2008 at a pay rate of \$12.50 an hour for the first six months, then increased to \$13.25 an hour, then after a year increased to \$14.00 an hour providing she passes her physical and background check. The Village will pay for the physical and background check.

George Hubert Jr. made a motion to hire Dawn Grivetti with her starting date to be January 14, 2008 at the above stated pay rates, passing the physical and background check, at the Village's expense, seconded by Dan Godhardt.

The motion carried 6-0.

Village of Hinckley Board Meeting For January 7, 2008 continued:

Lee Luker will look into getting a laptop. Todd Prellberg commented that there are policy issues with the laptop being taken from the Village Hall, due to the Village information being on the laptop and that Lee Luker needs to get name brand programs and security system for the laptop. Lee Luker said he would talk with Todd Prellberg about this matter.

George Hubert Jr. talked about the balance of Fifty-eight Thousand Dollars for the Waste Water Treatment Plant. There are four payments remaining, with two payments per year. The final payment will be made in January 2010.

He informed the Trustees of the ten year, Five Thousand Dollar Highway Loan.

Rob Fischer will have a Parks & Recreation Advisory meeting on January 9, 2008 at 6:30 P.M.

Rob Fischer talked about Hinckley joining the Aurora Business & Convention Association and he asked President Diedrich to have this matter on the agenda for the Committee of The Whole Meeting. President Diedrich said he would put this matter on the agenda.

PRESIDENT'S REPORT:

President Diedrich talked about the donation to the DeKalb County Economic Development Committee for \$750.00 in the past the Village has donated \$500.00.

Lee Luker made a motion to have the Village donated \$750.00 to the DeKalb County Economic Development Committee, seconded by Rob Fischer.

The motion carried 6-0.

President Diedrich informed the Trustees of the EDC Tour of The County Dinner meeting on January 29, 2008, at 4:45 P.M. or 6:45 P.M. for a cost of \$25.00 per person, which the Village will pay. If anyone is interested in attending they should let President Diedrich know by Friday, January 10, 2008.

CLERK'S REPORT:

The Clerk reported on the money received since December 17, 2007 and the money transfers.

Dan Godhardt made a motion to approve the Clerk's Report and the money transfers, seconded by Lee Luker.

The motion carried 6-0.

Money Received Since December 17, 2007

Faxon Rent (Jan.,Feb.,March)	\$	225.00
Police Report		5.00
Permit # 07-115 (Morgan/Re-roof)		40.00
Permit # 07-117 (Babb/Sign)		40.00
Subpoena		20.00
Utility Tax (State)		5,121.56
Utility Tax (NICOR)		4,977.98
State Income Tax		11,111.16
Parking Fines		15.00
State Use Tax		2,250.44
HBR School (Re-imburement for De-icing parking lot)		<u>130.00</u>
Total:	\$	23,936.14

Village of Hinckley Board Meeting For January 7, 2008 continues:

Transfers For Approval:

To Payroll From:		
General Fund	\$	20,800.25
Police Fund		16,830.88
Water & Sewer Fund		<u>1,827.28</u>
Total:	\$	39,458.41

Lee Luker made a motion at 8:55 P.M. to adjourn, seconded by Dan Godhardt.

The motion carried 6-0.

The next Regular Village Board Meeting will be Tuesday, January 22, 2008 at 7:30 P.M. at the Village Hall, as Monday, January 21, 2008 is a Holiday, Martin Luther King's Birthday.

Joseph J. Diedrich, President

Sharon F. Paradis-Hagerty Clerk