

## **Village of Hinckley Public Hearing Minutes December 19, 2011**

**CALL TO ORDER:** The public hearing on Special Use for Parking at 203 & 211 W. Lincoln, PIN 1515432005 was called to order by Trustee Maroo at 6:05 PM.

**ROLL CALL:** Members present were Trustees Nancy Nelson, Dave Maroo, James Roderick, Bob Albright and Drew Snedeker. President Godhardt and Trustee Warner were not present.

Motion: Trustee Albright moved to appoint Trustee Maroo as Mayor Pro Tem. Trustee Snedeker seconded the motion.

Roll Call Vote: Motion carried unanimously 5-0.

Other persons present included Village Attorney Andersson, Village Office Personnel Carol Kerry and Village Clerk Rita Barnett.

**PLEDGE OF ALLEGIANCE:** The pledge to the flag was recited.

### **REQUEST**

Attorney Andersson explained that the reason for the request of the special use regarding property located at 203 & 211 W. Lincoln PIN Number 1515432005, is that there are not enough parking spaces for a new business at that location per the parking code. There are enough spaces that are shared. This Special Use allows for shared parking. The Planning Commission recommended approval for the Special Use.

### **PUBLIC RESPONSE**

Bob Gregg, 210 W. Lincoln, Hinckley, IL questioned if he parking was on private property. Attorney Andersson responded that yes it was on private property.

### **BOARD COMMENTS**

None at this time.

### **CLOSE OF PUBLIC HEARING**

Motion: Trustee Nelson moved to close the meeting at 6:40 PM. Trustee Roderick seconded the motion.

Voice Vote: All members voted yes. Motion carried unanimously 5-0.

## **Village of Hinckley Regular Board Meeting Minutes December 19, 2011**

**CALL TO ORDER:** The meeting was called to order by Trustee Maroo at 7:00 PM.

**ROLL CALL:** Members present were Trustees Nancy Nelson, Dave Maroo, James Roderick, Steve Warner, Bob Albright and Drew Snedeker. President Godhardt was not present.

Motion: Trustee Albright moved to appoint Trustee Maroo as Mayor Pro Tem. Trustee Nelson seconded the motion.

Roll Call Vote: Motion carried unanimously 6-0.

Other persons present included Village Attorney Andersson, Village Office Manager Dawn Grivetti, Village Office Personnel Carol Kerry, Village Treasurer Cindy Thon, Village Clerk Rita Barnett, Pete Wallers (EEI) and Dale Youngers (TEST).

**PLEDGE OF ALLEGIANCE:** The pledge to the flag was recited.

### **PREVIOUS MEETING MINUTES:**

The minutes from the December 5, 2011 Regular Board Meeting were presented for approval.

Motion: Trustee Nelson moved to approve the prior minutes. Trustee Albright seconded the motion.

Voice Vote: All members voted yes. Motion carried unanimously 6-0.

**TREASURER'S REPORT.**

Money Received: Revenue data through 12/19/11 will be sent to the board at a later date, per Treasurer Thon.

Bills: The following bills, as shown on the Department Summary Report, were presented for approval:

REVENUE	12.00
GENERAL	8,569.71
POLICE	6,281.99
ROAD & BRIDGE	1,972.72
PARK PROGRAM	1,047.25
WATER & SEWER	7,039.51
WATER	529.82
SEWER	603.65
MOTOR FUEL TAX FUND	4,039.50
WASTE WATER EXPANSION	17,500.00
<b>TOTAL:</b>	<b>\$47,596.15</b>

Motion: Trustee Albright moved to approve the bills as presented. Trustee Nelson seconded the motion.  
Roll Call Vote: Motion carried 6-0.

**ATTORNEY'S REPORT:** There was nothing to report at this time.

**EEl:** Pete Wallers requested approval for Engineer's Payment Estimate No. 17 and Final Wells No. 3 & 5 Water Treatment Plant, Contract A.1 for \$51,873.78 to R.C. Wegman Construction Company. The final payout is conditional on submitting paperwork to the EPA. There are a few minor items that need to be addressed before issuing the final check. Mr. Wallers would like to have \$1000.00 in a Cashier's Check on hold for minor performance restorations for next spring. The check is not expected to be cashed.

Motion: Trustee Warner moved to approve the estimated amount \$51,873.78 to R.C. Wegman Construction Company. Trustee Roderick seconded the motion. Roll Call Vote: Motion carried 6-0.

Mr. Wallers reported that he received a letter from IDOT that the new crossings have been approved. The Village can put out the crossing signs now, and noted that they must be picked up every night.

**COMMENTS FROM PERSONS PRESENT**

Dale Youngers (TEST) reported that maintenance on 6 tanks is complete and that the work was done without a vacuum truck, saving approximately \$5,900.00 out of the \$10,000.00 that was allowed, by not using the truck. Mr. Youngers also reported that in the spring there needs to be maintenance and inspections on the water tower that may cost approximately \$2,500.00.

**COMMITTEE REPORTS**

**Building & Grounds:** Trustee Roderick reported that the laptop for the Village Clerk should be replaced, and that Office Manager Grivetti would like to purchase the used laptop, off-setting the cost of a new one. Motion: Trustee Roderick moved to approve an amount not to exceed \$650.00 to purchase a new laptop for the Village Clerk's office. Trustee Albright seconded the motion. Roll Call Vote: Motion carried 6-0.

Trustee Roderick discussed the types of crosswalk signs that the Village can purchase. Mr. Wallers stated that you can put a sign on one or all crosswalks. Trustee Maroo questioned who would bring the signs in at night. Who will put the signs out and bring them in will be discussed at the next Building and Grounds committee meeting.

Motion: Trustee Roderick moved to purchase signs for the designated crosswalks. Trustee Nelson seconded the motion. Roll Call Vote: Motion carried 5-0.

**Economic Development**

Trustee Maroo noted that the Facade Improvement Program has been approved and can be removed from the agenda.

Trustee Maroo reported that there are two members on the Planning Commission with positions that are due for renewal. The members are Commissioner Rob Mason and Commissioner Beth Losiniecki.

Motion: Trustee Maroo moved to renew, two year terms, on the Planning Commission for Rob Mason and Commissioner Beth Losiniecki.

Trustee Roderick seconded the motion. Roll Call Vote: Motion carried 6-0.

### **Finance**

Motion: Trustee Maroo moved to approve the Tax Levy Ordinance 2011-11.

Trustee Nelson seconded the motion. Roll Call Vote: Motion carried 6-0.

Motion: Trustee Maroo moved to approve one year of insurance coverage by Arthur J. Gallagher & Co. for \$34,362.00. Trustee Nelson seconded the motion. Roll Call Vote: Motion carried 6-0.

Trustee Maroo reported that the committee would like all contracts to the village to be reviewed in a formal process. There needs to be record keeping and a focal point to monitor the due dates, durations and renewal of contracts. Office Manager Grivetti was asked to help organize the contracts and provide a list with specific information.

### **Parks and Equipment**

Trustee Maroo noted that the Halloween Festival Committee sent a letter to the board thanking them for their support.

### **Personnel**

Trustee Nelson reported that there was a Personnel Committee Meeting on December 14<sup>th</sup>.

Trustee Nelson also reported that the Hinckley Chief of Police received a letter stating that the school crossing guard had moved out of the area.

Motion: Trustee Nelson moved to hire Stephanie Sanchez as a crossing guard for \$16.00 per session.

Trustee Roderick seconded the motion. Roll Call Vote: Motion carried 6-0.

Trustee Nelson discussed the IMAP recommendation that the village pursue hiring a Village Administrator. Voorhees and Associates LLC were referred by Attorney Andersson to provide services for hiring an Administrator. Trustee Maroo would like more information and further discussion as to what the administrator position will do.

Motion: Trustee Nelson moved to hire Voorhees and Associates LLC to provide services to hire a Village Administrator. Trustee Warner seconded the motion. Roll Call Vote: Motion denied 3-3.

### **Streets & Alleys**

Trustee Snedeker reported that the contract for decorating the village is due, and that we have several months to decide who to hire. Trustee Snedeker would like to research other vendors and also see if the village would like different decorations.

Trustee Snedeker reported that he spoke with Mr. Wallers about getting the contractor to clean up their material on James Street.

### **Water & Sewer**

Trustee Warner would like to add for approval at the next meeting, \$5,500.00 to Abby Construction for patching McKinley and Donald.

### **TABLED ISSUES**

Motion: Trustee Albright moved to approve Ordinance 2011-12, An Ordinance Approving A Special Use (203 & 211 W. Lincoln). Trustee Warner seconded the motion. Roll Call Vote: Motion carried 6-0.

### **PRESIDENT'S REPORT**

There was nothing to report at this time.

### **OPEN DISCUSSION**

Trustee Snedeker opened a discussion on the house at 181 Garfield that had previously burned, regarding the status of that property. Attorney Andersson reported that there was insurance on the building. Mayor Godhardt is pursuing the matter, and that it will get cleaned up.

**ADJOURNMENT**

Motion: Trustee Albright moved to adjourn the meeting at 8:40 PM. Trustee Roderick seconded the motion. Voice Vote: All members voted yes. Motion carried unanimously 6-0.

The next Regular Meeting of the Village Board will be Monday, January 2, 2012 at 7 PM.

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Dan P. Godhardt, Village President

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Rita Barnett, Village Clerk